

Kangaroo Island Council

# **Annual Business Plan 2013-14**



Adopted 12<sup>th</sup> June 2013



# Annual Business Plan 2013/14

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## MAYOR & CEO OVERVIEW

It is a pleasure to be able to introduce our business plan for 2013-14.

We have had another very busy year in 2012-13 looking to consolidate on the work of 2011-12 and to drive improvements in the way that we manage the business. This process has seen all Departments challenge the way that they work, looking for better, more cost effective solutions to the day to day operations. This has again seen some significant cost driven out of the business and everyone in the business is to be congratulated on their part in achieving these savings.

The Kangaroo Island Futures Authority (KIFA) have been an invaluable assistance to Council over the last twelve months with the direct and indirect funding and assistance in performing / facilitating work that this Council would have otherwise struggled to achieve. Set up in as a result of the State Economic Development Report *Paradise Girt by Sea* released by the Premier during Community Cabinet on the Island in late July 2011, KIFA are working with the Community, Business, Council and State Government Agencies to investigate the key issues that we know affect our ability to conduct business and grow. One example of their work – still in progress - concerns the complexities around the potential for upgrade of the Island power supply as well as developing an alternate strategy for on-Island initiatives that will create capacity, quality and security of supply.

KIFA has funded our extensive work around the needs of the Airport in the form of engineering studies and assessment of new market potential to establish whether we may be able to build traffic through this facility. The market potential is there with significant growth expected in the number of visitors from China in particular – as usual growth comes with a \$ cost and an element of risk and we will see further work in this area in 2013-14. This work will position Council to consider all the likely ongoing costs, developing strategies to manage these sustainably as well as developing the confidence to take advantage of any redevelopment funding opportunities that may arise.

We will enter our third year of managing the \$2M Unsealed Road Upgrade Program funded by the Department of Planning, Transport & Infrastructure and 2013-14 will see Wedgewood / Hickmans Roads and 8km of Cape Willoughby Road upgraded with the balance of Cape Willoughby and part of Harriet Road to follow in 2014-15.

### Budget headlines:

Revenue	\$ 11,953,523	0.4 % overall revenue increase
Expenditure	\$ 16,637,923	4.7 % increase over '12-13
Deficit	\$ 4,684,400	17.9 % increase over '12-13
CAPEX Budget	\$ 1,683,369	net capital spend (allowing for \$581,000 grant / capital income)
Community Capital Project Fund	\$ 150,000	maximum allocation in 2013-14
DPTI Unsealed Roads	\$ 2,000,000	

Revenue is a continuing challenge for this Council. Rates and service charge increases this year have been maintained at a minimum. Rates have increased by CPI (2.1%) + Infrastructure Contribution (2%) + Growth (tracking on average at 1%). This represents a net (after rate rebate) increase in funds for Council of \$120,763. Service Charges for CWMS remain fixed at 2012-13 levels and there has been a 4% lift in waste management charges

driven by employee cost increase (5% within their Enterprise Bargaining Agreement EBA)), compliance costs and additional predicted Solid Waste Levy charges at landfill.

There are projects in hand which will continue in 2013-14 to look at alternate revenue streams – continuing work on Kangaroo Island Energy initiatives are expected to mature as will work on examining our asset base and our ability to create further revenue opportunities from this. We continue to lobby Government for changes to the way our General Purpose Grant and Local Road Funding allocations are calculated and have been successful in that a comprehensive assessment of the formulae and processes involved has been instigated and we (along with other Council representatives) have been part of the ongoing review dissection and proposal process. We hope that changes in the funding mechanisms will recognise the inherent costs of being the only Island Council in South Australia and reflect in a higher / more secure level of funding ongoing.

As has often been said cost control is “bread and butter” work for Officers of Council and this year is no exception. The 2013-14 budget has not only continued the theme of freezing costs but has taken significant steps to reduce costs across the board with a \$284,047 reduction in organisational costs overall despite managing our normal rise costs. Like-for-like employee costs have risen this year by 3.61% absorbing the rise encapsulated within our Enterprise Bargaining Agreement (3.1%) and the first year of the Government’s mandatory increase in Superannuation (0.25%). Whilst CPI this year is lower than last year at 2.1%, it still impacts on all costs and as we are all aware power and water costs have certainly increased well above that level. Despite this we have been able to marginally shrink our organisational material costs by 0.2% through a combination of better management as well as starting to see some results from projects such as the Airport & Dauncey Street Solar infrastructure.

In addition to reducing costs we have clearly identified that we need to improve across a number of areas of the business and this budget proposes significant additional expenditure across our sealed / unsealed road and particularly drainage infrastructure (additional \$427,862). This work will be reflected in more comprehensive maintenance programs with better outcomes in terms of asset life and usability. Whilst significant it is still acknowledged that there is a huge backlog of works to be carried out and inevitably there will still be areas that are not providing the standard of service that is desired by either Council or the Community. We will continue to work closely with the Community to identify these areas and work on incorporating them into the work programs so that we can gradually lift the standards to the point where we can balance desired service with financial capability. This results in a 1.2% overall lift in expenditure when compared to 2012-13.

2013-14 sees the final year of the Council’s four year Strategic Plan and Council, with help from the Community, will need to develop with the Community a new Strategic Plan for 2014-2018 – this process will start early in the new financial year following planning work around the process Council would like to undertake for the Strategic Plan

In 2012-13 the Community Capital Infrastructure Fund was started and a number of applications for these funds have been received. It is anticipated that a maximum allocation of \$150,000 will be available to assist Community Groups to leverage joint funds, access grants and develop those larger projects with specific community benefit. Council are cognisant of the value enhancement of \$ spent when working in partnership with the Community and see this fund as a great opportunity for the Council and Community to get projects off the ground that have benefit to the community whilst working to minimise ongoing costs of operation / maintenance to Council.

Overall this is another prudent budget and, as should be the case, one that will continue to build on the efforts of the previous years - we will continue to optimise our allocation of each



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rate \$ and this is recognised at every level in Council. 2013-14 has the potential to be a year of great opportunity for Council and the Community alike.

We commend this budget to you and on behalf of Elected Members, management and staff of Council we would like to thank the Community for their support and look forward to continuing to work closely together over the next twelve months.



## 1.0 INTRODUCTION

The Annual Business Plan lists Council's commitment to projects for 2013-2014. This plan is derived from Council's Strategic Management and Action Plan 2010-2014. It aims to maintain and improve relevant, efficient services for the community.

Specific objectives and actions for the year are proposed consistent with the Council's Strategic, Long Term Financial (LTFP) and Infrastructure Asset Management (IAMP) plans to ensure the appropriate management of Council's revenue.

### 1.1 Kangaroo Island Council

The Kangaroo Island Council was formed in 1996 following the amalgamation of the District Councils of Kingscote and Dudley.

Kangaroo Island Council governs the Local Government region of Kangaroo Island. Kangaroo Island is located 13.5 km's from the mainland at its closest point; it encompasses an area of 4,400 square km's and has a resident population of 4,117. The Council is responsible for the management of 1,300km's of unsealed roads and 250km's of sealed roads. The Island enjoys approx. 185,000 visitors each year, which is steadily increasing.

### 1.2 Elected Members

#### Mayor

Jayne Bates	<a href="mailto:jayne.bates@bigpond.com">jayne.bates@bigpond.com</a>	0427 530 080
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#### Deputy Mayor

Peter Clements	<a href="mailto:wedgetaildown@bigpond.com">wedgetaildown@bigpond.com</a>	0488 552 510
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#### Councillors

Malcolm Boxall	<a href="mailto:mfboxall@hotmail.com">mfboxall@hotmail.com</a>	0427 616 200
Graeme Connell	<a href="mailto:gcr.connell@bigpond.com">gcr.connell@bigpond.com</a>	0408 806 272
Bec Davis	<a href="mailto:becdavis75@gmail.com">becdavis75@gmail.com</a>	0428 108 968
Peter Denholm	<a href="mailto:peter.denholm@bigpond.com">peter.denholm@bigpond.com</a>	08 8553 1343
Ken Liu	<a href="mailto:ken.liu@bigpond.com">ken.liu@bigpond.com</a>	0428 322 005
Graham Walkom	<a href="mailto:grahamwalkom@gmail.com">grahamwalkom@gmail.com</a>	08 8553 7161
Joy Willson	<a href="mailto:joy.don2@bigpond.com">joy.don2@bigpond.com</a>	0438 876 811

An Electors Representation Review was completed in 2009-10 and was formally gazetted in October 2009. The Electors Representation Review is undertaken every 8 years and it examines the boundaries of the Council, it also examines if a ward composition change is required and whether Council should have a Mayor or Chairperson. The findings of the review recommended that Council's composition remain the same at 9 Councillors and a Mayor.



## 1.3 Senior Management Team

Chief Executive Officer	Andrew Boardman	08 8553 4506
Asset Services General Manager	Michael Culley	08 8553 4551
Communications, Engagement & Marketing General Manager	Darren Keenan	08 8553 4508
Finance General Manager	Andrew Cole	08 8553 4521

## 1.4 General Statistics

Population:	4,417
Land Area:	4,400 km <sup>2</sup>
Length:	155 km
Width:	55 km
Road Network:	234 km Sealed Roads 1,250 km Unsealed Roads
Current Asset Valuations:	Current Replacement Valuation All Assets \$203 Million Depreciable Valuation All Assets \$156 Million
No. of Employees (FTEs):	62



## 1.5 Assessments and Rates

Assessed Capital Value *	\$ 1,444,954,900
Number of Rateable Properties *	5,433
General Rates Income	\$5,375,604
Residential (cents in the dollar) *	\$0.2876
Commercial – Shop (cents in the dollar) *	\$0.3049
Commercial – Office (cents in the dollar) *	\$0.3049
Commercial – Other (cents in the dollar) *	\$0.3049
Industry – Light (cents in the dollar) *	\$0.3049
Industry – Other (cents in the dollar) *	\$0.3049
Primary Production (cents in the dollar) *	\$0.2445
Vacant Land (cents in the dollar) *	\$0.4343
Other Rateable Land (cents in the dollar) *	\$0.3049
CWMS Income (Community Waste Water Management Schemes)	\$1,117,818
CWMS (fee per connection) *	\$562.00
Waste Management Income	\$1,471,480
Waste Management Charge – Treatment & Disposal *	\$216.00
Waste Management Charge – Collection *	\$112.00
NRM (Natural Resources Management) Levy Income	\$137,711
NRM Levy Per Property *	\$28.35
Fixed Charge *	\$290.00
Number of Non Rateable Properties *	465
Capital Value Non Rateable Properties *	\$86,216,740
Number of Pensioners	379
Number of Self Funded Retirees	108
Rates Capping *	20%

\* These amounts are either proposed or are yet to be determined. Final amounts will be determined after the public consultation period has ended and all capital valuations and property information has been received from the Valuer-General's department as at end of May 2013. For further information regarding the above please refer to Appendix C Draft Rating and Rebate Policy 2013/2014.

## 1.6 Contact Details

All correspondence should be addressed to Council office using one of the following methods:

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PO Box 121  
KINGSCOTE SA 5223

Phone: (08) 8553 4500  
Fax: (08) 8553 2885  
Web: [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)  
Email: [kicouncil@kicouncil.sa.gov.au](mailto:kicouncil@kicouncil.sa.gov.au)



## 2.0 SIGNIFICANT INFLUENCES AND PRIORITIES

A number of significant factors have influenced the preparation of Council's 2013-2014 Annual Business plan, including the following:

- a) Local Government cost increases on relevant goods and services of 2.1% for the year ended 2012, as defined by the December 2012 Quarter of Consumer Price Index (CPI) for Adelaide and the projected CPI figures from the Reserve Bank of Australia for the twelve months June '13 – 14.
- b) Enterprise Bargaining Agreements which provide for wage increases being now tied to a formula of CPI + 1% with a minimum of 1% and maximum of 5% applied annually as of July 1, 2012. This agreement will be in force for the next three years.
- c) Requirements to maintain and improve infrastructure assets (as per the Asset Management plans) to acceptable standards including; roads, buildings, structures, stormwater, community wastewater management schemes (CWMS), open space and other Council infrastructure assets.
- d) Service and infrastructure needs for an ageing population.
- e) Recognising KI Council unsustainable status. Council has an extensive portfolio of ageing infrastructure. Funding the gap between what Council requires in planned renewals and projected renewals of assets, given Council's small rate base is a considerable challenge to Council's sustainability. Reviews of Councils infrastructure assets are in progress to ensure that these assets are correctly valued and recorded.
- f) The impact of visitation of over approx. 185,000+ visitors per annum on the infrastructure managed and services provided by Council.
- g) Increased legislative requirements imposed by other levels of government.
- h) One third of the Island is National Park and deemed non rateable, Council's capacity to rate one third of the Island is foregone.
- i) Kangaroo Island's remoteness from the mainland invariably means that the cost of conducting business and providing services is more expensive than mainland Council comparatives.

Submissions have been made in 2013 to the South Australian Grants Commission recommending that the Kangaroo Island Council local government area be reviewed for the impacts of remoteness and tourism, as distinct from any other local government area in the State.

In response to these factors and to minimise the burden on ratepayers, the annual business plan and its budget has been prepared within the following guidelines:

- Rates- to maintain a budgeted increase of CPI + 2.0% + 1% Growth;
- User Charges - to move towards full cost recovery, wherever applicable;
- Employee Costs – No increase in aggregate FTE staff levels, with EBA cost structure consisting of an increase of (CPI + 1%) from 1 July 2013, within a band / range of 1% - 5% along with the overall employee costs to be contained within the current year costs + 5%.
- Material Costs – To maintain a budgeted target increase of CPI - 0.5%;
- Depreciation – to review the depreciation methodology for all asset classes to ensure that the most appropriate method and is being used, and;
- Assets – Review Fixed Assets Register to consider those assets with a potential for disposal or for redevelopment, or for other uses.

## 3.0 SERVICES THAT THE KI COUNCIL PROVIDES

All councils have responsibilities under the *Local Government Act, 1999* and other relevant legislation, including the following:

- Regulatory activities e.g. maintaining the voters roll and supporting the elected Council.
- Setting rates, preparing an annual budget and determining longer term strategic management plans for the area.
- Management of basic infrastructure including roads, footpaths, parks, public open space, street lighting and rubbish collection.
- Development planning and control, including building fire safety assessment.
- Various environmental health services.
- Fire protection.
- Dog & cat management.

In response to community needs, Council also provides further services and programs including:

- |                               |                             |
|-------------------------------|-----------------------------|
| • Library services            | • Ovals and sporting arenas |
| • Parks and gardens           | • Playgrounds               |
| • Environmental programs      | • Community programs        |
| • Youth services              | • Car parking               |
| • Economic development        | • Tidal swimming pool       |
| • Public amenities            | • Community development     |
| • Community Passenger Network |                             |

Council seeks to be responsive to changing needs. Regular community surveys are undertaken to ascertain levels of satisfaction (i.e. Comparative Performance Measurement CPM satisfaction survey) to identify areas of improvement.

Council also operates a number of facilities on a *fee for service* basis (*refer to Appendix D*). These provide important community benefits whilst also generating revenue for services and projects of benefit to the Kangaroo Island Council, as follows:

- |  |                    |
|--|--------------------|
| • Camping grounds                                | • Airport          |
| • Cemeteries                                     | • Town halls       |
| • Waste management                               | • Water standpipes |
| • CWMS (Community Wastewater Management Schemes) | • Boat ramps       |

*Further information of the costs associated with providing these services and how these services contribute to achievements of Council's strategic objectives can be found below, refer 4.6.*

## 4.0 LINKING STRATEGIC GOALS TO VISION and MISSION

### 4.1 Whole of Island Vision

Our whole of Island approach will support community learning; health, social and environmental well-being and economic growth, ensuring a sustainable future for all. (As agreed to by Island agencies and this now appear in the individual strategic plans).

### 4.2 Council's Vision Statement

A confident, growing and cohesive community benefitting from a thriving economy based on strong tourism and primary production sectors, preserving our unique heritage and sustainably managing our natural environment.

### 4.3 Council's Mission Statement

To provide leadership, direction and responsible stewardship of resources and delivery of efficient, cost effective key services to our community.

### 4.4 Core Values that underpin our Vision

#### **Creativity and Innovation**

To lead by initiative, innovation and have due regard for the community's aspirations.

#### **Equality**

To treat citizens and each other with trust, honesty, tolerance and respect.

#### **Accountability & Transparency**

To maintain the highest ethical standards in dealing with citizens and each other.

#### **Sustainability**

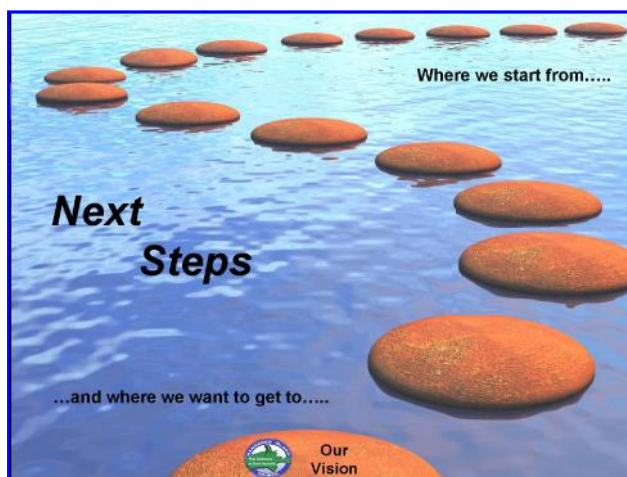
To provide and manage the Island's assets to the current needs of the community and our future generations.

#### **Service Oriented**

To provide appropriate service to our citizens in a prompt and pleasant manner.

#### **Participatory**

To share information, listen and consult with the community and each other.



**Next Steps** is a program we are running within the organisation where we consider the implications of our Vision, Mission, Values and Behaviours and focus on those elements that will make a difference to our business – leadership, organisational structure, communication, culture and alignment, approach to operations, performance and attention to cost and community engagement. The program fits around all staff meetings and looks at exposure to different skills and techniques for managing the need for and effects of change in our working environment.

## 4.5 Strategic Plan

The Council adopted the 2010-2014 Strategic Plan at an ordinary meeting of Council on 11 June 2010. The plan has 5 key areas and goals that align with Council's structure and included as follows:

1. **Governance**
2. **Development Services**
3. **Finance and Rates**
4. **Asset Services**
5. **People, Learning and Communications**

## 4.6 Goals & Objectives

The goals, objectives and actions of the Strategic Management and Action Plan 2010-2014 are listed in detail in the rear of the document (*refer Appendix B*). Council is striving to better utilise the Business Plan and incorporate the goals, objectives and actions into Council's day to day operations. Senior Managers are now required to report to Council on a monthly basis on their area of responsibility, for example the status of the relevant objectives and actions within the Business Plan.

## 1. Governance

**Goal 1: To ensure that Council meets its legislative obligations and requirements through transparent, equitable and accountable processes, whilst delivering sustainable services to the Kangaroo Island Community;**

1.1	Work to achieve ongoing financial sustainability through additional funding sources.
1.2	In conjunction with key Agencies, Ministers, Island staff and Governing Bodies; on and off Island, investigate the possibility of creating a 'one-stop shop' co-locating key agencies on Kangaroo Island which could result in the reduction of; overheads, inefficiencies, lack of communication/goals and would create greater co-operation and collaboration between agencies.
1.3	To provide good governance that is transparent, equitable and accountable.
1.4	To develop the Strategic Plan as an "evolving" document.
1.5	To encourage the involvement of a broad range of community stakeholders in Council's strategic planning.
1.6	Council work in collaboration with Southern Hills LGA Councils and other Councils with similar regional challenges for the purpose of identifying synergies for resource sharing and strategic collaboration.
1.7	Council to explore LGA and Local Government Research and Development Scheme support to pilot work that may have potential for application elsewhere in the South Australian and local government sector.
1.8	To encourage the involvement of other government agencies to improve linkages between strategic plans.
1.9	To develop strategic partnerships with other agencies (see also 1.5).
1.10	To work with the LGA in support of local government issues.
1.11	To improve staff consultation.
1.12	To improve communication with Elected Members.
1.13	To educate the community on the values and responsibilities of being an elected member.
1.14	To comply with the Local Government legislative requirements.
1.15	Align Council, State and Infrastructure Strategic Plans.
1.16	To continue to use & encourage the use of existing and external research to inform better decision making.
1.17	Report the status of the KI Study to the Minister for State/Local Government Relations and Council.
1.18	To sustainably manage, in partnership, our natural environment.
1.19	To work in partnership with the RDA in developing environmentally sustainable business solutions.
1.20	To build links and partnerships with RDA and LGA to promote economic development.
1.21	To improve and enhance public consultation and interaction with the community.
1.22	To ensure that Council has a prominent role in annual/special community events.
1.23	Develop a culture that ensures positive (internal and external) Customer Service outcomes.
1.24	To develop a Community Emergency Management Plan in partnership with other applicable stakeholders and ZEMC.
1.25	That Section 41 Committees are relevant and terms of references adhered to.
1.26	KI Council will work to facilitate alternative power generation and distribution on Kangaroo Island and ensure planning policies encourage alternative energy use.
1.27	In collaboration with relevant Agencies ensure that enhanced biosecurity measures maintain the quality of KI agricultural produce and GMO-free status and natural biodiversity. Council to support, agree and believe in primary production and marketing as being a key economic driver for island. KI to become an internationally recognised "food bowl" through marketing of GMO-free produce.
1.28	Through the NRN Indigenous Reference Group, KI Council will engage with the applicable Indigenous communities who have links with KI.
1.29	In conjunction with the State Government and applicable Stakeholders identify issues relating to 'Access to the Island'; Ports, Airport & Wharf.

## 2. Development Services

**Goal 2: To proactively work on strategic and community projects, initiatives and developments in associations with other sectors, to support and enhance the economic, social and environmental needs of Kangaroo Island;**

2.1	To keep the Development Plan up to date.
2.2	To streamline development processes to ensure they remain relevant and easy to use.
2.3	To continue to use & encourage the use of existing research to inform better decision making.
2.4	To undertake regular system indicator performance appraisals of the Development Assessment function.
2.5	To have a highly skilled and efficient Development Assessment Panel and Development Advisory Services.
2.6	To ensure the membership of the Panel, Terms of Reference, Operating Procedure and Delegations are reviewed.
2.7	To undertake an audit of compliance with governance requirements of Development Act.
2.8	To provide efficient and effective customer service.
2.9	Building fire safety committee – to meet Council's objectives under the Development Act.
2.10	Building Inspection Policy – to undertake necessary obligations under the Development Act.
2.11	To incorporate the Urban Design Framework into Developments.
2.12	To build links and partnerships with Planning SA, RDA, KIPMG, DTEI, KINRM, SA Water, PIRSA and other relevant agencies and industry sectors to promote economic development.

## 3. Finance and Rates

**Goal 3: To provide an efficient, effective and financially sustainable Council;**

3.1	To plan for the financial sustainability of Council.
3.2	All rural roads and township streets are given a rural road or street addressing number.

## 4. Asset Services

**Goal 4: To construct and maintain infrastructure to service the Kangaroo Island Community in an innovative and sustainable manner;**

4.1	To consider and implement the recommendations of the Business Process Review of the Outside Work Area.
4.2	To manage Council's Assets in accordance with professionally developed asset management plans.
4.3	Construct and maintain road infrastructure in an innovative and sustainable manner.
4.4	Council will conduct trials of various methods of construction of sealed and unsealed pavements, in particular, the use of Polymer Binders, or similar and will integrate the results into Road Asset Management Plan (where possible).
4.5	KI Council will provide, within its capacity, pathway infrastructure and facilities to meet the needs of residents and visitors.
4.6	Work to achieve ongoing financial sustainability through additional external funding sources.
4.7	Council views garbage as a resource to be utilised to best advantage, rather than as a waste product to be disposed of.
4.8	Council views wastewater as a resource to be utilised to best advantage, rather than as a waste product to be disposed of.
4.9	Maintain Community Facilities in accordance with good management practice.



4.10	Manage and maintain Community Land and other Council land in accordance with best practice (including Christmas Cove).
4.11	Council to provide cost effective contract works to the community and stakeholders which does not impact on delivery of internal works and other businesses.
4.12	Provide opportunities for all Kangaroo Island residents to have access to potable water supplies.
4.13	In partnership with community groups and Planning SA undertake the Town Centres improvement projects.
4.14	Maintain Council's plant and equipment in accordance with manufacturer's requirements.
4.15	To manage and maintain the Kingscote Aerodrome in a sustainable manner which meets the needs of the community and industry.
4.16	Undertake works using good environmental practice.
4.17	In partnership with other agencies assist in ensuring the health and wellbeing of the Kangaroo Island community.
4.18	Implement the Kangaroo Island Bushfire Risk Management Plan 2009-14.
4.19	Inspectoral services undertake compliance activities in accordance with legislative and good practice processes.

## 5. People, Learning and Communications

***Goal 5: To communicate and deliver services to the community that will support sustainable and continual improvement.***

5.1	That we are able to support, fund, resource and appreciate our many valued Community Volunteers.
5.2	To educate and assist in sourcing funding opportunities for community groups.
5.3	To assist in sourcing funding opportunities for Council against the Business Plan.
5.4	To encourage and support youth services.
5.5	To ensure the existence of a community library that addresses the needs of both community and visitors.
5.6	To improve and enhance public consultation and interaction with the community.
5.7	Council supports their involvement with TOMM & CPM and continues to use the outcomes to inform better decision making.
5.8	To improve and enhance the availability of public information.
5.9	To ensure Council maximises use of current IT system.
5.10	To provide transport services for disadvantaged community members within budget constraints.
5.11	To maintain a compliant and efficient records management system.
5.12	To develop and maintain a human resource management system.
5.13	To develop and maintain an OHS&W management system.

## 5.0 LINKING THE STRATEGIC GOALS TO THE BUDGET

5.1 Governance					
Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
Elected Members	291,916	-1,600	0	0	290,316
Governance Support Services	617,833	-30,440	0	0	587,393
Corporate Services	697,302	-1,890,986	0	0	-1,193,684
<b>TOTAL</b>	<b>1,607,051</b>	<b>-1,923,026</b>	<b>0</b>	<b>0</b>	<b>-315,975</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
2014-2018 Strategic Plan (under Elected Members)	We are in our last year of the 2010-2014 Strategic Plan of Council and we therefore need to prepare 2014-18 Plan. This Strategic Plan will need to be operational prior to Council Election in November 2014.
Kangaroo Island Energy (under Corporate Services)	1.1 Work to achieve ongoing financial stability through additional funding sources 1.26 Work to facilitate alternative power generation and distribution on Kangaroo Island and ensure that planning policies encourage alternative energy use
Various Business Improvement Initiatives to optimise asset use and revenue generation (under Corporate Services)	4.10 Manage and maintain Community land and other Council land in accordance with best practice (including Christmas Cove) 5.6 To improve and enhance public consultation and interaction with the Community.
Additional Staff Resources required for Organisational priorities.	These proposed resources are to build efficiencies and productivity improvements.
Continue the establishment and review of Policy, Procedure to ensure that Council are working within a clear Governance framework	1.3 To provide good governance that is transparent, equitable and accountable.
Work with Elected members to reduce conflict / disruption and promote an environment where focus returns to the needs of the Community and Council	1.12 To improve communication with Elected Members
Work with Kangaroo Island Futures Authority	1.29 In conjunction with State Government and applicable stakeholders identify issues relating to "Access to the Island" – Ports, Airport & Wharf. (and other infrastructure requirements such as potable water, power etc)

Highlighted projects indicate those requiring separate Council resolution before 2013/14 funding is released.



## 5.2 Development Services

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>Building Control</b>	176,731	-53,560	0	0	123,171
<b>Town Planning</b>	337,967	-32,400	0	0	305,567
<b>Development Plan Amendments</b>	20,000	0	0	0	20,000
<b>TOTAL</b>	<b>534,698</b>	<b>-85,960</b>	<b>0</b>	<b>0</b>	<b>448,738</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
<p>Complete Rural Living DPA (Subject to negotiations with Planning Minister regarding additional structure planning for Emu Bay area).</p> <p>Commencement of a new DPA to incorporate Emu Bay structure planning outcomes requested by Planning Minister.</p> <p>Commencement of Section 30 Review (depending on outcome of Minister's Planning Review for Kangaroo Island)</p> <p>Ongoing management and consideration of Development Plan policy via Council's Section 101A Strategic Policy committee.</p>	2.1 To keep the Development Plan up to date.
Maintain compliance with statutory functions and timeframes for development assessment processes under the Development Act and Regulations.	2.2 Development Assessment
To action and resource the Building Inspection Policy inclusive of 2012 trusses legislation.	2.10 Building Inspection Policy – to undertake necessary obligations under the Development Act.
Assist CEO with range of strategic and asset/land projects.	<p>4.2 To manage Council's assets in accordance with asset management plans.</p> <p>4.9 Maintain community facilities in accordance with good management practice</p> <p>4.10 Manage and maintain Community Land and other Council land in accordance with best practice.</p>

## 5.3 Finance and Information Technology Systems

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>NRM</b>	137,711	-141,140	0	0	-3,429
<b>Financial Services</b>	557,024	-1,126	0	0	555,898
<b>Rates</b>	266,419	-5,478,359	0	0	-5,211,940
<b>Information Technology</b>	443,379	-500	20,000	0	462,879
<b>TOTAL</b>	<b>1,404,533</b>	<b>-5,621,125</b>	<b>20,000</b>	<b>0</b>	<b>-4,196,592</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Continued development of implemented financial budgeting and reporting system.	3.1.13 Continual improvement of "best practice" financial management.
Full implementation of the Rural & Urban Street Addressing Policy, to complete street numbering in all Townships.	3.2 All rural roads and township streets are given a rural road or street addressing number

## 5.4.1 Asset Services- Business Undertakings

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>Camping Grounds</b>	146,839	-32,965	0	0	113,874
<b>Airport</b>	521,695	-416,648	15,000	0	120,047
<b>Private Works</b>	89,386	-309,000	0	0	-219,614
<b>Property Portfolio (incl o/door licences)</b>	100,764	-309,745	0	0	-208,981
<b>TOTAL</b>	<b>858,684</b>	<b>-1,068,358</b>	<b>15,000</b>	<b>0</b>	<b>-194,674</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Additional water tanks for campgrounds (from SA Water surplus stock).	4.10.7 Council ensures provision of safe and appropriate recreation infrastructure for the community.
Airport – Continued Operation <ul style="list-style-type: none"> <li>Upgrade to Baggage Handling Area</li> <li>Scoping of upgrade to Approach lighting</li> </ul>	4.15 To manage and maintain the Kingscote Aerodrome in a sustainable manner which meets the needs of the community and industry (CG12 & 12.7)
Property Portfolio review to continue, as part of the broader revitalisation of Infrastructure Asset Management Plans (IAMP).	4.10 Manage and maintain Community land and other Council land in accordance with best practice (including Christmas Cove) 1.1 Work to achieve ongoing financial stability

through additional funding sources

## 5.4.2 Asset Services- Community Services

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
Public Order & Safety	14,910	0	0	0	14,910
Fire Protection	194,916	-103,621	0	0	91,295
Public Amenities	198,748	0	0	0	198,748
<b>TOTAL</b>	<b>408,574</b>	<b>-103,621</b>	<b>0</b>	<b>0</b>	<b>304,953</b>

### Projects for 2013 / 14 include

Fire Protection – Community Education and Works to continue. Additional funding sources to be leveraged for additional capability/level of service.

Public Amenities – Cleaning and Maintenance Activities to be outsourced through an Expression of Interest procurement strategy.

### Strategic Objectives to be achieved

4.18.1 Undertake Section 105F under the Fire and Emergency Services Act compliance activities in conjunction with local CFS Brigades

4.10.7 Council ensures provision of safe and appropriate recreation infrastructure for the community

## 5.4.3 Asset Services- Culture

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
Town Hall	141,660	-15,500	20,000	0	146,160
<b>TOTAL</b>	<b>141,660</b>	<b>-15,500</b>	<b>20,000</b>	<b>0</b>	<b>146,160</b>

### Projects for 2013 / 14 include

Routine maintenance activities planned

### Strategic Objectives to be achieved

4.9 Maintain Community Facilities in accordance with good management practice (CG8.7)

## 5.4.4 Asset Services- Environment

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>CWMS</b>	1,019,028	-1,130,282	130,000	0	18,746
<b>Stormwater Drainage</b>	264,290	0	48,875	0	313,165
<b>Street Cleaning</b>	35,909	0	0	0	35,909
<b>Street Lighting</b>	55,352	0	0	0	55,352
<b>Waste Management</b>	1,469,863	-1,480,079	0	0	-10,216
<b>Water Standpipes</b>	28,696	-19,000	0	0	9,696
<b>TOTAL</b>	<b>2,873,138</b>	<b>-2,629,361</b>	<b>178,875</b>	<b>0</b>	<b>422,652</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
CWMS - Renewal and re-lining of a portion of clay vitreous pipes in Parndana. Establish CWMS Easements in Kingscote. Continue to connect residences at American River.	4.8.4 Maintain CWMS and Stormwater infrastructure in accordance with best practice standards
CWMS – site and plant renewal as failure may occur in Kingscote, Parndana, and American River	4.8.4 Maintain CWMS and Stormwater infrastructure in accordance with best practice standards
Stormwater Drainage – CCTV Investigation to continue to assess condition. Maintenance and cleaning programme to continue	4.8.1 Develop a staged roll out plan for wastewater management across Kangaroo Island which maximises reuse opportunities
Programmed Street Cleaning. Dedicated Repair & Maintenance capability to be established.	4.3.5 Continually review operations, such as patrol grading etc, to ensure most effective operation
Waste Management - Continue to review the Contract with FRWA. Work closely with FRWA to investigate shared service opportunities to leverage economies of scale	4.7.6 Review the Garbage and Recyclable Contract collection contract

## 5.4.5 Asset Services- Recreation

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>Parks/ Gardens, &amp; Lookouts</b>	375,474	0	0	0	375,474
<b>Playgrounds</b>	21,642	0	0	0	21,642
<b>Ovals &amp; Sporting Facilities</b>	58,930	-3,500	0	0	55,430
<b>Council Pool</b>	49,422	0	0	0	49,422
<b>TOTAL</b>	<b>505,468</b>	<b>-3,500</b>	<b>0</b>	<b>0</b>	<b>501,968</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Parks/Gardens & Lookouts – Maintenance Programmed	4.10.7 Council ensures provision of safe and appropriate recreation infrastructure for the community i.e. includes skate parks etc
Playgrounds – Maintenance Programmed	4.10.7 Council ensures provision of safe and appropriate recreation infrastructure for the community i.e. includes skate parks etc
Ovals & Sporting Facilities – Maintenance Programmed	4.10.7 Council ensures provision of safe and appropriate recreation infrastructure for the community i.e. includes skate parks etc
Council Pool – Maintenance Programmed	4.10.7 Council ensures provision of safe and appropriate recreation infrastructure for the community i.e. includes skate parks etc

## 5.4.6 Asset Services- Regulatory Services

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>Dog &amp; Cat Management</b>	86,199	-50,200	0	0	35,999
<b>Health/ Environmental Health</b>	166,856	-30,000	0	0	136,856
<b>General Inspector</b>	89,538	-2,500	0	0	87,038
<b>Town Centres</b>	7,857	0	50,000	0	57,857
<b>TOTAL</b>	<b>350,450</b>	<b>-82,700</b>	<b>50,000</b>	<b>0</b>	<b>317,750</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Dog & Cat Management – Continued Dog & Cat Management including Community Education	4.19.1 Promote and implement the Dog & Cat Management Plan
Health/Environmental Health – Continued Environmental Health Activities including Inspections and Community Education	4.17 In partnership with other agencies assist in ensuring the health and wellbeing of the Kangaroo Island community
General Inspector – Undertake Compliance Activities including Management of Council By-Laws, Parking, Signage and Fire Protection Activities	4.19 Inspectoral services undertake compliance activities in accordance with legislative and good practice processes

## 5.4.7 Asset Services- Transport

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
<b>Sealed Roads</b>	2,846,806	0	876,724	-400,000	3,323,530
<b>Unsealed Roads</b>	513,748	-287,138	536,659	-100,000	663,269
<b>Patrol Grading</b>	484,442	0	0	0	484,442
<b>Verges</b>	24,298	0	0	0	24,298
<b>Roadside Vegetation</b>	173,065	0	0	0	173,065
<b>Kerbing &amp; Paths</b>	243,923	0	101,341	0	345,264
<b>Bridges (incl footbridges)</b>	269,630	0	92,000	0	361,630
<b>Traffic Control</b>	87,358	0	23,100	0	110,458
<b>Car Parks</b>	22,652	-1,000	30,000	0	51,652
<b>Jetties/ Wharves/ Boat Ramps</b>	92,829	-43,400	100,000	-80,000	69,429
<b>TOTAL</b>	<b>4,758,751</b>	<b>-331,538</b>	<b>1,759,824</b>	<b>-580,000</b>	<b>5,607,037</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Sealed Roads – Resealing Program <ul style="list-style-type: none"> <li>• Bayview Road</li> <li>• Osmond St</li> <li>• Centenary Avenue</li> <li>• Cygnet Road</li> <li>• Dauncey St</li> <li>• Ryberg Road</li> <li>• Kingscote Esplanade</li> <li>• Noth Tce</li> <li>• Bayview Rd</li> </ul>	4.3.3 Undertake road management program in accordance with budget constraints, Asset Management Plans, service levels and public safety and standards
Unsealed Roads <ul style="list-style-type: none"> <li>• Redbanks Road</li> <li>• Three Chain Road</li> <li>• Gum Creek Road</li> <li>• Woods Road</li> <li>• Halls Road</li> <li>• Consultation, survey and design of sheeted township roads</li> </ul>	4.3.3 Undertake road management program in accordance with budget constraints, Asset Management Plans, service levels and public safety and standards
DPTI Unsealed Roads Upgrade Program – Project Management of Stage 2 progressed into stabilisation and defects liability period.  Develop Stage 3 risk analysis, tendering process and contract award for commencement 1 Nov 2013.	4.11 Council provide cost effective contract works to the Community and stakeholders which does not impact on delivery of internal works and other businesses. 4.3.3 Undertake road management program in accordance with budget constraints, Asset Management Plans, service levels and public safety and standards.
Establish a dedicated Road Patrol Capability. To incorporate DPTI DOT Loop	4.3.3 Undertake road management program in accordance with budget constraints, Asset

contract deliverables, KIC SRM, and associated R&M. Also to include surveillance and condition monitoring.	Management Plans, service levels and public safety and standards
Investigation to commence to establish Pedestrian Generators database within major townships.	4.5.1 Identify areas in all towns where access pathways are required o Gophers o Elderly and disabled o Prams, etc.
Bridges – Maintenance Activities and Renewal • Bark Hut Road • Ropers Road	4.3.4 To develop and implement a sustainable Bridge Maintenance Schedule
Continue to support concept design development and cost estimates for Boating facilities approvals.	4.10.3 Establish best practice Boat Ramp and Jetty management strategies (CG8.7)

## 5.4.8 Asset Services- Plant and Depots

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
Plant	0	0	180,000	0	180,000
Depot	826,809	0	0	0	826,809
Plant Indirects	980,826	-980,826	0	0	0
<b>TOTAL</b>	<b>1,807,635</b>	<b>-980,826</b>	<b>180,000</b>	<b>0</b>	<b>1,006,809</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Plant – Renewal of Plant & Equipment for Continued Operation.	4.14.3 Develop a Plant and Equipment Asset Management Plan that includes replacement schedules
Depot – Minor enhancements to revised Depot Layout, following new Office Accommodation in current FY • Traffic management • Yard/stock improvement	4.1.1 Establish the Asset Services Department Structure and locate all staff in appropriate locations
Plant Indirects – Maintenance of Existing Plant & Equipment and allocation to works	4.14.2 Plant and equipment maintained in accordance with manufacturers requirements

## 5.4.9 Asset Services- Support Services

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
Asset Management	490,884	0	0	0	490,884
<b>TOTAL</b>	<b>490,884</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>490,884</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Asset Management – Continued Program	4.2 To manage Council's Assets in accordance with asset management plans (KIS2)

## 5.5 Community Engagement and Marketing

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
Events	22,000	0	0	0	22,000
Youth Services	18,000	-6,500	0	0	11,500
Community Engagement	223,094	0	0	0	223,094
Community Grants	252,850	0	0	0	252,850
Community Passenger Network	58,901	-67,774	0	0	-8,873
Library	246,870	-31,560	40,000	0	255,310
TOMM	15,000	0	0	0	15,000
Records Management	256,327	0	0	0	256,327
Customer Service	283,467	0	0	0	283,467
Cemeteries	49,337	-20,000	0	0	29,337
Website Management	26,500	0	0	0	26,500
<b>TOTAL</b>	<b>1,452,346</b>	<b>-125,834</b>	<b>40,000</b>	<b>0</b>	<b>1,366,512</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Council will continue its highly valued Community Partnerships Grants Scheme, along with additional funding for the Sponsorship Program.	5.1 That we are able to support, fund, resource and appreciate our many valued Community Volunteers.
Council will now be responsible for the delivery of YAC (Youth Advisory Council) and hence so additional funding (\$10K) is included for such projects.	5.4 To encourage and support youth services
The library will continue to take the necessary steps required for participation in the State's One Library Management System, for which it is programmed for an early 2014 changeover.	5.5 To ensure the existence of a community library that addresses the needs of both community and visitors.
Work will continue of the program of records management started in 2012/13.	5.11 To maintain a compliant and efficient records management system.

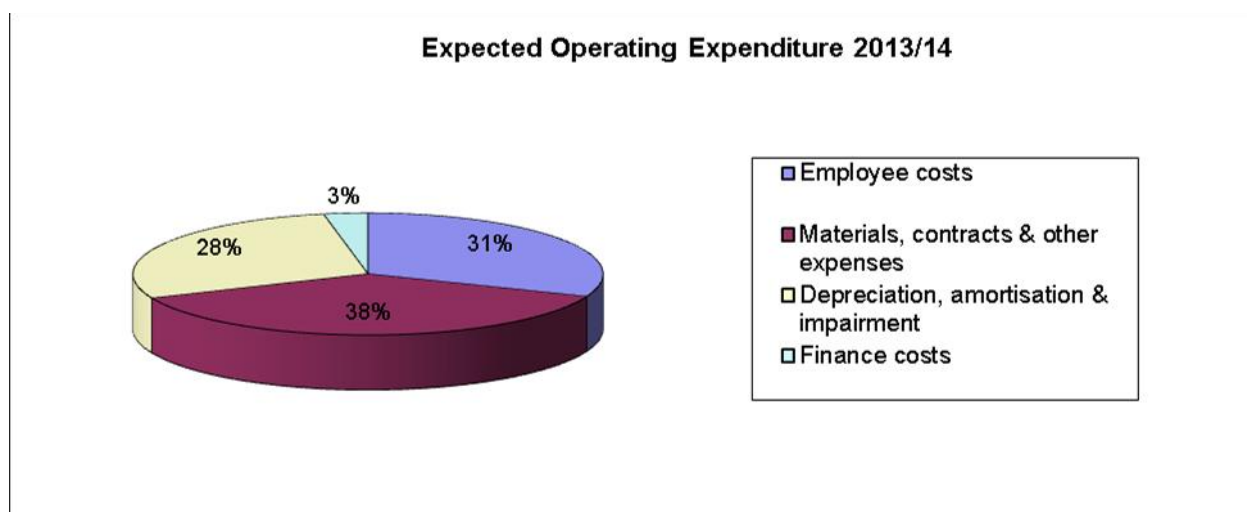


## 5.5 HR, Risk Management, OHS

Function	Operating Expenses	Operating Income	Capital Expenses	Capital Income	Net Total
HR	342,973	-32,000	0	0	310,973
Payroll	77,240	0	0	0	77,240
OH & W	129,664	0	0	0	129,664
Labour and Indirects	1,816,179	-1,882,179	0	0	-66,000
<b>TOTAL</b>	<b>2,366,056</b>	<b>-1,914,179</b>	<b>0</b>	<b>0</b>	<b>451,877</b>

Projects for 2013 / 14 include	Strategic Objectives to be achieved
Review and continue development of the HR Policies, Procedures and documentation	5.12 Develop and maintain a human resource management system
Review, design, develop and implement OHS management Policies, procedures and documentation including training and awareness programs	5.13 to develop and maintain an OHS&W management system

A review of the breakdown of the budgeted operating expenditure can be seen in the following chart.



## 6.0 FUNDING THE BUSINESS PLAN

Council adopted its Long Term Financial Plan (LTFP) in November 2008. The LTFP had 3 main assumptions forming the basis of the plan. The key assumptions of the LTFP, as adjusted by recommendation of Council's Audit Committee are:

- 1) A new source of income that would raise \$1.5m per annum;
- 2) The inclusion of the planned optimal renewal expenditure of assets as per the asset management plan, and;
- 3) Rates revenue increased at 2.5% above CPI.

For the purposes of preparing the 2013-14 Annual Business Plan, only assumption 3 has been included. To date, Council has not found a solution to its underlying financial deficit, but is continuing discussions with both the State and Federal Governments to assist Council overcome this challenge and achieve its aim of becoming financially sustainable.

It is noted that Council's Long Term Financial Plan is currently under review pending the adoption of the current Annual Business Plan and Budget.

Council has budgeted for an expected operating deficit of \$4.7m for 2012-13. The operating deficit is the difference between operating revenue and expenses for the year. Amongst other things, Council's long term financial sustainability is dependent on ensuring that over time, its expenses are less than its revenue.

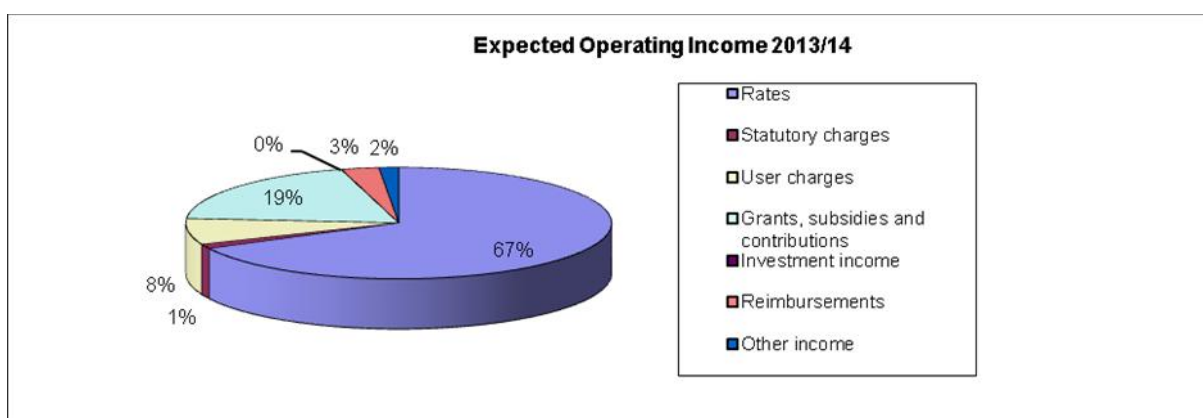
Council's revenue in 2013-14 includes \$5.4m proposed to be raised from general rates. Other sources of revenue and funding for Council are as follows:

- **User pay charges set by Council:** These comprise charges for Council's fee based facilities and some services (*refer appendix D for a list of Council's fees and charges*).

- **Statutory Charges set by State Government:** These are fees and charges set by regulation and collected by Council for Regulatory functions such as assessment of development applications. Revenues generally offset the cost of the service.
- **Grants and Partnerships:** Council normally seeks to attract as much grant funding as possible from other levels of government, and major projects of wider State benefit are usually joint funded in partnership with State Government and other relevant parties.

A major review of the funding distribution methodology is currently being undertaken by the South Australian Grants Commission. The results of this review will not be known until the 2014/15 financial year.

## Income Sources 2013 – 2014



### 6.1 Impact on Council's Financial Position

After taking account of planned net outlays on existing and new assets in 2013-4 Council's net borrowings are expected to increase, and will need to be closely monitored during the year.

Net Financial Liabilities is a key indicator of Council's financial position. It measures total liabilities less financial assets (i.e. what Council owes to others less money Council has or is owed).

The expected estimated level of net financial liabilities at 30<sup>th</sup> June 2014 represents 94% of estimated or budgeted operating revenue in 2013-2014. This compares with a targeted level for this indicator of between 0 % and 100% of revenue.

## 6.2 Rating Policy Statement

Each year the rates policy is reviewed (*refer Rating and Rebate Policy 2013-2014 Appendix E*).

Council rates are imposed on all rateable properties in the Council area in accordance with the provisions of the Local Government Act 1999.

Council is only able to provide the assets and services expected by the community through the levying and collection of rates, Council's principal source of revenue.

In setting its rates for the 2013-14 financial year, Council has considered the following:

- Kangaroo Island Council's policy for setting and collecting rates from the community covers the following;

Methods used to value land	Adoption of valuations
Business impact statement	Council's revenue raising powers
General rates	Differential rates
Fixed charge	Service rates and charges
NRM levy	Rate concessions
Payment of rates	Late payment of rates
Remission and postponement of rates	Rebate of rates
Sale of land for non payment of rates	Disclaimer

### Contact details for rates information

	Rates Officer
Phone:	(08) 8553 4500
Fax:	(08) 8553 2885
Email:	<a href="mailto:rates@kicouncil.sa.gov.au">rates@kicouncil.sa.gov.au</a>
Mail:	Kangaroo Island Council PO Box 121 KINGSCOTE SA 5223

## 7.0 MEASURING PERFORMANCE – OBJECTIVES FOR THE YEAR

To enable both the Council and the Community to assess Council's performance over the 2013-14 year, 'Performance Targets' have been set for a number of selected activities as shown below.

These 'Performance Targets' will be reviewed throughout the year. A report on the performance outcomes will then be included in the 2013 – 2014 Annual Report and the 2014-2015 Annual Business Plan.

### 7.1 Annual Action Plan

The Business Action Plan is derived from the current Strategic Plan and is reviewed each year to ensure that it aligns to that year's budget.

*(Refer Appendix B – Kangaroo Island Council Strategic Plan 2010-2014).*

### 7.2 Comparative Performance Measurement (CPM) Survey

The Kangaroo Island Council participates in the Local Government survey (CPM) of property owners in Council's area to assess their satisfaction with the four key areas; governance, community satisfaction, financial and asset management and quality of life compared to other Council areas within South Australia. It is Council's aim to achieve at least better than State average for all categories.

### 7.3 Tourism Optimisation Management Model (TOMM) Resident and Visitor Surveys

The Kangaroo Island Council is a key stakeholder in the TOMM project. The TOMM project surveys residents and visitors on an annual basis. As a funding partner Council is entitled to ask a number of questions of residents and visitors. The results will be utilised to measure and improve Council's performance and services where possible.

### 7.4 Target Financial Indicators

Whilst indicators provide a ready assessment of financial performance and sustainability, they need to be interpreted in the context of Council's operating environment. They do not replace the need for sound judgement.

*(Refer to Appendix C Financial Statements; a detailed listing of financial targets exists)*

Summary of Financial Indicators

		0304	0405	0506	0607	0708	0809	0910	1011	1112	1213	1314
Operating Surplus	Target 1											
	Target 2											
Operating Surplus Ratio												
Net Financial Liabilities												
Net Financial Liabilities Ratio												
Interest Cover Ratio												
Asset Sustainability Ratio												
Asset Consumption Ratio												

## Financial Indicator 1: Operating Surplus Ratio

- The ratio expresses the operating surplus (deficit) as a percentage of general and other rates, net of rebates.
- A negative ratio indicates the percentage increase in total rates required to achieve a break-even operating result.
- A positive ratio indicates the percentage of total rates available to fund capital expenditure over and above the level of depreciation expense without increasing Council's level of net financial liabilities. If this amount is not required for capital expenditure it reduces the level of net financial liabilities
- ***Proposed Performance Target***
  - **To achieve and maintain a break even position within 10 years.**

## Financial Indicator 2: Net Financial Liabilities Ratio

- This ratio identifies how significant is the net amount owed compared with income.
- ***Proposed Performance Target***
  - Net Financial Liabilities ratio is greater than 0 % but less than 100% of total operating revenue.

## Financial Indicator 3: Asset Sustainability Ratio

- This ratio identifies if assets are being replaced at the rate they are wearing out. The ratio is calculated by determining Capital Expenditure on renewal or replacement of existing depreciable assets / depreciation expenses.
- ***Proposed Performance Target***
  - Capital outlays on renewing / replacing assets net of proceeds from sale of replaced assets is greater than 90% but less than 110% of depreciation over a rolling 3 year period.



## Appendix A

### Financial Statements Annual Budget 2013 - 2014

**KANGAROO ISLAND COUNCIL**
**(BUDGETED) STATEMENT OF COMPREHENSIVE INCOME**  
for the period of 2013/14 Financial Year

	2010/11 Audited AFS	2011/12 Audited AFS	2012/13 Original Budget	2012/13 Current Budget 3rd review	2013/14 Original Budget	\$ Variance between 2012/13 and 2013/14	% Variance between 2012/13 and 2013/14
	\$	\$	\$	\$	\$		
<b>INCOME</b>							
Rates	7,066,153	7,441,379	7,838,938	7,838,938	8,061,340	222,402	3%
Less Rates Rebate						-	
Statutory charges	158,604	162,561	190,410	190,410	154,987	(35,423)	-19%
User charges	929,403	838,670	1,412,275	1,412,275	899,425	(512,850)	-36%
Plus donations & contributions						-	
Grants, subsidies and contributions	2,354,163	2,685,948	1,873,841	2,160,841	2,313,958	153,117	7.1%
Investment income	29,093	24,043	2,120	2,120	4,505	2,385	112.5%
Reimbursements	415,889	626,377	272,321	272,321	340,322	68,001	25.0%
Other income	97,532	111,782	33,600	33,600	178,986	145,386	432.7%
Net gain - joint ventures & associates	35,850	15,351	-	-	-	-	
<b>Total Income</b>	<b>11,086,687</b>	<b>11,906,110</b>	<b>11,623,505</b>	<b>11,910,505</b>	<b>11,953,523</b>	<b>43,017</b>	<b>0.4%</b>
<b>EXPENSES</b>							
Employee costs	3,518,630	3,700,897	4,926,221	4,926,221	5,360,251	434,030	8.8%
- Less Capitalised Costs			(609,772)	(529,691)	(198,966)		
Materials, contracts & other expenses	5,914,966	6,507,751	6,211,657	6,120,366	6,237,185	116,819	1.9%
Depreciation, amortisation & impairment	4,256,011	4,570,143	5,393,461	4,734,668	4,734,669	1	0.0%
Finance costs	488,800	518,272	522,814	522,814	504,784	(18,030)	-3.4%
<b>Total Expenses</b>	<b>14,178,407</b>	<b>15,297,063</b>	<b>16,444,381</b>	<b>15,774,378</b>	<b>16,637,923</b>	<b>532,820</b>	<b>4.7%</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(3,091,720)</b>	<b>(3,390,953)</b>	<b>(4,820,876)</b>	<b>(3,863,873)</b>	<b>(4,684,400)</b>	<b>(820,528)</b>	<b>17.9%</b>
Asset disposal & fair value adjustments	(502,795)	(681,011)	10,000	10,000	10,000	-	0.0%
Amounts received specifically for new or upgraded assets	3,817,196	1,259,446	381,000	594,000	580,000	(14,000)	-2.4%
Physical resources received free of charge	4,875	32,500	-	-	2,450,218	2,450,218	
<b>NET SURPLUS / (DEFICIT)</b>	<b>227,556</b>	<b>(2,780,018)</b>	<b>(4,429,877)</b>	<b>(3,259,873)</b>	<b>(1,644,183)</b>	<b>1,615,689</b>	<b>-50.0%</b>
transferred to Equity Statement							
Other Comprehensive Income							
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	1,299,782	-	-	-	-	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>227,556</b>	<b>(1,480,236)</b>	<b>(4,429,877)</b>	<b>(3,259,873)</b>	<b>(1,644,183)</b>	<b>1,615,689</b>	<b>-50.0%</b>
<b>Operating Surplus Ratio</b>	<b>-45.0%</b>	<b>-46.0%</b>	<b>-62.6%</b>	<b>-50.1%</b>	<b>-59.0%</b>		



**KANGAROO ISLAND COUNCIL**
**(BUDGETED) STATEMENT OF FINANCIAL POSITION**

for the period of 2013/14 Financial Year

	2010/11 Audited AFS	2011/12 Audited AFS	2012/13 Original Budget	2012/13 Current Budget 3rd review	2013/14 Original Budget
<b>ASSETS</b>		\$	\$	\$	\$
<b>Current Assets</b>					
Cash and cash equivalents	230,107	352,947	109,752	43,120	117,542
Trade & other receivables	1,084,465	934,866	729,290	366,186	309,733
Less: Allowance for Doubtful Debts		-	(363,104)	-	-
Inventories	112,131	104,941	112,131	112,131	98,000
<b>Total Current Assets</b>	<b>1,426,703</b>	<b>1,392,754</b>	<b>588,069</b>	<b>521,437</b>	<b>525,275</b>
<b>Non-current Assets</b>					
Equity accounted investments in Council businesses	35,850	51,201	35,850	51,201	51,201
Infrastructure, Property, Plant & Equipment	156,799,525	156,917,326	175,738,708	154,388,337	154,047,825
Other Non-current Assets	1,347,731	430,691	-	-	-
<b>Total Non-current Assets</b>	<b>158,183,106</b>	<b>157,399,218</b>	<b>175,774,558</b>	<b>154,439,538</b>	<b>154,099,026</b>
<b>Total Assets</b>	<b>159,609,809</b>	<b>158,791,972</b>	<b>176,362,628</b>	<b>154,960,976</b>	<b>154,624,301</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Trade & Other Payables	1,440,894	1,140,081	1,568,057	1,623,950	1,572,973
Borrowings	509,266	542,808	540,531	540,531	576,387
Provisions	725,672	724,952	415,049	724,952	749,553
<b>Total Current Liabilities</b>	<b>2,675,832</b>	<b>2,407,841</b>	<b>2,523,637</b>	<b>2,889,433</b>	<b>2,898,913</b>
<b>Non-current Liabilities</b>					
Borrowings	6,659,575	7,455,767	6,403,052	6,403,052	7,698,025
Provisions	826,747	960,945	826,747	960,945	964,000
<b>Total Non-current Liabilities</b>	<b>7,486,322</b>	<b>8,416,712</b>	<b>7,229,799</b>	<b>7,363,997</b>	<b>8,662,025</b>
<b>Total Liabilities</b>	<b>10,162,154</b>	<b>10,824,553</b>	<b>9,753,436</b>	<b>10,253,430</b>	<b>11,560,938</b>
<b>NET ASSETS</b>	<b>149,447,656</b>	<b>147,967,421</b>	<b>166,609,192</b>	<b>144,707,546</b>	<b>143,063,363</b>
<b>EQUITY</b>					
Accumulated Surplus	9,885,688	6,904,406	4,164,715	3,427,511	1,138,974
Asset Revaluation Reserves	137,575,363	138,875,145	160,187,973	138,875,145	138,875,145
Other Reserves	1,986,605	2,187,870	2,256,504	2,404,890	3,049,244
<b>Total Council Equity</b>	<b>149,447,656</b>	<b>147,967,421</b>	<b>166,609,192</b>	<b>144,707,546</b>	<b>143,063,363</b>
<b>TOTAL EQUITY</b>	<b>149,447,656</b>	<b>147,967,421</b>	<b>166,609,192</b>	<b>144,707,546</b>	<b>143,063,363</b>

**KANGAROO ISLAND COUNCIL**

**(BUDGETED) STATEMENT OF CASH FLOW**  
for the period of 2012/13 Financial Year

	2010/11 Audited AFS	2011/12 Audited AFS	2012/13 Original Budget	2012/13 Current Budget 3rd review	2013/14 Original Budget
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	\$				
<u>Receipts</u>					
Operating receipts	11,494,612	13,563,687	11,621,385	11,908,385	11,949,018
Investment receipts	30,578	41,140	2,120	2,120	4,505
<u>Payments</u>					
Operating payments to suppliers & employees	(8,959,958)	(12,233,975)	(10,528,106)	(10,516,896)	(11,398,470)
Finance payments	(519,702)	(379,646)	(522,814)	(522,814)	(504,784)
<b>Net Cash provided by Operating Activities</b>	2,045,530	991,206	572,585	870,795	50,269
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
<u>Receipts</u>					
Amounts specifically for new or upgraded assets	3,817,196	1,259,446	381,000	594,000	580,000
Sale of replaced assets	98,526	88,183	10,000	10,000	10,000
<u>Payments</u>					
Expenditure on renewal/replacement of assets	(2,232,793)	(344,826)	(885,477)	(885,477)	(962,495)
Expenditure on new/upgraded assets	(4,197,444)	(2,700,901)	(2,184,727)	(2,606,338)	(1,301,204)
<b>Net Cash provided by Investing Activities</b>	(2,514,515)	(1,698,099)	(2,679,204)	(2,887,815)	(1,673,699)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
<u>Receipts</u>					
Proceeds from Borrowings	9,380,000	6,630,000	6,660,000	6,710,000	5,793,475
<u>Payments</u>					
Repayments of Borrowings	(9,478,526)	(5,800,267)	(4,502,807)	(5,002,807)	(4,095,623)
<b>Net Cash provided by (or used in) Financing Activities</b>	(98,526)	829,733	2,157,193	1,707,193	1,697,852
<b>Net Increase (Decrease) in cash held</b>	(567,511)	122,840	50,574	(309,827)	74,422
Cash & cash equivalents at beginning of period	797,618	230,107	59,178	352,947	43,120
<b>Cash &amp; cash equivalents at end of period</b>	230,107	352,947	109,752	43,120	117,542

**KANGAROO ISLAND COUNCIL**
**(BUDGETED) STATEMENT OF CHANGES IN EQUITY**  
**for the period of 2012/13 Financial Year**

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<b>2010/11 Audited AFS</b>	\$	\$	\$	\$
Balance at end of previous reporting period	8,986,966	160,187,973	2,657,772	171,832,711
Prior period restatement	-	(22,612,610)	-	(22,612,610)
Restated opening balance	8,986,966	137,575,363	2,657,772	149,220,101
<b>Net Surplus / (Deficit) for Year</b>	227,556	-	-	227,556
<b>Other Comprehensive Income</b>	-	-	-	-
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	-	-	-
Transfers between reserves	671,167	-	(671,167)	-
<b>Balance at end of period</b>	<b>9,885,688</b>	<b>137,575,363</b>	<b>1,986,605</b>	<b>149,447,656</b>
<b>2011/12 Audited AFS</b>	\$	\$	\$	\$
Balance at end of previous reporting period	9,885,689	137,575,363	1,986,605	149,447,657
Restated opening balance	9,885,689	137,575,363	1,986,605	149,447,657
<b>Net Surplus / (Deficit) for Year</b>	(2,780,018)	-	-	(2,780,018)
<b>Other Comprehensive Income</b>	-	-	-	-
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	1,299,782	-	1,299,782
Transfers between reserves	(201,265)	-	201,265	-
<b>Balance at end of period</b>	<b>6,904,405</b>	<b>138,875,145</b>	<b>2,187,870</b>	<b>147,967,420</b>
<b>2012/13 Original Budget</b>	\$	\$	\$	\$
Balance at end of previous reporting period	8,864,491	160,187,973	1,986,605	171,039,069
Restated opening balance	8,864,491	160,187,973	1,986,605	171,039,069
<b>Net Surplus / (Deficit) for Year</b>	(4,429,876)	-	-	(4,429,876)
<b>Other Comprehensive Income</b>	-	-	-	-
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	-	-	-
Transfers between reserves	(269,899)	-	269,899	-
<b>Balance at end of period</b>	<b>4,164,715</b>	<b>160,187,973</b>	<b>2,256,504</b>	<b>166,609,192</b>
<b>2012/13 Current Budget 3rd review</b>	\$	\$	\$	\$
Balance at end of previous reporting period	6,904,405	138,875,145	2,187,870	147,967,420
Restated opening balance	6,904,405	138,875,145	2,187,870	147,967,420
<b>Net Surplus / (Deficit) for Year</b>	(3,259,873)	-	-	(3,259,873)
<b>Other Comprehensive Income</b>	-	-	-	-
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	-	-	-
Transfers between reserves	(217,020)	-	217,020	-
<b>Balance at end of period</b>	<b>3,427,511</b>	<b>138,875,145</b>	<b>2,404,890</b>	<b>144,707,546</b>
<b>2013/14 Original Budget</b>	\$	\$	\$	\$
Balance at end of previous reporting period	3,427,511	138,875,145	2,404,890	144,707,546
Restated opening balance	3,427,511	138,875,145	2,404,890	144,707,546
<b>Net Surplus / (Deficit) for Year</b>	(1,644,183)	-	-	(1,644,183)
<b>Other Comprehensive Income</b>	-	-	-	-
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	-	-	-
Transfers between reserves	(644,354)	-	644,354	-
<b>Balance at end of period</b>	<b>1,138,974</b>	<b>138,875,145</b>	<b>3,049,244</b>	<b>143,063,363</b>

# KANGAROO ISLAND COUNCIL

## (BUDGETED) UNIFORM PRESENTATION OF FINANCES for the period of 2012/13 Financial Year

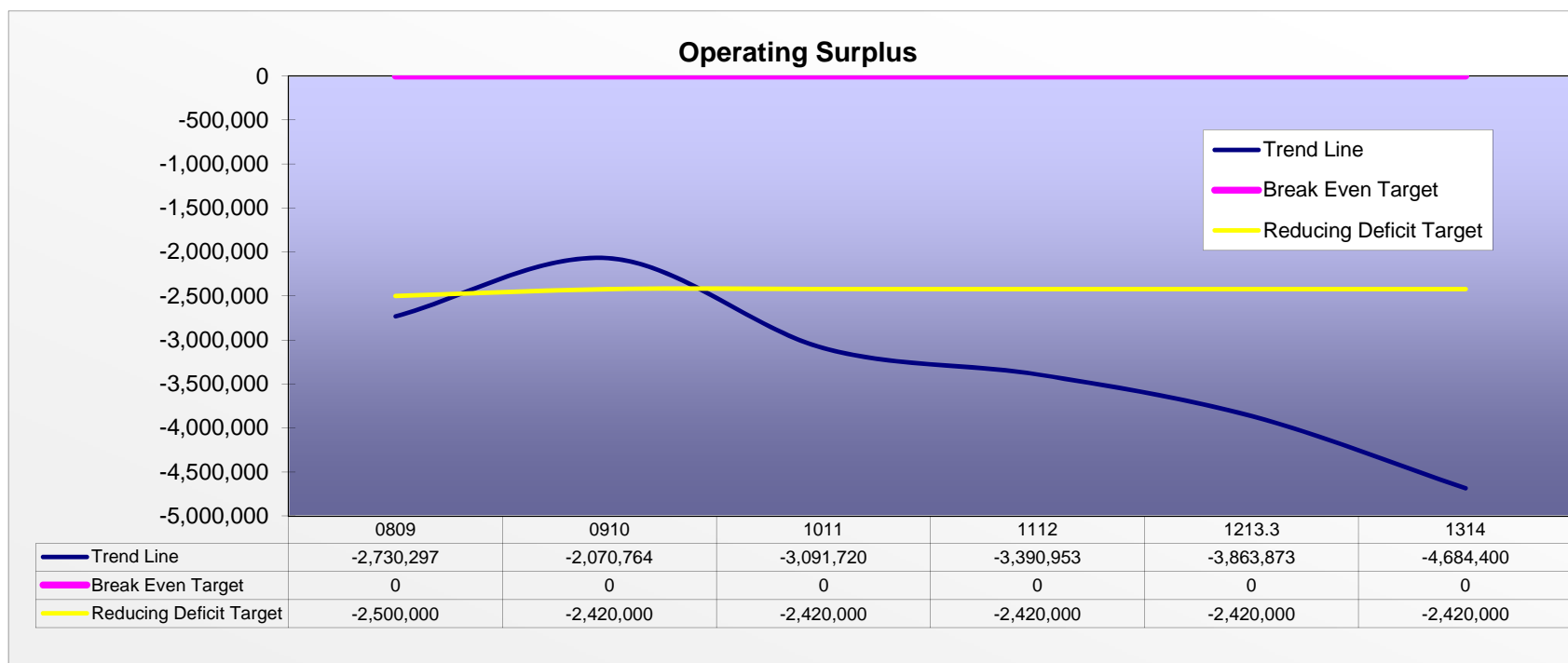
	2010/11 Audited AFS \$	2011/12 Audited AFS \$	2012/13 Original Budget	2012/13 Current Budget 3rd review	2013/14 Original Budget
Income	11,086,688	11,906,111	11,623,505	11,910,505	11,953,523
less Expenses	(15,199,607)	(15,297,063)	(16,444,381)	(15,774,378)	(16,637,923)
<b>Operating Surplus / (Deficit)</b>	<b>(4,112,919)</b>	<b>(3,390,952)</b>	<b>(4,820,876)</b>	<b>(3,863,873)</b>	<b>(4,684,400)</b>
<i>less Net Outlays on Existing Assets</i>					
Capital Expenditure on renewal and replacement of Existing Assets	2,232,793	885,477	885,477	885,477	962,495
less Depreciation, Amortisation and Impairment	(4,256,011)	(4,570,143)	(5,393,461)	(4,734,668)	(4,734,669)
less Proceeds from Sale of Replaced Assets	(98,526)	(88,183)	(10,000)	(10,000)	(10,000)
	(2,121,744)	(3,772,849)	(4,517,984)	(3,859,191)	(3,782,174)
<i>less Net Outlays on New and Upgraded Assets</i>					
Capital Expenditure on New and Upgraded Assets <i>(including investment property &amp; real estate developments)</i>	4,197,444	2,184,727	2,184,727	2,606,338	1,301,204
less Amounts received specifically for New and Upgraded Assets	(3,817,196)	(1,259,446)	(381,000)	(594,000)	(580,000)
less Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	-	-	-	-	-
	380,248	925,281	1,803,727	2,012,338	721,204
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(2,371,423)</b>	<b>(543,384)</b>	<b>(2,106,619)</b>	<b>(2,017,020)</b>	<b>(1,623,430)</b>

## KANGAROO ISLAND COUNCIL

### Financial Indicators

#### Operating Surplus/(Deficit)

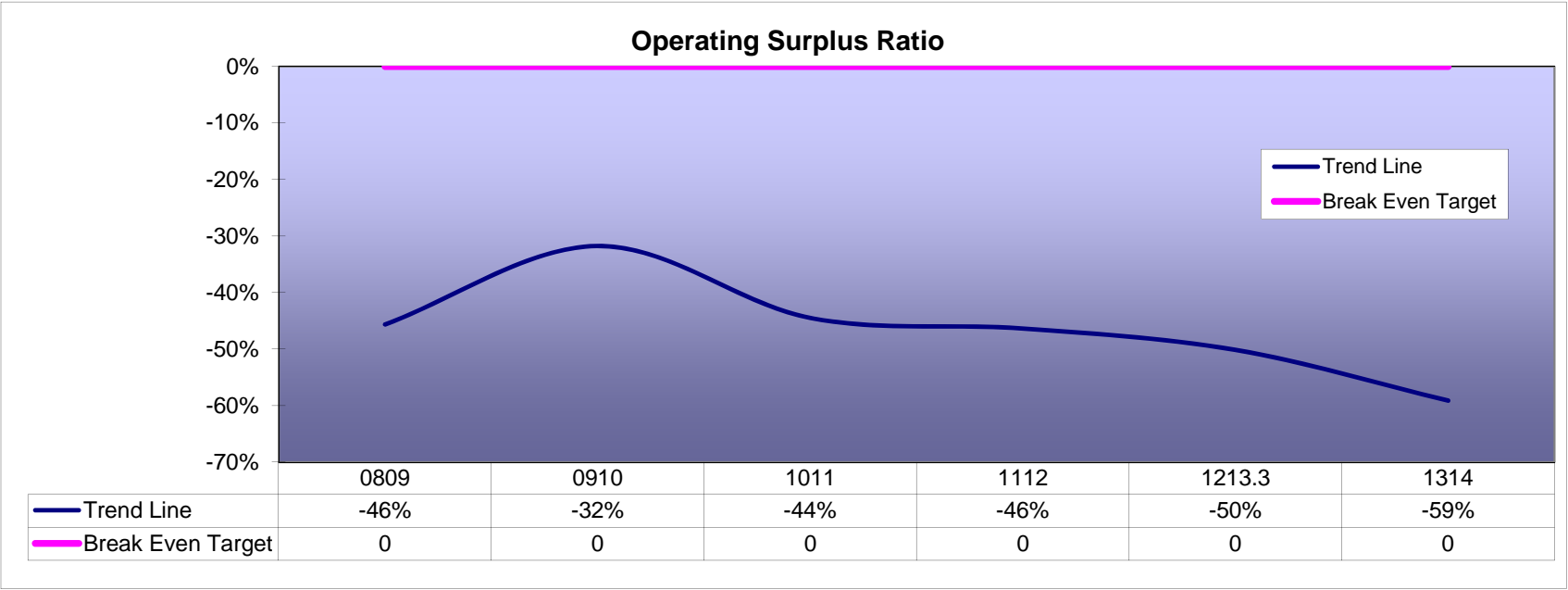
This ratio indicates the difference between day-to-day income and expenses for the particular financial year.



**TARGET:** To achieve a decreasing budget operating deficit and the achievement of an Operating Breakeven Position, or better, over a ten year period.

Operating Surplus Ratio

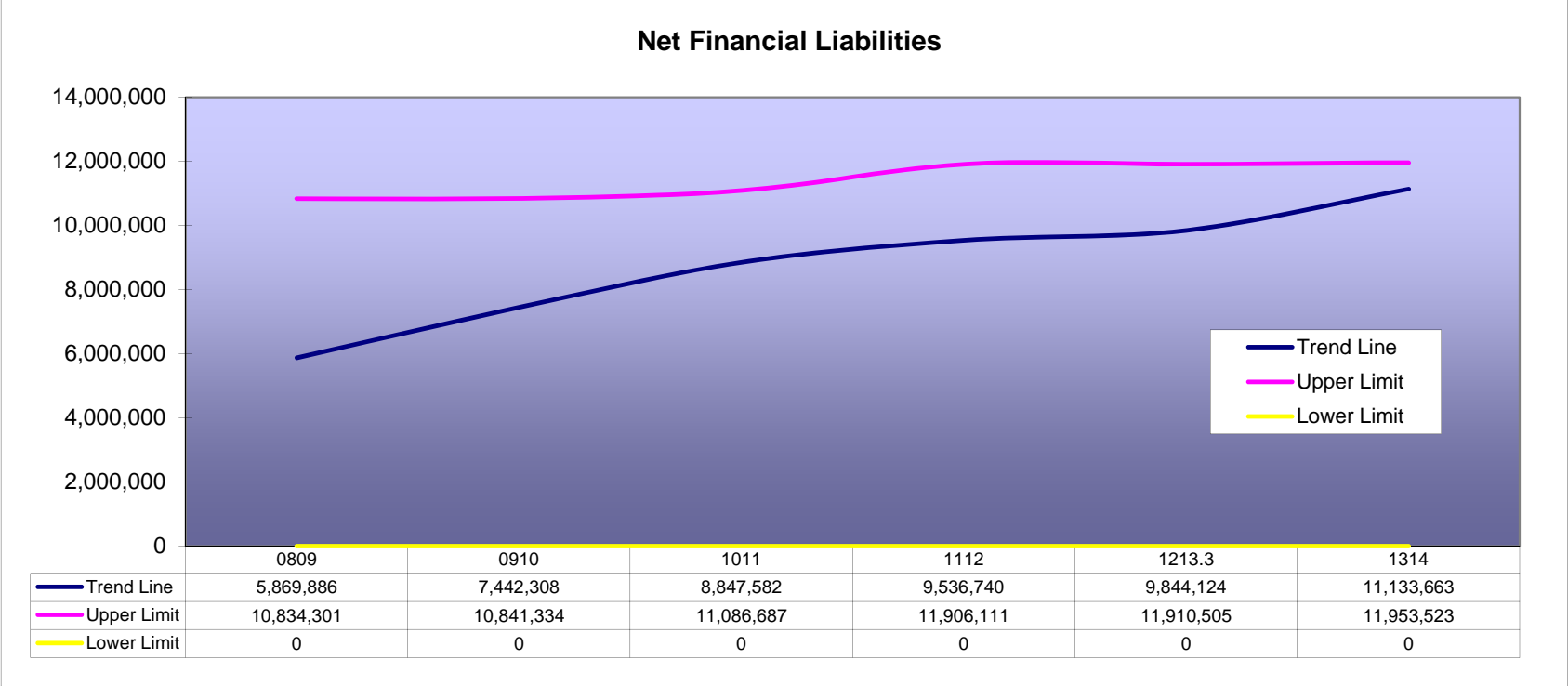
This ratio indicates by what percentage does the major controllable income source vary from day to day expenses.



**TARGET:** To achieve an Operating Surplus Ratio of 0% within 10 years

Net Financial Liabilities

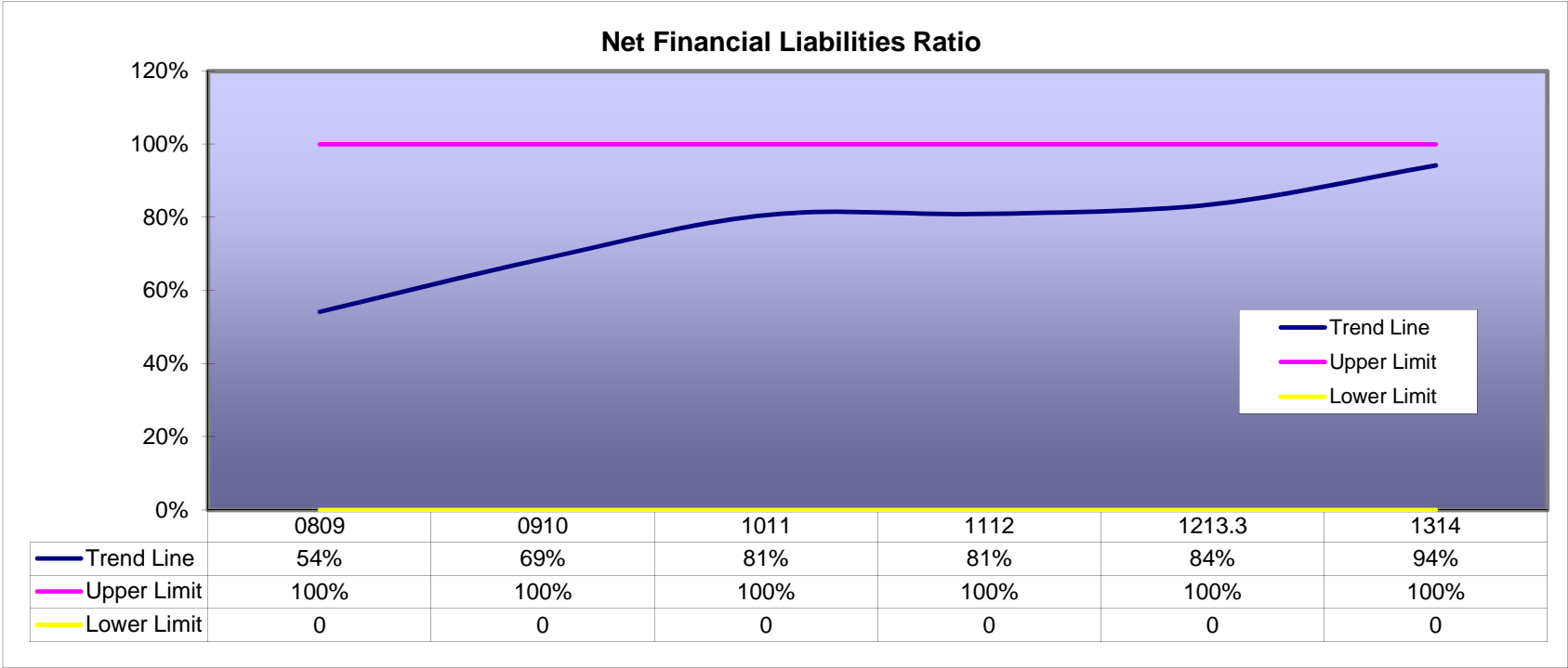
This ratio indicates what is owed to others less money held, invested or owed to the Authority.



**TARGET:** Council's level of Net Financial Liabilities is no greater than its Annual Operating Revenue and not less than zero.

Net Financial Liabilities Ratio

This ratio indicates how significant the net amount owed is compared with income.

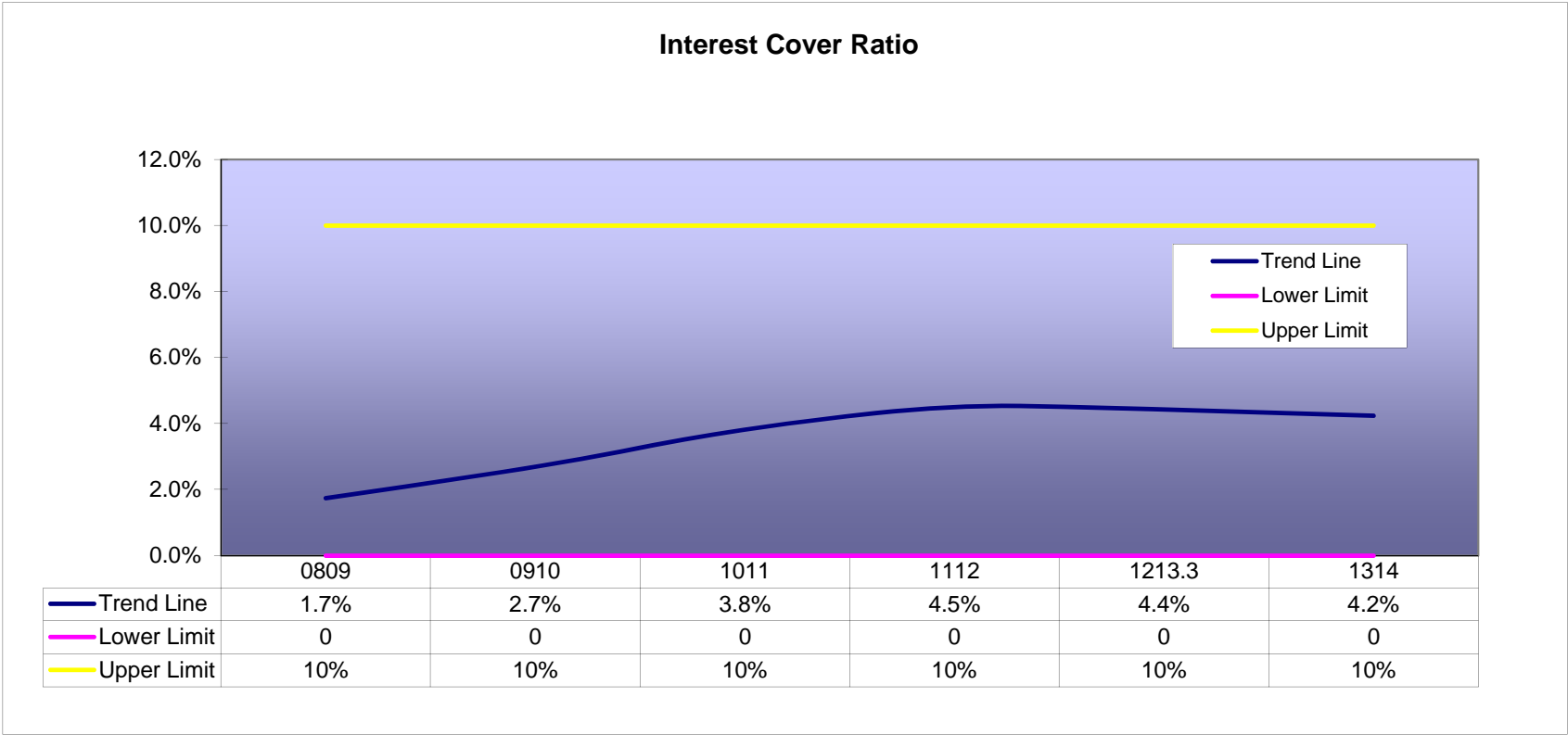


**TARGET:** Net Financial Liabilities Ratio is greater than zero but less than 100% of total Operating Revenue.



Interest Cover Ratio

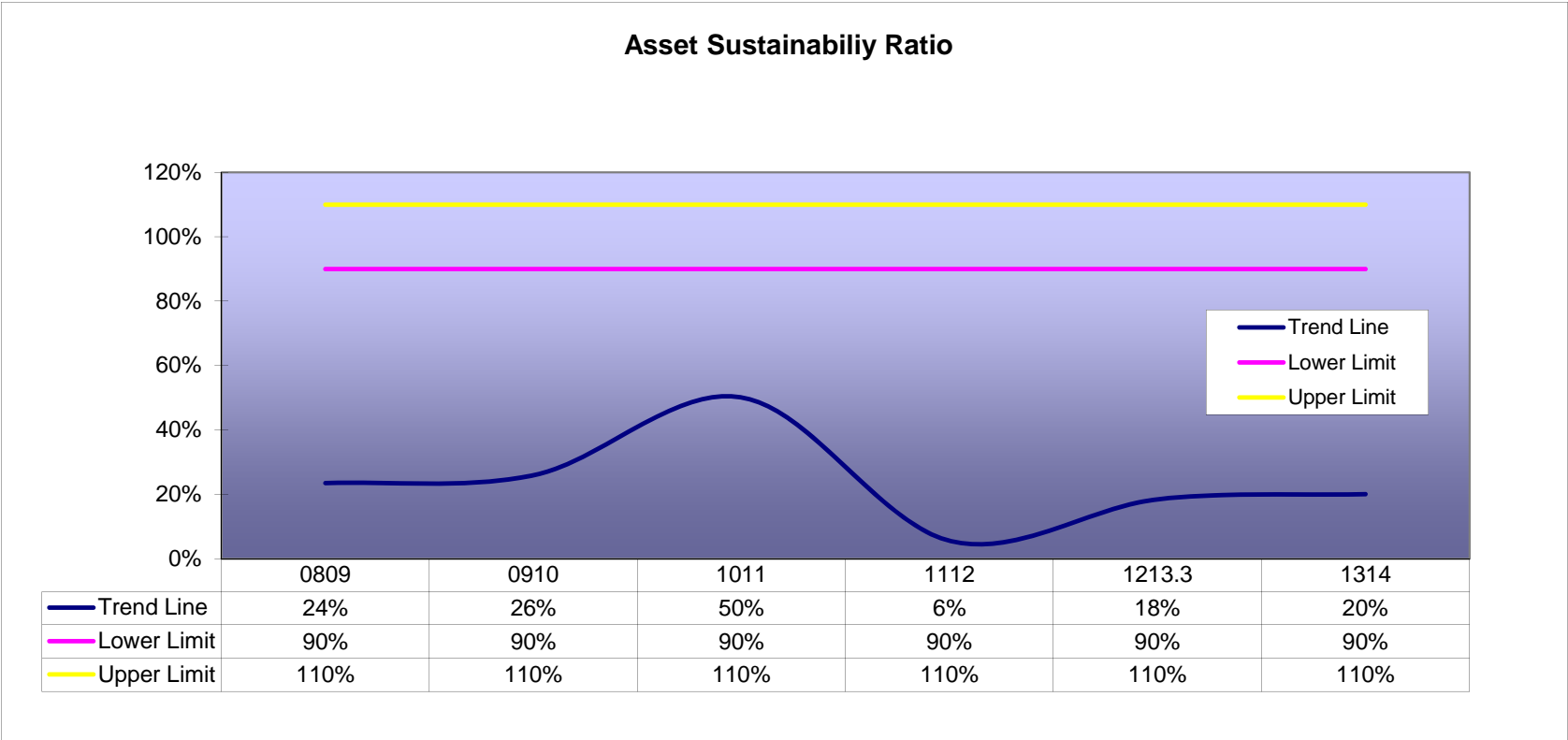
This ratio indicates how much income is used in paying interest on borrowings.



**TARGET:** Net Interest is greater than 0% and less than 10% of Operating Revenue

Asset Sustainability Ratio

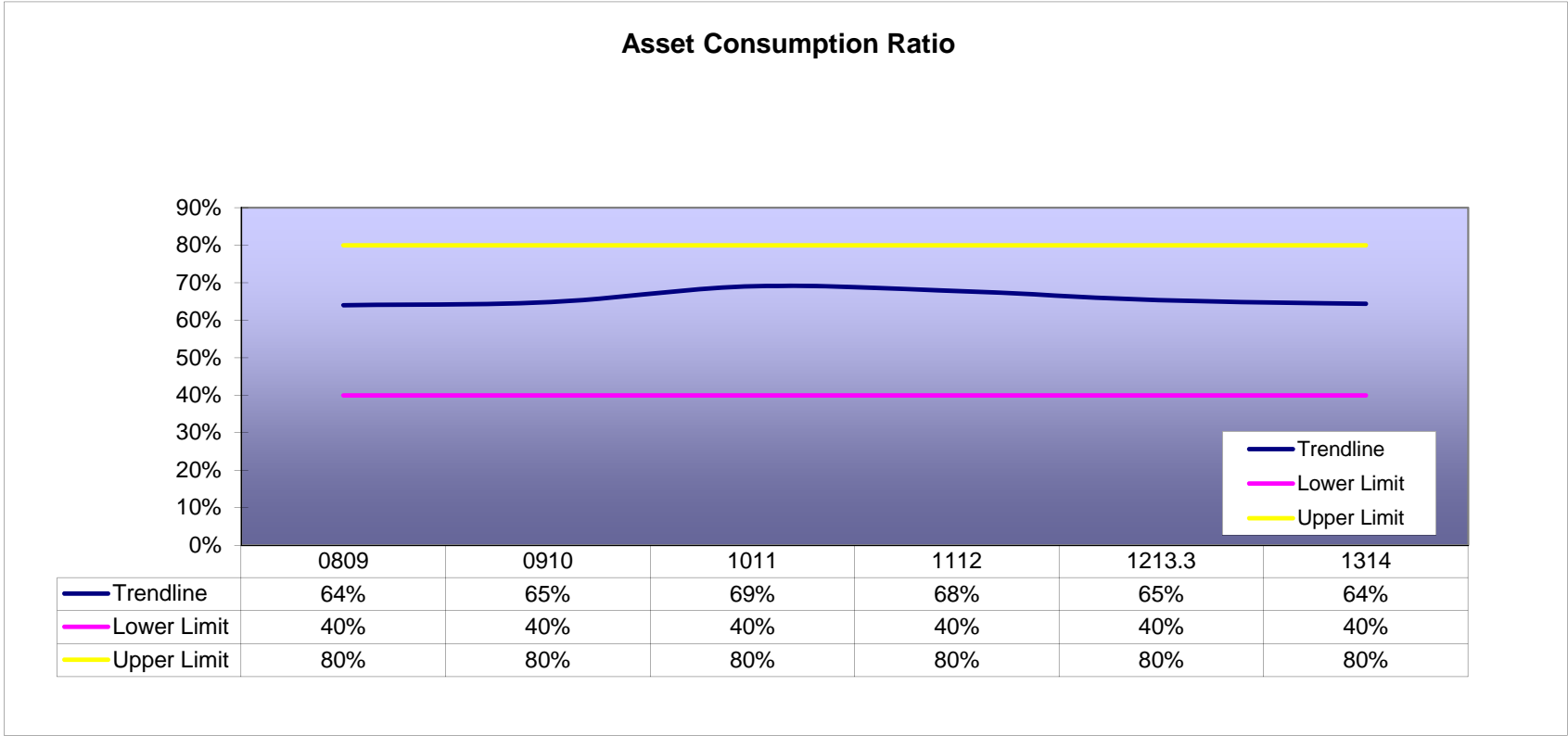
This ratio indicates whether assets are being replaced at the rate they are wearing out.



**TARGET:** Capital outlays on renewing/replacing assets net of proceeds from sale of replaced assets is greater than 90% but less than 110% of depreciation over a rolling 3 year period.

Asset Consumption Ratio

This ratio indicates the average proportion of 'as new condition' left in assets.



**TARGET:** The average proportion of 'as new condition' left in assets is greater than 40% and less than 80%.

### Summary of Financial Indicators

[illegible]

# CAPEX Detail - Budget Year 2013-14

Essentials		CAPEX	CAPIN
Airport		\$ 15,000	\$ -
	Baggage handling area upgrade	\$ 15,000	
Bridges		\$ 92,000	\$ -
	Bark Hut Road (bridge 9)	\$ 18,400	
	Bark Hut Road (bridge 10)	\$ 18,400	
	Bark Hut Road (bridge 11)	\$ 18,400	
	Ropers Road (bridge 16)	\$ 18,400	
	Ropers Road (bridge 17)	\$ 18,400	
Car parks		\$ 30,000	\$ -
	Penneshaw Parking Strategy	\$ 30,000	
CWMS		\$ 130,000	\$ -
	Todd & Buller Streets, Kingscote	\$ 130,000	
Footpaths		\$ 30,000	\$ -
	Dauncey Street	\$ 30,000	
IT		\$ 20,000	\$ -
		\$ 20,000	
Kerbs		\$ 71,341	\$ -
	Dauncey Street	\$ 25,443	
	Wheaton Street	\$ 22,898	
	Rawson Street	\$ 23,000	
Library		\$ 40,000	\$ -
	Library one System upgrade	\$ 40,000	
Plant Replacement		\$ 180,000	\$ -
	Light Truck	\$ 80,000	
	Tractors (2 replaced with 1)	\$ 100,000	
Property Amenities (Halls)		\$ 20,000	\$ -
	Kingscote Town Hall	\$ 20,000	
Stormwater/drainage		\$ 48,875	\$ -
	Rawson Street	\$ 48,875	
Structures (inc Jetty/boat ramp)		\$ 100,000	-\$ 80,000
	Bay of Shoals	\$ 100,000	-\$ 80,000
Town Centres		\$ 50,000	\$ -
	funding for design of Town Centres projects	\$ 50,000	
Traffic control - signs & guardrails		\$ 23,100	\$ -
	Vivonne	\$ 10,500	
	Stokes	\$ 12,600	
Unsealed Roads		\$ 536,659	-\$ 100,000
	Redbanks Road (seg 10), Redbanks 13351	\$ 25,682	
	Redbanks Road (seg 30), Redbanks 4427	\$ 24,718	
	Gum Creek Road (seg 30), Wisanger 3885	\$ 27,079	
	Three Chain Road (seg 005), MacGillivray 4354	\$ 33,996	
	Three Chain Road (seg 010), MacGillivray 4352	\$ 34,894	
	Three Chain Road (seg 015), MacGillivray 4353	\$ 35,281	
	Three Chain Road (seg 20), MacGillivray 4360	\$ 19,249	
	Range Road (seg 005), Stokes 4035	\$ 28,682	
	Range Road (seg 15), Stokes 4042	\$ 28,123	
	Gap Road (seg 015), Wisanger 3888	\$ 27,826	
	Woods Road (seg 020), MacGillivray 4331	\$ 42,635	
	Halls (seg 010), MacGillivray 4376	\$ 21,667	
	Halls (seg 025), MacGillivray 4373	\$ 25,283	
	Halls (seg 020), MacGillivray 4374	\$ 22,044	
	Western Cove Road (seg 20), Redbanks 4400	\$ 10,500	
	Western Cove Road (seg 25), Redbanks 4407	\$ 10,500	
	Vivonne Bay consultation, survey and design of sheeted township roads	\$ 6,000	
	Knofel Drive, Bayview road and Flinders Road		
	Sapphireatown - consultation, survey and design of sheeted township roads	\$ 8,000	
	Main Street, Third Street, Tenth Street, Eleventh Street and Twelfth Street		
	Sapphireatown - cut & form (excludes wearing surface)	\$ 4,500	
	Main Street, Third Street, Tenth Street, Eleventh Street and Twelfth Street		
	Rowland Hill Highway pavement trial site for ironstone polymer binder, Parndana DPTI funding	\$ 100,000	-\$ 100,000


CAPEX Detail - Budget Year 2013-14

Sealed Roads	\$	876,724	-\$	400,000
Dauncey Street (seg 20), Kingscote 3293	\$	41,202		
Rawson Street (seg 25), Kingscote 3201	\$	52,632		
Wheaton Road (seg 10), Kingscote 3298	\$	15,959		
Trethewey Court (seg 5), American River 3784	\$	47,047		
Anzac Street (seg 5), Parndana 3738	\$	25,859		
Anzac Street (seg 10), Parndana 3729	\$	48,025		
Penneshaw - consultation, survey and design of sheeted township roads to be sealed	\$	13,000		
Kingscote - consultation, survey and design of sheeted township roads to be sealed	\$	13,000		
Parndana - consultation, survey and design of sheeted township roads to be sealed	\$	10,000		
American River - consultation, survey and design of sheeted township roads to be sealed	\$	10,000		
Stokes Bay Road Safety Audit recommendations	\$	600,000	-\$	400,000
Total	\$	2,263,699	-\$	580,000
	\$			1,683,699



## Appendix B

### **Fees and Charges Policy 2013 - 2014**

	<h2 style="text-align: center;"><i>Fees and Charges Policy 2013-2014</i></h2>
<b>File Number</b>	18.8.11
<b>Date Adopted:</b>	12 June 2013
<b>Minute Reference:</b>	11.3
<b>Next Review date:</b>	June 2014
<b>Responsible Manager or Department:</b>	
<b>Related Policies / Codes:</b>	
<b>Related Procedure(s):</b>	

## 1. Purpose of this Policy / Procedure

Section 188 (Fees and Charges) of the *Local Government Act 1999* empowers a Council to impose fees and charges:

- a. for the use of any property or facility owned, controlled, managed or maintained by the Council;
- b. for services supplied to a person at his or her request;
- c. for carrying out work at a person's request;
- d. for providing information or materials, or copies of, or extracts from, Council records;
- e. in respect of any application to the Council;
- f. in respect of any authorisation, licence or permit granted by the Council;
- g. in respect of any matter for which another Act provides that a fee fixed under this Act is to be payable;
- h. in relation to any other prescribed matter.

Fees or charges under (a), (b) and (c) need not be fixed by reference to the cost to the Council. Fees or charges under (d) must not exceed a reasonable estimate of the direct cost to the Council in providing the information, materials, copies or extracts.

A Council may provide for—

- a. specific fees and charges;
- b. maximum fees and charges and minimum fees and charges;
- c. annual fees and charges;
- d. the imposition of fees or charges according to specified conditions or circumstances;
- e. the variation of fees or charges according to specified factors;
- f. the reduction, waiver or refund, in whole or in part, of fees or charges.



If—

- a. a fee or charge is fixed or prescribed by or under this or another Act in respect of a particular matter; or
- b. this or another Act provides that no fee or charge is payable in respect of a particular matter,
- c. a Council may not fix or impose a fee or charge in respect of that matter.
- d. Fees and charges may be fixed, varied or revoked by by-law or by decision of the Council.
- e. The Council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the Council.
- f. If a Council fixes a fee or charge under this section; or varies a fee or charge under this section, the Council must up-date the list and take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of persons who may be affected.
- g. The Fees and Charges Policy is included as part of the Annual Business Plan and is adopted as part of the Plan.
- h. The Fees and Charges Schedule lists all fees and charges.

## 2. Scope of this Policy / Procedure

The Fees and Charges Policy identifies two types, Statutory and User:

- a. Statutory Charges are fees associated with permits and licences and are set by the State or Australian Governments: for example, Aerodrome Fees Act 1998 (SA), Development Act 1993 (SA), Dog and Cat Management Act and Regulations 1995 (SA), Environment Protection Act 1993 (SA), Natural Resources Management Act 2004, Public and Environment Health Act 1987 (SA), Road Traffic Act 1961 (SA).
- b. User Fees/Charges are associated with Council activities provided to the community through the sale of goods and services, or rental of property or facilities. Fees of this type can be Camping Fees, Swimming Pool Fees, Land Clearing Fees, Library Service Fees, Community Hall Hire Fees.

It is Council's policy that there will be no waiver to any fees and charges, excepting Statutory Concessions & Fees, Charges encompassed by Councils Rates & Rebates Policy or other Council Policy decision.

There is an option for Community groups to seek sponsorship from Council for the equivalent of the fees payable, on those fees and charges set and administered by Council. An application for sponsorship will need to be completed well before the need to pay the fees.

An example would be sponsorship to cover application fees for development of a sporting group or a charity to use a Council facility.

### 2.1 Application of The Goods and Services Tax (GST)

Section 81.1 of the A New Tax System (Goods And Services Tax) Act 1999 states that GST applies to payments of taxes, fees and charges.

Except those taxes, fees and charges that are excluded from the GST by a determination of the Treasurer, which in this case is A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2005 (22 June 2005). The list of items which are exempt can be found in Part 6 (South Australia) under Items 14.1-32.

## 2.2 Budget Context

In the 2013-2014 financial year, Fees and Charges are expected to represent **7.52%** of budgeted revenue.

## 2.3 Natural Resources Management Levy 2013-2014

On 12<sup>th</sup> May 2011 the Government gazetted the annual charge to be levied on the Kangaroo Island Council pursuant to section 92 (7) of the Natural Resources Management Act 2004.

The Government determined that the share of Kangaroo Island Council for 2013-2014 of Kangaroo Island Council, as sole constituent Council would be **\$137 711** this is applied to all rate-payers.

Council does not determine how the levy is spent and does not retain the revenue collected.

## 2.4 Pricing Policy

Council does not determine Statutory Charges.

User Fees/Charges are determined on the basis of the principle of user pays. Where possible, Council seeks full recovery of the cost of operating or providing the service or goods.

Where it can be demonstrated that the imposition of full cost recovery would create hardship in the community, either at the individual or organizational level, then Council may apply a lesser quantum to non-statutory fees and charges, either by way of a class of persons or types of organizations, or by way of a percentage reduction.

Fees and charges are set giving regard to the following:

- a. the cost of providing the service, inclusive of overhead costs
- b. the importance of the goods or service to the community
- c. market comparison of fees and pricing structures with other enterprises who offer a similar service
- d. the level of service/facility provided by the Council
- e. increase in statutory charges set by regulation

## 2.5 Expiation Fees for By-Laws Adopted by Council.

The maximum penalty set for Expiation Fees for By-Laws adopted by Council, under the Local Government Act Section 246 (3) (g), is \$750. Expiation fees can be set, according to Section 246 (5), to an amount up to 25% of this maximum, that being \$187.50.

As per Agenda Item 11.3 of the Council Minutes for the meeting held on the 18th of January 2012, the following expiation fee amounts have been set, namely:

- |  |                 |
|--|-----------------|
| 1. For all By-Laws, apart from By-Law 3 Section 2.11 Fire,<br>a 'maximum penalty only' Expiation Fee | <b>\$100.00</b> |
| 2. For By-Law 3 Section 2.11 Fire, a 'maximum penalty only'<br>Expiation Fee at                      | <b>\$185.00</b> |

## 2.6 Private Works

Private Works are works carried out by Council staff in Council time using Council equipment.

Private Works includes, but is not limited to:

- Paving and road making;
- Kerbing and guttering;
- Fencing and ditching;
- Tree planting and tree maintenance;
- Demolition and excavation;
- Block clearing and tree felling;
- Road Closing and Opening.

Private works may be carried out in circumstances where Council staff have the necessary skills, qualifications and equipment under their control required to undertake the works, and may be redirected (with the equipment under their control) to the private works without compromising Council's own works programme.

Private works may only be carried out on the basis of approved documentation that is to include a detailed, itemised scope of works by an authorised Council officer and acceptance by the person for whom the works are being undertaken.

Private works are to be carried out on the most appropriate cost recovery method as shown in the schedule of Fees and Charges as adopted.

A Private Works margin is set at 15%, to emulate the requirements of performing works at a commercial operational level.

## 2.7 Corporate Plan

Key Goal – Economic - 3.1 to plan for the financial sustainability of Council

A Schedule of Fees & Charges is detailed in Appendix 1 to this Policy.

## 4. Legislation

Section 188 (Fees and Charges) of the *Local Government Act 1999*

## 5. Review

This Policy shall be reviewed by the Kangaroo Island Council annually.

SIGNED: .....

Acting Chief Executive Officer

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## 6. Availability & Grievances

This policy is available for inspection at the Council office at 43 Dauncey Street, Kingscote during ordinary business hours.

It is also available for inspection, download or printing, free of charge, from Council's website [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Chief Executive Officer, Kangaroo Island Council, PO Box 121, Kingscote SA 5223

## RECORD OF AMENDMENTS

DATE	REVISION NO	REASON FOR AMENDMENT
1 July 2008	Rev: 00	Draft adopted by Council
12 September 2008	Rev: 01	Hall Hire Fees Updated
14 November 2008	Rev: 02	Include Authorisations & Permits Fee
26 June 2009	Rev: 03	Draft adopted by Council
02 July 2010	Rev: 04	Draft adopted by Council
30 June 2011	Rev: 05	Draft adopted by Council
18 January 2012	Rev: 06	Expiation Fees Updated
13 June 2012	Rev:07	2012-13 policy Adopted by Council
11 July 2012	Rev:08	Statutory Fees Updated
12 June 2013	RE 09	Policy Reviewed and Adopted for 2013/14

**APPENDIX 1 - SCHEDULE OF FEES & CHARGES**

**Concessions and Rebates for any fees will only be applied upon receipt of satisfactory documentation.**

**Where appropriate the figures in this document are GST Inclusive.**

**\* Statutory Fees can change at the discretion of the Minister and are not limited to those identified below. Other Statutory Fees over & above those listed may apply.**

FEE DESCRIPTION	UNIT	GST	FEE TYPE	COMMENT	2013/14
<b>Administration</b>					
Administration Fee	Per hour (Minimum Charge 30 Minutes)	Tax	Set by Council	This charge does not apply to normal customer service arrangements, but Council reserves the right to impose such charges in other situations.	\$71.00

**Airport- Aircraft**

Aircraft	Per 1000 kilos	Tax	Set by Council	Weight-based charges per movement calculated on certified maximum takeoff weight of the aircraft with a movement defined as a departure.	\$11.00
Helicopters	Per craft	Tax	Set by Council		\$18.70
Parking Fee (Non-RPT Craft)	Per aircraft per day or part thereof	Tax	Set by Council	Non-RPT aircraft parking in the sealed apron by prior arrangement only. If not authorised, then a fee or part thereof may be incurred.	\$200.00
Passenger Levy	Per person each way	Tax	Set by Council	Levy applies to Regular Passenger Transport (RPT) and Tourist Charter Operations.	\$9.55
				<b>Ex-GST</b>	<b>\$8.68</b>

**Airport- Advertising**

1/3 A4	Per Year	Tax	Set by Council	Interim arrangement until the Master Plan is developed	\$56.00
A4	Per Year	Tax	Set by Council		\$112.00

**Airport- Parking**

Overnight	Per day	Tax	Set by Council	Regular long term users can be provided with a 30% discount on fees, payable 12 months in advance. Also interim arrangement as in the future will include permit parking etc	\$3.00
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**Animals - Cat Registration**

Breeding Cat	Per Animal	No	Set by Council	For breeding	\$60.00
Desexed/Microchipped Cat	Per Animal	No	Set by Council		\$30.00
Desexed/Microchipped Cat (Concession)	Per Animal	No	Set by Council		\$15.00
Transfer of Registration	Per Animal	No	Set by Council		\$6.00
Partial year registration	Per animal	No	Set by Council		\$30.00
Late Registration Breeding Cat	Per animal	No	Set by Council		\$15.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Late Registration Desexed/Microchipped Cat	Per animal	No	Set by Council		\$7.50
Late Registration Desexed/Microchipped Cat (Concession)	Per animal	No	Set by Council		\$3.75

## Animals - Dog Registration

Dog	Per animal	No	Set by Council	Fees submitted to Dog & Cat Management Board 19/3/2012	\$60.00
Dog concession	Per animal	No	Set by Council	" "	\$30.00
Dog de-sexed	Per animal	No	Set by Council	" "	\$36.00
Dog de-sexed (concession)	Per animal	No	Set by Council	" "	\$18.00
Dog de-sexed & micro- chipped	Per animal	No	Set by Council	" "	\$30.00
Dog de-sexed & micro- chipped (concession)	Per animal	No	Set by Council	" "	\$15.00
Dog micro-chipped	Per animal	No	Set by Council	" "	\$54.00
Dog micro-chipped (concession)	Per animal	No	Set by Council	" "	\$27.00
Dog obedience trained	Per animal	No	Set by Council	" "	\$54.00
Dog obedience trained (concession)	Per animal	No	Set by Council	" "	\$27.00
Dog obedience trained & micro-chipped	Per animal	No	Set by Council	" "	\$48.00
Dog obedience trained & micro-chipped (concession)	Per animal	No	Set by Council	" "	\$24.00
Dog obedience trained & de-sexed	Per animal	No	Set by Council	" "	\$30.00
Dog obedience trained & de-sexed (concession)	Per animal	No	Set by Council	" "	\$15.00
Dog obedience trained, de-sexed and micro- chipped	Per animal	No	Set by Council	" "	\$24.00
Dog obedience trained, de-sexed and micro- chipped (concession)	Per animal	No	Set by Council	" "	\$12.00
Guide, hearing or disability Dog	Per animal	No	Set by Council	" "	\$0.00
Working Dog / Grey Hound (racing only)	Per animal	No	Set by Council	Rebates do not apply as these Dogs are tax-deductible	\$10.00
Business registration (per dog)	Per animal	No	Set by Council	Rebates do not apply as these Dogs are tax-deductible	\$10.00
Transfer of Registration	Per animal	No	Set by Council		\$6.00
Partial Year Registration	Per animal	No	Set by Council	No Rebate - (set fee)	\$30.00
Replacing disc	Per animal	No	Set by Council	Fees submitted to Dog & Cat Management Board 19/3/2012	\$6.00
Late registration Fee - Dog	Per animal	No	Set by Council	" "	\$15.00
Late registration Fee - Dog concession	Per animal	No	Set by Council	" "	\$7.50
Late registration Fee - Dog de-sexed	Per animal	No	Set by Council	" "	\$9.00
Late registration Fee - Dog de-sexed (concession)	Per animal	No	Set by Council	" "	\$4.50

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Late registration Fee - Dog de-sexed & micro-chipped	Per animal	No	Set by Council	" "	\$7.50
Late registration Fee - Dog de-sexed & micro-chipped (concession)	Per animal	No	Set by Council	" "	\$3.75
Late registration Fee - Dog micro-chipped	Per animal	No	Set by Council	" "	\$13.50
Late registration Fee - Dog micro-chipped (concession)	Per animal	No	Set by Council	" "	\$6.75
Late registration Fee - Dog obedience trained	Per animal	No	Set by Council	" "	\$13.50
Late registration Fee - Dog obedience trained (concession)	Per animal	No	Set by Council	" "	\$6.75
Late registration Fee - Dog obedience trained & micro-chipped	Per animal	No	Set by Council	" "	\$12.00
Late registration Fee - Dog obedience trained & micro-chipped (concession)	Per animal	No	Set by Council	" "	\$6.00
Late registration Fee - Dog obedience trained & de-sexed	Per animal	No	Set by Council	" "	\$7.50
Late registration Fee - Dog obedience trained & de-sexed (concession)	Per animal	No	Set by Council	" "	\$3.75
Late registration Fee - Dog obedience trained, de-sexed and micro-chipped	Per animal	No	Set by Council	" "	\$6.00
Late registration Fee - Dog obedience trained, de-sexed and micro-chipped (concession)	Per animal	No	Set by Council	" "	\$3.00
Late registration Fee - Guide, hearing or disability Dog	Per animal	No	Set by Council	" "	\$0.00
Late registration Fee - Working Dog / Grey Hound (racing only)	Per animal	No	Set by Council	" "	\$2.50
Late registration Fee - Business registration (per dog)	Per animal	No	Set by Council	" "	\$11.25
Permit Fee Exceeding Domestic Animal Entitlement	Per Animal		Set by Council		\$10.00

## Animals - Impounded animals

Impoundment fee (First occurrence)	Per animal	No	Set by Council		\$36.00
Impoundment fee (Second and subsequent occurrences)	Per animal	No	Set by Council		\$55.00
Daily Holding /Pound fee	Per animal per day or part thereof	No	Set by Council		\$36.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Release of an animal on weekends, public holidays or out of hours	Per animal	No	Set by Council	Animals can only be collected on presentation of a receipt stating all the appropriate fees have been paid	
Dog & Cat Collection Fee (Kingscote)	Per Animal		Set by Council	This Fee was over looked in the last Schedule of Fees & Charges	\$36.00
Dog & Cat Collection Fee (Outside Kingscote)	Per Animal		Set by Council	This Fee was over looked in the last Schedule of Fees & Charges	\$52.50

## Annual Report

Purchase of Annual Report	Per Report	Tax	Set by Council		\$20.00
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## Assessment Book - Access

Access reports from Council's Assessment book	Per record	No	Set by Council		\$17.00
Entire assessment book on CD	Per CD	No	Set by Council		\$744.00
Quarterly updates if entire CD purchased	Per quarter	No	Set by Council		\$248.00

## Aviation Security Identification Card (ASIC)

Processing of ASIC through Auscheck	Per card	No	Not Set by Council	Minute Reference 11.3 . 21st Sept 2011	\$216.00
Processing a cancelled ASIC application	Per card	No	Not Set by Council	" "	\$130.00
Reprint of a lost or stolen ASIC	Per card	No	Not Set by Council	" "	\$85.00
Renewal of an ASIC	Per card	No	Not Set by Council	" "	\$216.00
Bond deposit (refundable)	Per card	No	Not Set by Council	" "	\$50.00

## Boat Launching- Christmas Cove, American River and Baudin Beach

Launch Fee	Daily	Tax	Set by Council	Per Vessel	\$5.00
Launch Fee (Pensioner)	Daily	Tax	Set by Council	Per Vessel	\$4.00
Launch Fee	Annual	Tax	Set by Council	Per Vessel. All annual permits expire 30 November. 50% rebate available from 1st June each year.	\$110.00
Launch Fee (Pensioner)	Annual	Tax	Set by Council	Per Vessel. All annual permits expire 30 November. 50% rebate available from 1st June each year.	\$84.00
Launch Fee	Lifetime	Tax	Set by Council	Per Vessel	\$2,206.00
Launch Fee (General Commercial)	Daily	Tax	Set by Council	Per Vessel	\$10.00
Launch Fee (General Commercial)	Annual	Tax	Set by Council	Per Vessel. All annual permits expire 30 November. 50% rebate available from 1st June each year.	\$212.00
Launch Fee (Commercial)	Annual	Tax	Set by Council	Per Vessel. All annual permits expire 30 November. 50% rebate available from 1st June each year.	\$530.00
Christmas Cove Mooring Fee	Up to 7 Nights	Tax	Set by Council	Per Night	\$30.00
Christmas Cove Mooring Fee	7-60 Nights	Tax	Set by Council	Per Night	\$20.00
Christmas Cove	> than 60 Nights	Tax	Set by Council	Per Night, payable in advance	\$10.00



# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Mooring Fee					
Small Mooring Pontoon	per Night	Tax	Set by Council	Per Night	\$10.00
Landing Fee (Charter Operators)	Per Person	Tax	Set by Council	Per Person	\$2.00

## By-Law Breach Fees

Expiation Fee for By-Laws (exception ByLaw 3 Section 2.11 Fire)	Per breach		Set by Council		\$100.00
Expiation Fee for By-Law 3 Section 2.11 Fire	Per breach		Set by Council		\$185.00

## Camping Fees

Powered site	Per couple/night	Tax	Set by Council	Minute Reference 8.1.2, 8.1.3 18th Jan 2012	\$25.00
Unpowered site	Per couple/night	Tax	Set by Council	" " "	\$15.00
Additional person	Per night	Tax	Set by Council	" " "	\$5.00

## Cemetery – Burial

Lease (99 years)		Tax	Set by Council		\$271.00
Lease (99 years)	Transfer of Lease	Tax	Set by Council		\$271.00
Burial Site Weekdays & Maintenance	Single depth	Tax	Set by Council		\$867.00
Burial weekends & public holidays & Maintenance	Single depth	Tax	Set by Council		\$1,408.00
Burial Site Weekdays & Maintenance	Double depth	Tax	Set by Council		\$1,029.00
Burial weekends & public holidays & Maintenance	Double depth	Tax	Set by Council		\$1,516.00
Plaque	Per Plaque	Tax	Set by Council		AT COST
Burial	Oversize Coffin	Tax	Set by Council	Plus normal fees	\$87.00
Burial	Removal of Slab	Tax	Set by Council	Plus normal fees	\$87.00
Headstone	Per monument works	Tax	Set by Council	Plus normal fees	\$33.00
Erection of headstone	Per item	Tax	Set by Council	Cement plinth in the Kingscote Cemetery Lawn Section	\$108.00
Plinth	Per Plaque/Headstone	Tax	Set by Council		\$663.00
Plaque	Per Item	Tax	Set by Council		\$332.00

## Cemetery – Columbarium

Internment of ashes	Per item	Tax	Set by Council		\$280.00
Lease (99 Years)	Memorial Plaque	Tax	Set by Council		\$271.00
Plaque	Per plaque	Tax	Set by Council		\$325.00
Internment of ashes	Previously used site	Tax	Set by Council		\$280.00

## Cemetery - Memorial

Plaque	Per Plaque	Tax	Set by Council		\$325.00
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## Community Centre- Hall, Chambers and Kitchen

Bond for all Users	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$123.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$61.00
Commercial Use - Daily Booking		Tax	Set by Council		\$613.00
Community Use - Daily Booking		Tax	Set by Council		\$306.00
Lighting - Commercial Use		Tax	Set by Council		\$61.00
Lighting - Community Use		Tax	Set by Council		\$31.00
Draughtsman's Table	Per Week	Tax	Set by Council		\$5.00
Call Out	Per hour for a call out	Tax	Set by Council		\$128.00

## Community Hall Hire – Kingscote, Penneshaw, Parndana & American River Halls

Bond for all Users	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00
Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$61.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$31.00
Commercial Use - Daily Booking		Tax	Set by Council		\$306.00
Community Use - Daily Booking		Tax	Set by Council		\$153.00
Lighting - Commercial Use		Tax	Set by Council		\$61.00
Lighting - Community Use		Tax	Set by Council		\$31.00
Call Out	Per hour for a call out	Tax	Set by Council		\$128.00

## Kingscote Meeting Room 1 (only)

Bond for all Users	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00
Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$31.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$15.00
Call Out	Per hour for a call out	Tax	Set by Council		\$128.00

## Kingscote Meeting Room 2 Plus Kitchen (only)

Bond for all Users	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00
Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$41.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$20.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Call Out	Per hour for a call out	Tax	Set by Council		\$128.00
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## Kingscote Meeting Room 1 and 2 Plus Kitchen (only)

Bond for all Users	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00
Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$61.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$31.00
Commercial Use - Daily Booking		Tax	Set by Council		\$306.00
Community Use - Daily Booking		Tax	Set by Council		\$153.00
Call Out	Per hour for a call out	Tax	Set by Council		\$128.00

## Kingscote Office Interview Room (only)

Bond for all Users - NONE		Tax	Set by Council		\$0.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00
Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$31.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$15.00
Call Out	Per hour for a call out	Tax	Set by Council		\$128.00

## Community Hall Hire - Kingscote Pavilion

Bond for all Users	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per hour	Tax	Set by Council		\$61.00
Clean Up if required inc Waste	Per hour	Tax	Set by Council		\$128.00
Commercial Use	Per 2 hours or part thereof	Tax	Set by Council		\$61.00
Community Use	Per 2 hours or part thereof	Tax	Set by Council		\$31.00
Commercial Use - Daily Booking		Tax	Set by Council		\$306.00
Community Use - Daily Booking		Tax	Set by Council		\$153.00
Call Out	Per hour for a call out	Tax	Set by Council		\$128.00

## Meeting Hire Equipment

Projector Hire	Per Booking	Tax	Set by Council		\$25.00
Flipchart Hire	Per Booking	Tax	Set by Council		\$15.00
Tea, Coffee, Milk and Sugar	Per Person	Tax	Set by Council		\$3.00

## Community Passenger Network

Individual Transfers - 0-15KMs	Per Trip	Tax	Set by Council		\$5.00
Individual Transfers - 16-50KMs	Per Trip	Tax	Set by Council		\$8.00
Individual Transfers - 51-150KMs	Per Trip	Tax	Set by Council		\$13.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Individual Transfers - 151-250KMs	Per Trip	Tax	Set by Council		\$20.00
Individual Transfers - 251-450KMs	Per Trip	Tax	Set by Council		\$30.00
Individual Transfers - 451KMs+	Per Trip	Tax	Set by Council		\$45.00
Group Transfers - 0-15KMs	Per Trip	Tax	Set by Council		\$3.00
Group Transfers - 16-125KMs	Per Trip	Tax	Set by Council		\$5.00
Group Transfers - 126-250KMs	Per Trip	Tax	Set by Council		\$10.00
Group Transfers - 251-450KMs	Per Trip	Tax	Set by Council		\$15.00
Group Transfers - 451KMs+	Per Trip	Tax	Set by Council		\$23.00

## Community Wastewater Management Schemes

Waste Water - New Connections & Alterations 100mm	Per Allotment Residential	Tax	Set by Council		\$4,204.00
Waste Water - New Connections & Alterations 150mm	Per Allotment Residential	Tax	Set by Council		\$6,682.00
Waste Water - New Connections & Alterations 450mm or Greater	Per Allotment Residential	Tax	Set by Council		Quote Required
Waste Water Relocations - Insert Inspection Point 100mm or 150mm	Per Allotment Residential	Tax	Set by Council		Quote Required
Waste Water Relocations - Relocation 100mm (New Connection & Disconnection)	Per Allotment Residential	Tax	Set by Council		\$5,045.00
Waste Water Relocations - Relocation 150mm (New Connection & Disconnection)	Per Allotment Residential	Tax	Set by Council		\$7,523.00
Waste Water Relocations - Disconnection 100mm or 150mm	Per Allotment Residential	Tax	Set by Council		\$840.00
Waste Water Mains Extensions to Existing Allotments	Per Allotment Residential	Tax	Set by Council		\$6,235.00
Waste Water - New Connections & Alterations 100mm	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes
Waste Water - New Connections & Alterations 150mm	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes
Waste Water - New Connections & Alterations 450mm or Greater	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes
Waste Water Relocations - Insert Inspection Point 100mm or 150mm	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Waste Water Relocations - Relocation 100mm (New Connection & Disconnection)	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes
Waste Water Relocations - Relocation 150mm (New Connection & Disconnection)	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes
Waste Water Relocations - Disconnection 100mm or 150mm	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes
Waste Water Mains Extensions to Existing Allotments	Per Allotment Industrial/Commercial zoned holdings	Tax	Set by Council		See Notes

## Development Application Fees

Lodgement Fee Planning - Base Amount		No	Not Set by Council, Statutory Fee *	Statutory Fee	\$53.50
Lodgement Fee Planning - Non Complying		No	Not Set by Council, Statutory Fee *		\$86.00
Lodgement Fee Building - if Costs >\$5000		TAX	Not Set by Council, Statutory Fee *		\$61.00
Schedule 1A Application Fee		No	Not Set by Council, Statutory Fee *		\$44.75

## Development Plan Assessment Fee

Development Cost < \$10,000		No	Not Set by Council, Statutory Fee *	Statutory Fee	\$33.50
Development Cost > \$10,000 and <\$100,000		No	Not Set by Council, Statutory Fee *		\$92.00
Development Cost > \$100,000		No	Not Set by Council, Statutory Fee *		.125% of the development cost up to a maximum of \$200,000
Public Notification - Cat 2 and 3		No	Not Set by Council, Statutory Fee *		\$92.00
Publication Cost - Cat 3		TAX	Set by Council		\$225.00

## Non Complying Development Assessment Fee

Development Cost < \$10,000		No	Not Set by Council, Statutory Fee *	Statutory Fee	\$46.00
Development Cost > \$10,000 and <\$100,000		No	Not Set by Council, Statutory Fee *		\$109.00
Development Cost > \$100,000		No	Not Set by Council, Statutory Fee *		.125% of the development cost up to a

**KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM**

					maximum of \$200,000
Non Complying Development Administration Fee		No	Not Set by Council, Statutory Fee *		\$109.00
<b>Referral fees</b>					
Building Rules Assessment Commission		No	Not Set by Council, Statutory Fee *	Statutory Fee	\$269.00
EPA		No	Not Set by Council, Statutory Fee *		\$191.00
EPA - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Coast Protection Board		No	Not Set by Council, Statutory Fee *		\$191.00
Coast Protection Board - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Native Vegetation Branch		No	Not Set by Council, Statutory Fee *		\$191.00
Native Vegetation Branch - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Environment & Heritage		No	Not Set by Council, Statutory Fee *		\$191.00
Environment & Heritage - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Liquor Licensing Commission		No	Not Set by Council, Statutory Fee *		\$191.00
Liquor Licensing Commission - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Mining & Energy		No	Not Set by Council, Statutory Fee *		\$191.00
Mining & Energy - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Water, Land & Biodiversity		No	Not Set by Council, Statutory Fee *		\$191.00
Water, Land & Biodiversity - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Country Fire Service		No	Not Set by Council, Statutory Fee *		\$191.00
Country Fire Service - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Planning & Urban Development.		No	Not Set by Council, Statutory Fee *		\$191.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Planning & Urban Development. - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Department Transport, Energy & Infrastructure		No	Not Set by Council, Statutory Fee *		\$191.00
Transport SA - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
PIRSA		No	Not Set by Council, Statutory Fee *		\$191.00
PIRSA - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
Telstra		No	Not Set by Council, Statutory Fee *		\$191.00
Telstra - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
SA Water		No	Not Set by Council, Statutory Fee *		\$191.00
SA Water - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
ETSA		No	Not Set by Council, Statutory Fee *		\$191.00
ETSA - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00
KINRM Board		No	Not Set by Council, Statutory Fee *		\$191.00
KINRM Board - (>\$1000000)		No	Not Set by Council, Statutory Fee *		\$319.00

## Building Rules : Classes

Minimum Fee Building Works & Demolition		Tax	Not Set by Council, Statutory Fee *		\$57.00
Building Class 1, 2, 4 - \$2.52 per sqm		Tax	Not Set by Council, Statutory Fee *	Statutory Fee ( per square meter )	
Building Class 3, 5, 6 - \$3.36 per sqm		Tax	Not Set by Council, Statutory Fee *		
Building Class 7, 8 - \$2.23 per sqm		Tax	Not Set by Council, Statutory Fee *		
Building Class 9a & 9c - \$3.81 per sqm		Tax	Not Set by Council, Statutory Fee *		
Building Class 9b - \$3.35 per sqm		Tax	Not Set by Council, Statutory Fee *		
Building Class 10 - \$0.75 per sqm		Tax	Not Set by Council, Statutory Fee *		

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Essential Safety Provisions		Tax	Not Set by Council, Statutory Fee *		\$83.00
Modification of Building Rules		Tax	Not Set by Council, Statutory Fee *		\$134.00
Certification of Occupancy		Tax	Not Set by Council, Statutory Fee *		\$38.50
Staged Consents Fee (Building Rules)		Tax	Not Set by Council, Statutory Fee *		\$53.50
Application to extend any consent or approval		No	Not Set by Council, Statutory Fee *		\$86.00
Demolition Class 1, 2, 4 - \$0.50 / sqm		Tax	Not Set by Council, Statutory Fee *		
Demolition Class 3, 5, 6 - \$0.67 / sqm		Tax	Not Set by Council, Statutory Fee *		
Demolition Class 7, 8 - \$0.45 / sqm		Tax	Not Set by Council, Statutory Fee *		
Demolition Class 9a & 9c - \$0.76 / sqm		Tax	Not Set by Council, Statutory Fee *		
Demolition Class 9b - \$0.67 / sqm		Tax	Not Set by Council, Statutory Fee *		
Demolition Class 10 - \$0.15 / sqm		Tax	Not Set by Council, Statutory Fee *		
Re-classification of a Building		Tax	Not Set by Council, Statutory Fee *		
Minimum Fee		Tax	Not Set by Council, Statutory Fee *		\$57.00
Class 1, 2, 4 - \$1.61 / sqm		Tax	Not Set by Council, Statutory Fee *		
Class 3, 5, 6 - \$2.15 / sqm		Tax	Not Set by Council, Statutory Fee *		
Class 7, 8 - \$1.45 / sqm		Tax	Not Set by Council, Statutory Fee *		
Class 9a & 9c - \$2.44 / sqm		Tax	Not Set by Council, Statutory Fee *		
Class 9b - \$2.14/ sqm		Tax	Not Set by Council, Statutory Fee *		
Class 10 - \$0.48 / sqm		Tax	Not Set by Council, Statutory Fee *		

**Environmental Health**

Environmental Health Inspection, Professional Advice/ Consulting	Per Hour	Tax			\$88.00
Food Safety Program	Onsite Per Hour	Tax			\$175.00



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Audits					
Food Safety Program Audits	Offsite Per Hour	Tax			\$90.00
Inspection of Bed & Breakfast Premises	Per Inspection	Tax			\$66.00
Inspection of Commercial Pool, Spa or Pool & Spa	Per Inspection	Tax			\$66.00
Inspection of Accommodation Facilities, Resorts, Motel, Hotels, Backpackers or Boarding Houses (other than B & B)	Per Inspection	Tax			\$88.00
Inspection of Hair, Beauty or Skin Penetration premises	Per Inspection	Tax			\$88.00
Re-inspection for non-compliance with relevant Statutory Requirements	Per Inspection	Tax			\$88.00
Travel Costs	Per km	Tax			\$0.80

## Events on Local Government Land (Beach, Foreshore, Parks, Gardens, Tidal Pool)

Bond for Commercial Use	Per booking	Tax	Set by Council		\$255.00
Set Up if required	Per Booking	Tax	Set by Council	Per Hour	\$128.00
Clean Up if required	Per Booking	Tax	Set by Council	Per Hour	\$128.00
Commercial Use - Per Day	Per Booking	Tax	Set by Council		\$306.00
Community Use - Per Day	Per Booking	Tax	Set by Council		\$153.00
Waste Clean Up if required	Per Bin	Tax	Set by Council		\$5.00

## Events on Roads (Roads Opening and Closing Act)

Administration	Per Event	Tax	Set by Council		\$266.00
If Advertisement Required	Per Event	Tax	Set by Council		\$200.00
If Erection of Signs and Barricades by Council	Per Event	Tax	Set by Council		\$250.00

## Expiation Fee for By-Laws

Expiation Fee for By-Laws (exception ByLaw 3 Section 2.11 Fire)	Per breach	No	Set by Council		\$102.00
Expiation Fee for By-Law 3 Section 2.11 Fire	Per breach	No	Set by Council		\$185.00

## Fire Compliance

Issue of Section 105F Notices	Per property	No	Set by Council	This should be the minimum fee charged	\$112.00
Re-inspection of a Lot for compliance with Fire Safety Regulations (105F notice)	Per inspection	Tax	Set by Council		\$88.00
Slashing for Section 105F Notices (Standard block < 1200m2)	Per Property	Tax	Set by Council	Block clearance by contractors costing more than \$ 210 incurs an administration fee of	\$315.00
Slashing for Section 105F Notices (blocks)	Per Property	Tax	Set by Council		Cost of Contractor

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

>1200m2)					+70%
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## Freedom of Information

Application to access Council documents		No	Not Set by Council, Statutory Fee *	Statutory Fee	\$27.75
Application for review of a determination		No	Not Set by Council, Statutory Fee *		\$27.75
Staff Time Spent		No	Not Set by Council, Statutory Fee *	For each 15 minutes	\$10.40

*If information relates to personal affairs of the applicant - the first two hours are free then above fees apply thereafter*

Photocopies of documents	Per Page	No	Not Set by Council, Statutory Fee *		\$0.00
Written transcripts of documents	Per Page	No	Not Set by Council, Statutory Fee *		\$6.00

*For any information accessed in the form of a copy of a photograph, x-ray, video tape, computer tape, or computer disk the actual cost will be incurred by the applicant.*

*Any cost for postage or delivery will also be incurred by the applicant.*

## Library

Library Card Replacement Fee	Per Card	Tax	Set by Council		\$2.00
Temporary Membership Refundable Deposit	Per Membership	Tax	Set by Council		\$20.00
Library Fines - Late Fee	Per item	Tax	Set by Council		\$1.00
Library Fines - Damaged Item Processing Charge	Per item	Tax	Set by Council		\$1.00
Library Fines - Minor Damage Item Charge	Per item	Tax	Set by Council		\$2.00
Library Fines - Major Damage Item Charge	Per item	Tax	Set by Council		\$4.00
Library Fines - Lost Item Processing Charge	Per item	Tax	Set by Council		\$2.00
Replacement Costs - Adult Fiction	Per item	Tax	Set by Council		\$35.00
Replacement Costs - Adult Non-Fiction	Per item	Tax	Set by Council		\$35.00
Replacement Costs - Large Print Fiction	Per item	Tax	Set by Council		\$40.00
Replacement Costs - Large Print Non-Fiction	Per item	Tax	Set by Council		\$40.00
Replacement Costs - Paperbacks (Western)	Per item	Tax	Set by Council		\$20.00
Replacement Costs - Teenage Fiction	Per item	Tax	Set by Council		\$35.00
Replacement Costs - Teenage Non-Fiction	Per item	Tax	Set by Council		\$20.00
Replacement Costs - Children's Fiction	Per item	Tax	Set by Council		\$20.00
Replacement Costs - Children's Non-Fiction	Per item	Tax	Set by Council		\$20.00
Replacement Costs - Easy Reader	Per item	Tax	Set by Council		\$20.00
Replacement Costs - Picture Book	Per item	Tax	Set by Council		\$20.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Replacement Costs - Graphic Novel	Per item	Tax	Set by Council		\$20.00
Replacement Costs - Magazine	Per item	Tax	Set by Council		\$6.00
Replacement Costs - Hear-A-Book	Per item	Tax	Set by Council		\$90.00
Replacement Costs - Music CD	Per item	Tax	Set by Council		\$10.00
Replacement Costs - DVD	Per item	Tax	Set by Council		\$22.00
Replacement Costs - Interlibrary Loan	Per item	Tax	Set by Council		\$30.00
Interlibrary Loan - National Library Delivery Fee	Per item	Tax	Not Set by Council	Set by Australian Library Association	\$16.50

## Licences

Food Business Notification & Inspection Fee (businesses <20FTE)	Annual	Tax	Set by Council		\$88.00
Food Business Notification & Inspection Fee (businesses >20FTE)	Annual	Tax	Set by Council		\$220.00
New Food Business compliance reinspection	Per inspection	Tax	Set by Council		\$80.00
Food Business non-compliance reinspection Fee	Per inspection	Tax	Set by Council		\$80.00
Unlicensed Outdoor Cafe/ Deli Annual Charge	Per table with up to four seats/ Annual Charge	Tax	Set by Council	Seat is the number of people who can sit at the table	\$89.00
Unlicensed Outdoor Cafe/ Deli	Per additional chair /Per Year	Tax	Set by Council		\$18.00
Licensed Outdoor Café/Restaurant/ Hotel	Per table with up to four seats	Tax	Set by Council		\$176.00
Licensed Outdoor Café/Restaurant/ Hotel	Per additional seats	Tax	Set by Council		\$42.00
Street Stall	Per stall per day	Tax	Set by Council		\$5.00
Annual Street Stall permit ( up to 20 in one year)	Annual	Tax	Set by Council		\$60.00
Minimum Lease Rent	Annual	Tax	Set by Council		\$281.00
Authorisation and Permit (Sec 221 and 222 LGA)	5 Years	Tax	Set by Council		\$281.00
Mobile Food Vending Itinerant Vendor License	Annual	Tax	Set by Council	Based on average commercial rate for average valuation	\$1,325.00

## Photocopying/Printing (black and white only)

A3 - single	Per page	Tax	Set by Council		\$0.60
A3 – double	Per page	Tax	Set by Council		\$1.20
A4 – single	Per page	Tax	Set by Council		\$0.40
A4 – double	Per page	Tax	Set by Council		\$1.00

## Photocopying/Printing (Colour)

A3 - single	Per page	Tax	Set by Council		\$1.50
A3 – double	Per page	Tax	Set by Council		\$3.00
A4 – single	Per page	Tax	Set by Council		\$1.00
A4 – double	Per page	Tax	Set by Council		\$2.00

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## Plotter (Wide Format) Printing and Scanning

Colour Print - up to A0	per page	Tax	Set by Council		\$51.00
B+W Print - up to A0	per page	Tax	Set by Council		\$15.00
Colour Scan - up to A0	per page	Tax	Set by Council		\$20.00
B+W Scan - up to A0	per page	Tax	Set by Council		\$10.00

## Private Works

Administrative Staff	Per hour (Minimum Charge 30 Minutes)	Tax	Set by Council	This charge does not apply to normal customer service arrangements, but Council reserves the right to impose such charges in other situations.	\$71.00
Field Staff (Plant Operator)	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$77.00
Professional/Technical Staff (advice)	Per hour (Minimum Charge 30 Minutes)	Tax	Set by Council		\$133.00
Council Staff/ Plant operator	Per hour (Minimum Charge 30 Minutes)	Tax	Set by Council		Charged at agreed rates as per approved in a tender document
Council Staff/ Plant operator	Per hour (Minimum Charge 30 Minutes)	Tax	Set by Council		Charged at full cost attribution plus a private works margin.

## Plant and Equipment Hire (Operator Not Included)

Backhoe	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council	Includes Operator where applicable	\$123.00
Tractor	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$92.00
Tip Truck	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$143.00
Tip Truck and Low Loader	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$189.00
Tip Truck and Plant Trailer	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$153.00
Toyota Dyna/Canter	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$92.00
Tractor and Kirpy Rockcrusher and/or Vegetation mulched	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$143.00
Cat Loader	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$143.00
D6H Dozer	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$255.00
Grader	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$179.00
Tractor/Roller	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$102.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

Towed Roller( Pohlner/Ecombi/Steelwe Id	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$51.00
Roller (self-propelled)	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$163.00
Scania Truck	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$123.00
Weed Spray Unit	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$87.00
Slasher & Tractor	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$123.00
Wash Down Unit (without chemicals)	Per day (Minimum Charge 1 Day)	Tax	Set by Council		\$184.00
Wash Down Unit (with chemicals)	Per day (Minimum Charge 1 Day)	Tax	Set by Council		\$327.00
Traffic Control Equipment (minor)	Per day (Minimum Charge 1 Day)	Tax	Set by Council		\$112.00
Traffic Control Equipment (major)	Per day (Minimum Charge 1 Day)	Tax	Set by Council		\$225.00
Superdog trailer	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$61.00
Field Staff (Plant Operator)	Per hour (Minimum Charge 1 Hour)	Tax	Set by Council		\$77.00

## Rate Searches

Rates Only Searches	Per Search	No	Not Set by Council, Statutory Fee *	Statutory Fee	\$10.00
Full Rates Search	Per Search	No	Not Set by Council, Statutory Fee *		\$30.00
Urgent Search ( within 24 Hours )	Per Search	No	Not Set by Council, Statutory Fee *		\$40.00
Updated Rates Search	Per Search	No	Not Set by Council, Statutory Fee *		\$10.00
Search and Production of Land Title	Per Search	No	Set by Council		\$50.00

## Rates

Reprint Rate Notices	Per Copy	Tax	Set by Council	Fee to be collected before copy provided.	\$10.00
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## Restricted Access Vehicles - (B Doubles / Oversize Load Limits)

Clearance certificate to travel on Council roads.	Per vehicle	Tax	Set by Council		\$ 175.00
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## Rubble Royalties

Marl	Per Tonne	Tax	Set by Council	Rate applied to all, No Negotiation	\$0.40
Basalt	Per Tonne	Tax	Set by Council	Rate applied to all, No Negotiation	\$1.00
Limestone	Per Tonne	Tax	Set by Council	Rate applied to all, No Negotiation	\$0.40
Rubble	Per Tonne	Tax	Set by Council	Rate applied to all, No Negotiation	\$1.00
Clay	Per Tonne	Tax	Set by Council	Rate applied to all, No Negotiation	\$0.20

## Rural Property Addressing Fee

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Rural Property Address Fee	Per Address	Tax	Set by Council	Minute Reference 14.5.1 21st Sept 2011	\$80.00
Replacement Rural Property Address Signage	Per Address	Tax	Set by Council	"	\$67.00

## Septic Tank Pump Out

Disposal Fee	Per property	Tax	Set by Council		\$26.00
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## Signage & Display (Roadside)

Annual Registration Fee (one-off fee for Real-Estate)	Per business	Tax	Set by Council		\$100.00
Standard Annual License for Roadside Signage & Display	Per business	Tax	Set by Council		\$50.00
Fee for use of Permanent Roadside Signage & Display infrastructure (max 14 day period)	Per business	Tax	Set by Council		\$75.00
Signage collection & holding fee	Per sign	Tax	Set by Council		\$40.00

## Transportation of Houses

Transportation of House	Per house	Tax	Set by Council	Includes application fee and cost for inspection of route etc.	\$179.00
Route Access under NHVR Regulations					\$5,000

## Waste Control Systems (Septic Tank Applications – Soakage, CWMS and AWTs)

Admin fee		No	Not Set by Council, Statutory Fee *	Statutory Fee	\$86.00
Inspection Fee		No	Not Set by Council, Statutory Fee *		\$93.50
New system (all types) < 5,000 litres	Admin + Three inspections	No	Not Set by Council, Statutory Fee *		\$366.50
New system (all types) < 5,000 litres to existing building	Admin + Two inspections	No	Not Set by Council, Statutory Fee *		\$273.00
To alter waste control system < 5,000 litres	Admin + One inspection	No	Not Set by Council, Statutory Fee *		\$179.50
Additional fee for every thousand litres (or part thereof) in capacity in excess of 5,000 litres		No	Not Set by Council, Statutory Fee *		\$18.70
Additional Inspections		No	Not Set by Council, Statutory Fee *		\$93.50
Connection of dwelling to Sewerage Scheme	Admin + Two inspections	No	Not Set by Council, Statutory Fee *		\$273.00

## Waste Control Systems (Temporary Waste Control Systems) Application Fees

To install or alter a temporary waste control system if the system will not service more than 10 persons	N/A	No	Not Set by Council, Statutory Fee *	Statutory Fee	\$38.00
To install or alter a temporary waste control system if system will	N/A	No	Not Set by Council, Statutory Fee *		\$76.50

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

service more than 10 persons but not more than 100 persons					
Plus for each thousand litres (or part thereof) in capacity in excess of 5,000 litres	N/A	No	Not Set by Council, Statutory Fee *		\$18.70
To install or alter a temporary waste control system if the system will service more than 100 persons	1 Inspection	No	Not Set by Council, Statutory Fee *		\$86.00
Plus for each thousand litres (or part thereof) in capacity in excess of 5,000 litres not greater than 5,000 litres	1 Inspection	No	Not Set by Council, Statutory Fee *		\$18.70
Plus for each inspection required by the Council	2 Inspection	No	Not Set by Council, Statutory Fee *		\$93.50

## Where the relevant authority is the Minister

Application to install an alternative waste control system such as a composting toilet, ETA trench system etc	1 Inspection	No	Not Set by Council, Statutory Fee *	Statutory Fee	\$389.00
Application to install a permanent grey water diversion system	1 Inspection	No	Not Set by Council, Statutory Fee *		\$179.50
Referral fee for matter that must be referred to the Minister	N/A	No	Not Set by Council, Statutory Fee *		\$38.00
Plus for each inspection (if any) carried out by a person authorised by the Minister	1 Inspection	No	Not Set by Council, Statutory Fee *		\$93.50

## Waste Management- Kangaroo Island Resource Recovery Centre

Resource Recovery Centre now operated by FRWA	FRWA Fees Apply	No			\$0.00
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## Water Sales

Up to 5 kilolitres	Per kilolitre	No	Set by Council		\$80.00
For each kilolitre over 5 kilolitres	Per kilolitre	No	Set by Council		\$5.00
Annual Fee for Stand-pipe Key	Per key	Tax	Set by Council		\$168.00
Minimum Charge if Return not submitted	Per Quarter	Tax	Set by Council		\$153.00
Supply from Council Water Meter	Per kilolitre	Tax	Set by Council		SA Water Rate
Wastewater / Reuse Supply from Kingscote / Brownlow STEDS	Per Megalitre	Tax	Set by Council		\$300.00

## Water / Underground Electrical Connection License

To lay water pipes and electrical connections under our roads	Per application	Tax	Set by Council	Signed and sealed document by CEO and Mayor.	\$150.00
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## Weighbridge - (Located at Kangaroo Island Resource Recovery Centre)

Use of Public Weighbridge (PWB300)	Per load	Tax	Set by Council	If not delivering waste.	\$11.00
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**APPENDIX 1 - SCHEDULE OF REGULATORY FEES/ EXPIATION FEES**

Concessions and Rebates for any fees will only be applied upon receipt of satisfactory documentation.

Where appropriate the figures in this document are GST Inclusive.

\* Statutory Fees can change at the discretion of the Minister and are not limited to those identified below.  
Other Statutory Fees over & above those listed may apply.

Registration Number	Description	UNIT	GST	FEE TYPE	Standard Amount
<b>Australian Road Rules</b>					
A-10	170(3) - AUSTRALIAN ROAD RULES - STOPPING ON A ROAD WITHIN 10 METRES OF AN INTERSECTION WITHOUT TRAFFIC LIGHTS	Per Offence	No	Infringement	\$83.00
A-20	170(2) - AUSTRALIAN ROAD RULES- STOPPING ON A ROAD WITHIN 20 METRES OF AN INTERSECTION WITH TRAFFIC LIGHTS	Per Offence	No	Infringement	\$83.00
A-AP	210(1) - AUSTRALIAN ROAD RULES- FAILING TO PARK IN ACCORDANCE WITH RULE - ANGLE PARKING	Per Offence	No	Infringement	\$58.00
A-BAY	211(3) - AUSTRALIAN ROAD RULES- PARKING IN PARKING BAYS - FAILING TO PARK LONG OR WIDE VEHICLE IN MINIMUM NUMBER OR PARKING BAYS NEEDED	Per Offence	No	Infringement	\$44.00
A-BC	174(2) - AUSTRALIAN ROAD RULES- STOPPING AT OR NEAR BICYCLE CROSSING LIGHTS ( EXCEPT AT AN INTERSECTION)	Per Offence	No	Infringement	\$83.00
A-BL	187(2) - AUSTRALIAN ROAD RULES- STOPPING IN A BICYCLE LANE	Per Offence	No	Infringement	\$232.00
A-BP	201 - AUSTRALIAN ROAD RULES- STOPPING ON A ROAD WITH BICYCLE PARKING SIGN	Per Offence	No	Infringement	\$58.00
A-BR	192(1) - AUSTRALIAN ROAD RULES- STOPPING ON A BRIDGE	Per Offence	No	Infringement	\$83.00
A-BS	195(1) - AUSTRALIAN ROAD RULES- STOPPING AT OR NEAR A BUS STOP	Per Offence	No	Infringement	\$83.00
A-BTT	187(1) - AUSTRALIAN ROAD RULES- STOPPING IN A BUS LANE, TRANSIT LANE OR TRUCK LANE	Per Offence	No	Infringement	\$232.00
A-BZ	183(1) - AUSTRALIAN ROAD RULES- STOPPING IN A BUS ZONE	Per Offence	No	Infringement	\$111.00
A-CH	171(1) - AUSTRALIAN ROAD RULES- STOPPING ON OR NEAR A CHILDRENS CROSSING	Per Offence	No	Infringement	\$83.00
A-CLE	176(1) - AUSTRALIAN ROAD RULES- STOPPING ON A CLEARWAY	Per Offence	No	Infringement	\$232.00
A-CR	193(1) - AUSTRALIAN ROAD RULES- STOPPING ON OR NEAR A CREST OR CURVE OUTSIDE A BUILT-UP AREA	Per Offence	No	Infringement	\$101.00
A-DP	203(1) - AUSTRALIAN ROAD RULES- STOPPING IN A PARKING AREA FOR PEOPLE WITH DISABILITIES	Per Offence	No	Infringement	\$320.00
A-DR	189(1) - AUSTRALIAN ROAD RULES- DOUBLE PARKING	Per Offence	No	Infringement	\$83.00



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A-EME	178 - AUSTRALIAN ROAD RULES- STOPPING IN AN EMERGENCY STOPPING LANE	Per Offence	No	Infringement	\$232.00
A-EX	205 - AUSTRALIAN ROAD RULES- PARKING FOR LONGER THAN INDICATED	Per Offence	No	Infringement	\$44.00
A-FH	194(1) - AUSTRALIAN ROAD RULES- STOPPING NEAR A FIRE HYDRANT	Per Offence	No	Infringement	\$66.00
A-FN	197(1) - AUSTRALIAN ROAD RULES- STOPPING ON A PATH, DIVIDING STRIP, NATURE STRIP OR PAINTED ISLAND	Per Offence	No	Infringement	\$83.00
A-FO	174B- ROAD TRAFFIC ACT 1961 - FURTHER OFFENCE FOR CONTINUED PARKING CONTRAVENTION	Per Offence	No	Infringement	\$44.00
A-FOO	173(1) - AUSTRALIAN ROAD RULES- STOPPING ON OR NEAR A MARKED FOOT CROSSING ( EXCEPT AT AN INTERSECTION)	Per Offence	No	Infringement	\$83.00
A-FOR	21.1- ROAD TRAFFIC REGULATIONS 1999 - PROHIBITION OF PARKING IN CERTAIN PUBLIC PLACES	Per Offence	No	Infringement	\$34.00
A-FREE	177(1) - AUSTRALIAN ROAD RULES- STOPPING ON A FREEWAY	Per Offence	No	Infringement	\$232.00
A-INT	170(1) - AUSTRALIAN ROAD RULES- STOPPING IN OR NEAR AN INTERSECTION	Per Offence	No	Infringement	\$83.00
A-LC	175(1) - AUSTRALIAN ROAD RULES- STOPPING ON OR NEAR A LEVEL CROSSING	Per Offence	No	Infringement	\$83.00
A-LV	200(1) - AUSTRALIAN ROAD RULES- STOPPING ON ROADS - HEAVY OR LONG VEHICLE STOPPED ON ROAD NOT IN A BUILT UP AREA EXCEPT ON SHOULDER OF ROAD	Per Offence	No	Infringement	\$101.00
A-LVT	200(2) - AUSTRALIAN ROAD RULES- STOPPING ON ROADS - HEAVY OR LONG VEHICLE STOPPED ON ROAD IN A BUILT UP AREA	Per Offence	No	Infringement	\$101.00
A-LZ	179(1) - AUSTRALIAN ROAD RULES- STOPPING IN A LOADING ZONE	Per Offence	No	Infringement	\$58.00
A-LZT	179(2) - AUSTRALIAN ROAD RULES- STOPPING IN A LOADING ZONE - EXCEEDING TIME LIMIT	Per Offence	No	Infringement	\$58.00
A-MAI	186(1) - AUSTRALIAN ROAD RULES- STOPPING IN A MAIL ZONE	Per Offence	No	Infringement	\$58.00
A-MC	202 - AUSTRALIAN ROAD RULES- STOPPING ON A ROAD WITH MOTOR BIKE PARKING SIGN	Per Offence	No	Infringement	\$58.00
A-MINI	184(1) - AUSTRALIAN ROAD RULES- STOPPING IN A MINIBUS ZONE	Per Offence	No	Infringement	\$83.00
A-MS	209(2) - AUSTRALIAN ROAD RULES- PARALLEL PARKING IN A MEDIAN STRIP PARKING AREA FAILING TO PARK IN ACCORDANCE WITH RULE- PARALLEL PARKING	Per Offence	No	Infringement	\$58.00
A-NO	191 - AUSTRALIAN ROAD RULES- STOPPING NEAR AN OBSTRUCTION	Per Offence	No	Infringement	\$101.00

**KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM**

A-NP	168(1) - AUSTRALIAN ROAD RULES- NO PARKING SIGNS - STOPPING ON A ROAD OR AREA TO WHICH A NO PARKING SIGN APPLIES	Per Offence	No	Infringement	\$66.00
A-NPP	208(1) - AUSTRALIAN ROAD RULES- NOT PARALLEL PARKED ON A ROAD (EXCEPT IN A MEDIUM STRIP PARKING AREA)	Per Offence	No	Infringement	\$58.00
A-NS	167 - AUSTRALIAN ROAD RULES- NO STOPPING SIGNS. STOPPING ON A ROAD OR AREA TO WHICH A NO STOPPING SIGN APPLIES.	Per Offence	No	Infringement	\$83.00
A-NSL	169 - AUSTRALIAN ROAD RULES- NO STOPPING ON A ROAD WITH A YELLOW EDGE LINE	Per Offence	No	Infringement	\$83.00
A-NW	211(2) - AUSTRALIAN ROAD RULES- FAILING TO PARK WITHIN A SINGLE PARKING BAY	Per Offence	No	Infringement	\$44.00
A-OB	198(1) - AUSTRALIAN ROAD RULES- OBSTRUCTING ACCESS TO AND FROM A FOOTPATH	Per Offence	No	Infringement	\$66.00
A-OD	198(2) - AUSTRALIAN ROAD RULES- OBSTRUCTING ACCESS TO AND FROM A DRIVEWAY	Per Offence	No	Infringement	\$66.00
A-PBO	199(1)- AUSTRALIAN ROAD RULES- STOPPING NEAR A POST BOX	Per Offence	No	Infringement	\$83.00
A-PED	172(1) - AUSTRALIAN ROAD RULES- STOPPING ON OR NEAR A PEDESTRIAN CROSSING ( EXCEPT AT AN INTERSECTION)	Per Offence	No	Infringement	\$83.00
A-PF	207(2) - AUSTRALIAN ROAD RULES- PARKING WHERE FEES ARE PAYABLE	Per Offence	No	Infringement	\$44.00
A-PSO	210(8) - AUSTRALIAN ROAD RULES- PARKING SPACE OCCUPIED	Per Offence	No	Infringement	\$53.00
A-PZ	185(1) - AUSTRALIAN ROAD RULES- STOPPING IN A PERMIT ZONE	Per Offence	No	Infringement	\$58.00
A-RC	175(1) - AUSTRALIAN ROAD RULES- STOPPING ON OR NEAR A LEVEL CROSSING	Per Offence	No	Infringement	\$83.00
A-RR	208A(1)- AUSTRALIAN ROAD RULES- FAILING TO PARK IN ROAD-RELATED AREA IN ACCORDANCE WITH RULE- PARALLEL PARKING	Per Offence	No	Infringement	\$58.00
A-SAF	190(1) - AUSTRALIAN ROAD RULES- STOPPING IN OR NEAR A SAFETY ZONE	Per Offence	No	Infringement	\$58.00
A-SF	11A(5)-Search Fee for Ezyreg Government Search	Per Offence	No	Infringement	\$7.00
A-SH	188 - AUSTRALIAN ROAD RULES- STOPPING IN A SHARED ZONE	Per Offence	No	Infringement	\$58.00
A-SLL	203A - AUSTRALIAN ROAD RULES- STOPPING IN A SLIP LANE	Per Offence	No	Infringement	\$83.00
A-TR	187(3) - AUSTRALIAN ROAD RULES- STOPPING IN A TRAM LANE	Per Offence	No	Infringement	\$232.00
A-TRA	196(1) - AUSTRALIAN ROAD RULES- STOPPING AT OR NEAR A TRAM STOP	Per Offence	No	Infringement	\$83.00
A-TRZ	180(1) - AUSTRALIAN ROAD RULES- STOPPING IN A TRUCK ZONE	Per Offence	No	Infringement	\$58.00

**KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM**

A-TUN	192(2) - AUSTRALIAN ROAD RULES- STOPPING IN A TUNNEL OR UNDERPASS	Per Offence	No	Infringement	\$101.00
A-TZ	182(1) - AUSTRALIAN ROAD RULES- STOPPING IN A TAXI ZONE	Per Offence	No	Infringement	\$111.00
A-WKS	181(1) - AUSTRALIAN ROAD RULES- STOPPING IN A WORKS ZONE	Per Offence	No	Infringement	\$56.00

**Development Regulations**

B-CRF	74(6)- Development Regulations 2008-It is alleged that you have committed an offence contrary to Regulation 74(8) of the Development Regulations 2008 by breaching the requirements of Regulation 74(6) in that you concealed roof framing in circumstances where 2 clear business days had not expired after a notice under Regulation 74(1)(ca)	Per Offence	No	Infringement	\$500.00
B-FN-C	74(1)(a)Development Regulations 2008-It is alleged that you have committed an offence contrary to Regulation 74(8) of the Development Regulations 2008 by breaching one or more requirements under Regulation 74(1) in that you have failed to provide 1 business day's notice of the intended commencement of building work as per Reg 74(1)(a)	Per Offence	No	Infringement	\$500.00
B-FN-F	74(1)(c)Development Regulations 2008-It is alleged that you have committed an offence contrary to Regulation 74(8) of the Development Regulations 2008 by breaching one or more requirements under Regulation 74(1) in that you did not provide 1 business day's notice of the completion of of the steel reinforcement and prior to pouring of concrete in footings and other reinforced concrete members as per Reg 74(1)(c)	Per Offence	No	Infringement	\$500.00
B-FN-RF	74(1)(ca)Development Regulations 2008-It is alleged that you have committed an offence contrary to Regulation 74(8) of the Development Regulations 2008 by breaching one or more requirements under Regulation 74(1) in that you have failed to provide 1 business day's notice of the completion of all roof framing forming part of the building work as per Reg 74(1)(ca)	Per Offence	No	Infringement	\$500.00
B-FS-SC	74(5) Development Regulations 2008-It is alleged that you have committed an offence contrary to Regulation 74(8) of the Development Regulations 2008 by breaching the requirements of Regulation 74(5) in that you gave notice under Regulation 74(1)(ca) in relation to building work, but failed to provide a duly completed supervisor's checklist signed by a trained registered building work supervisor within 1 business day of giving that notice.	Per Offence	No	Infringement	\$500.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

B-FTS-TI	74A(1) Development Regulations 2008-It is alleged that you have committed an offence contrary to Regulation 74A(1) of the Development Regulations 2008 by, having been engaged to manufacture a roof truss, you commenced the work without first furnishing the information required for the purposes of clause 1(1)(g) of Schedule 5 to the said regulations (details required by the Minister's Schedule 5 roof framing checklist) to the council for the area where the roof truss is to be installed or the person specified by Regulation 74A(1)(b).	Per Offence	No	Infringement	\$315.00
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## Development Act

B-S84-NC	84(2)- Development Act 1993 -It is alleged that you have committed one or more offences contrary to Section 84(11) of the Development Act 1993 by contravening or failing to comply with one or more directions given in the enforcement notice issued to you under Section 84 of that Act	Per Offence	No	Infringement	\$750.00
P-FC	Section 84 (11)-Development Act 1993-Contravene or fail to comply with direction issued under Section 84 of Development Act 1993	Per Offence	No	Infringement	\$750.00

## Dog & Cat Management Act

D-AD	37(a)- DOG AND CAT MANAGEMENT ACT 1995- ADVISE CHANGE OF ADDRESS	Per Offence	No	Infringement	\$80.00
D-AT	44(2) - DOG AND CAT MANAGEMENT ACT 1995-DOG ATTACK/HARASSMENT	Per Offence	No	Infringement	\$210.00
D-BA	45A(5) -DOG AND CAT MANAGEMENT ACT 1995- NUISANCE BY BARKING	Per Offence	No	Infringement	\$105.00
D-CH	45A(4) - DOG AND CAT MANAGEMENT ACT 1995-CHASING/RUSH AT VEHICLE	Per Offence	No	Infringement	\$105.00
D-DI	40 - DOG AND CAT MANAGEMENT ACT 1995-DOG TO BE PROPERLY IDENTIFIED	Per Offence	No	Infringement	\$80.00
D-FA	45(6) - DOG AND CAT MANAGEMENT ACT 1995-DOG FAECES NOT REMOVED	Per Offence	No	Infringement	\$55.00
D-GRL	45C.1.b - DOG AND CAT MANAGEMENT ACT 1995-GREYHOUND NOT LEASHED	Per Offence	No	Infringement	\$80.00
D-GRM	45C.1.a - DOG AND CAT MANAGEMENT ACT 1995-GREYHOUND NOT MUZZLED	Per Offence	No	Infringement	\$80.00
D-NO	39 - DOG AND CAT MANAGEMENT ACT 1995-DISC/CERT. TO NEW OWNER	Per Offence	No	Infringement	\$80.00
D-OW	37(d) - DOG AND CAT MANAGEMENT ACT 1995-ADVISE CHANGE OF OWNER	Per Offence	No	Infringement	\$80.00
D-PRM	43(1)a - DOG AND CAT MANAGEMENT ACT 1995-PRESCRIBED BREED MUZZLED	Per Offence	No	Infringement	\$210.00
D-PRSC	45A(2)a - DOG AND CAT MANAGEMENT ACT 1995-PRES. BREED IN A SCHOOL	Per Offence	No	Infringement	\$250.00
D-PRSH	45A(3)a - DOG AND CAT MANAGEMENT ACT 1995-PRES. BREED IN SHOP	Per Offence	No	Infringement	\$250.00
D-PRU	33(2)(a) - DOG AND CAT MANAGEMENT ACT 1995-PRES. BREED UNREGISTERED	Per Offence	No	Infringement	\$210.00

**KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM**

D-PRU2	33(3)a - DOG AND CAT MANAGEMENT ACT 1995-PRES. BREED CONT. UNREG	Per Offence	No	Infringement	\$210.00
D-PRW	43 offences 1(A) - DOG AND CAT MANAGEMENT ACT 1995-PRES. BREED WANDERING	Per Offence	No	Infringement	\$210.00
D-SC	45A(2)b - DOG AND CAT MANAGEMENT ACT 1995-DOG IN SCHOOL PREMISES	Per Offence	No	Infringement	\$80.00
D-SH	45A(3)b - DOG AND CAT MANAGEMENT ACT 1995-DOG IN A SHOP	Per Offence	No	Infringement	\$80.00
D-UDV	45 - DOG AND CAT MANAGEMENT ACT 1995-TRANSPORTING UNRESTRAINED DOGS IN VEHICLES	Per Offence	No	Infringement	\$105.00
D-UN	33(2)(b) - DOG AND CAT MANAGEMENT ACT 1995-UNREGISTERED DOG	Per Offence	No	Infringement	\$80.00
D-UN2	33(3)(b) - DOG AND CAT MANAGEMENT ACT 1995-UNREGIST. DOG CONTINUED	Per Offence	No	Infringement	\$80.00
D-UNL	46 - DOG AND CAT MANAGEMENT ACT 1995-INTERFERENCE WITH DOG IN LAWFUL CUSTODY	Per Offence	No	Infringement	\$200.00
D-WA	43 offence 1 (b) - DOG AND CAT MANAGEMENT ACT 1995-DOG WANDERING AT LARGE	Per Offence	No	Infringement	\$80.00

**Fire & Emergency Services Act**

F-SECT	83(6) - Fire and Emergency Services Act 2005-FAILURE TO COMPLY WITH A SECTION 105F NOTICE	Per Offence	No	Infringement	\$160.00
F-SECT60B	56(4) - Fire and Emergency Services Act 2005-FAILURE TO COMPLY WITH A SECTION 56 FIRE AND EMERGENCY SERVICES ACT NOTICE	Per Offence	No	Infringement	\$160.00

**Food Act**

FA-112(3)	112.3 - FOOD ACT 2001-FAILURE TO DISCLOSE INFORMATION REQUIRED	Per Offence	No	Infringement	\$125.00
FA-29(3)A	29(3) (A) - FOOD ACT 2001-OFFENCE AGAINST DIVISION 2 OF THE FOOD ACT - BODY CORPORATE	Per Offence	No	Infringement	\$2,500.00
FA-29(3)B	29(3)(b) -FOOD ACT 2001- OFFENCE AGAINST DIVISION 2 OF THE FOOD ACT - NATURAL PERSON	Per Offence	No	Infringement	\$500.00
FA-50	50 - FOOD ACT 2001-FAILURE TO COMPLY WITH AN IMPROVEMENT NOTICE	Per Offence	No	Infringement	\$750.00
FA-78(1)A	78 (1) (A) - FOOD ACT 2001-FAILURE TO COMPLY WITHA FOOD SAFETY PROGRAM - BODY CORPORATE	Per Offence	No	Infringement	\$2,500.00
FA-78(1)B	78(1)(B) - FOOD ACT 2001-FAILURE TO COMPLY WITH A FOOD SAFETY PROGRAM - NATURAL PERSON	Per Offence	No	Infringement	\$750.00
FA-78(2)A	72(2)(A) - FOOD ACT 2001-FAILURE TO CAUSE AN AUDIT OF A FOOD SAFTEY PROGRAM - BODY CORPORATE	Per Offence	No	Infringement	\$2,500.00
FA-78(2)B	78(2)(B) - FOOD ACT 2001-FAILURE TO CAUSE AN AUDIT OF A FOOD SAFETY PROGRAM - NATURAL PERSON	Per Offence	No	Infringement	\$750.00
FA-83(1)A	83(1)(A) - FOOD ACT 2001-FAILURE TO NOTIFY - BODY CORPORATE	Per Offence	No	Infringement	\$1,500.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

FA-85(2)	85(2) - FOOD ACT 2001-OFFENCE IN RELATION TO IMPERSONATING A FOOD SAFETY AUDITOR	Per Offence	No	Infringement	\$250.00
FA-86(1)B	86 (1)(B) - FOOD ACT 2001-FAILURE TO NOTIFY - NATURAL PERSON	Per Offence	No	Infringement	\$300.00
FA-86(3)	86(3) - FOOD ACT 2001-FAILURE TO NOTIFY OF CHANGES IN FOOD BUSINESS DETAILS	Per Offence	No	Infringement	\$250.00
FR-12(1)	12(1) - FOOD ACT 2001-SALE OF MEAT OF AN ANIMAL NOT DEFINED AS MEAT FOR CONSUMPTION	Per Offence	No	Infringement	\$210.00

## Local Government Act

G-ABDVEH	SECTION 236 (1)-LOCAL GOVERNMENT ACT 1999-ABANDON VEH IN PUBLIC PLACE	Per Offence	No	Infringement	\$315.00
G-AV	SECTION 236 -LOCAL GOVERNMENT ACT 1999-ABANDONMENT OF A VEHICLE IN A PUBLIC PLACE	Per Offence	No	Infringement	\$315.00
G-ENC	SECT 2.22 Bylaw 3 -LOCAL GOVERNMENT ACT 1999- Encroachment on Local Government Land	Per Offence	No	Infringement	\$187.50
G-LITTER	235(1)(a) - LOCAL GOVERNMENT ACT 1999- LITTERING	Per Offence	No	Infringement	\$315.00
G-RBUS	222(1) - LOCAL GOVERNMENT ACT 1999-USING A ROAD FOR BUSINESS PURPOSES WITHOUT A PERMIT	Per Offence	No	Infringement	\$210.00

## Environment Protection Act

G-HOURS	5 (3) (b) - ENVIRONMENT PROTECTION (BURNING) POLICY-BURNING OUT OF HOURS	Per Offence	No	Infringement	\$100.00
G-MAT	5(4) - ENVIRONMENT PROTECTION (BURNING) POLICY- WRONG MATERIAL BURNT	Per Offence	No	Infringement	\$100.00

## Expiation of Offences Regulations

LATE-1	7(1)- EXPIATION OF OFFENCES REGULATIONS- LATE CHARGE ONLY - NO SEARCH	Per Offence	No	Infringement	\$48.00
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## Public & Environmental Health (Legionella ) Regulations

LR-10(3)	10 (3)-P & EH (LEGIONELLA) REGULATIONS-FAILURE FAILURE TO ENSURE MAINTAINENCE MANUALS ARE READILY ACCESIBLE & UP TO DATE	Per Offence	No	Infringement	\$150.00
LR-12	12-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO MAINTAINA THE COOLING WATER SYSTEM IN ACCORDANCE WITH THE AS	Per Offence	No	Infringement	\$300.00
LR-13	13-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO MAINTAIN A WARM WATER SYSTEM IN ACCORDANCE WITH THE REGULATIONS	Per Offence	No	Infringement	\$300.00
LR-14(2)	14 (2)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO ENSURE MAINTIANENCE LOG BOOKS ARE KEPT AND AVAILABLE FOR HRMWS	Per Offence	No	Infringement	\$150.00
LR-15(4)	15 (4)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO COMPLY WITH A NOTICE REQUIRING AN AUDIT OF A HRMWS BE CONDUCTED	Per Offence	No	Infringement	\$300.00

**KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM**

LR-16(2)	16 (2)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO COMPLY WITH A NOTICE REQUIRING MICROBIOLOGICAL TESTING	Per Offence	No	Infringement	\$300.00
LR-17(1)	17 (1)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO REPORT A READING OF 1000+CFU FROM A COOLING TOWER WITHIN 24HRS	Per Offence	No	Infringement	\$200.00
LR-17(2)	17 (2)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO REPORT A READING OF 10+CFU FROM A WARM WATER SYSTEM WITHIN 24 HRS	Per Offence	No	Infringement	\$200.00
LR-18(2)	18 (2)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO COMPLY WITH A NOTICE REQUIRING INFORMATION	Per Offence	No	Infringement	\$300.00
LR-19(3)	19 (3)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO COMPLY WITH A NOTICE REQUIRING IMMEDIATE DECONTAMINATION	Per Offence	No	Infringement	\$300.00
LR-5(2)	5 (2)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO REGISTER A HIGH RISK MANUFACTURED WATER SYSTEM	Per Offence	No	Infringement	\$300.00
LR-6(4)	6 (4)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO NOTIFY CHANGES TO DETAILS IN THE REGISTER OF HRMWS	Per Offence	No	Infringement	\$75.00
LR-6(5)	6 (5)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO NOTIFY OF THE DECOMMISSION OF A SYSTEM	Per Offence	No	Infringement	\$75.00
LR-7	7-P & EH (LEGIONELLA) REGULATIONS-FAILURE OF AUTOMATIC BIOCIDES DOSING	Per Offence	No	Infringement	\$300.00
LR-8(1)	8 (1)-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO INSTALL A DRIFT ELIMINATOR	Per Offence	No	Infringement	\$300.00
LR-9	9-P & EH (LEGIONELLA) REGULATIONS-FAILURE TO ENSURE COMPLIANCE WITH AS3666.1 BEFORE COMMISSION	Per Offence	No	Infringement	\$200.00

**Public & Environmental Health Act**

PEH-17(2)A	17.2.a-PUBLIC & ENVIRONMENTAL HEALTH ACT 1987-FAILURE TO COMPLY WITH NOTICE	Per Offence	No	Infringement	\$300.00
PEHA-15(3)	15 (3)-P & EH ACT 1987-FAILURE TO COMPLY WITH AN INSANITARY CONDITION NOTICE	Per Offence	No	Infringement	\$300.00
PEHA-15(4)	15 (4)-P & EH ACT 1987-FAILURE TO COMPLY WITH AN UNFIT FOR HUMAN HABITATION ORDER	Per Offence	No	Infringement	\$200.00
PEHA-16(1)	16 (1)-P & EH ACT 1987-OFFENCE IN RELATION TO AN INSANITARY CONDITION ON A PREMISES	Per Offence	No	Infringement	\$300.00
PEHA-17(2)	17 (2)-P & EH ACT 1987-FAILURE TO COMPLY WITH A CONTROL OF OFFENCE ACTIVITIES NOTICE	Per Offence	No	Infringement	\$300.00
PEHA-18(4)	18 (4)-P & EH ACT 1987-FAILURE TO COMPLY WITH A NOTICE TO CEASE DISCHARGING WASTE INTO A PUBLIC PLACE	Per Offence	No	Infringement	\$300.00
PEHA-19(1)	19 (1)-P & EH ACT 1987-OFFENCE IN RELATION TO A PRIVATE TOWNSHIP	Per Offence	No	Infringement	\$200.00

# KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

PEHA-19(3)	19 (3)-P & EH ACT 1987-FAILURE TO COMPLY WITH A NOTICE ISSUED UNDER SECTION 19	Per Offence	No	Infringement	\$200.00
PEHA-20(2)	20 (2)-P & EH ACT 1987-FAILURE TO COMPLY WITH A NOTICE TO PROVIDE ADEQUATE SANITATION	Per Offence	No	Infringement	\$200.00
PEHA-20(4)	20 (4)-P & EH ACT 1987-OFFENCE IN RELATION TO CLEANLINESS & VENTILATION OF A BUILDING	Per Offence	No	Infringement	\$200.00
PEHA-41(2)	41 (2)-P & EH ACT 1987-OFFENCE IN RELATION TO INFORMATION REQUIRED RELATING TO THE P&EH ACT	Per Offence	No	Infringement	\$200.00

## Public & Environmental Health Act

PR-DP	8(2)-PRIVATE PARKING AREAS ACT-DISABLED PERSONS ZONE(P)	Per Offence	No	Infringement	\$310.00
PR-EX	8(6)-PRIVATE PARKING AREAS ACT-EXCEEDING TIME LIMIT (P)	Per Offence	No	Infringement	\$43.00
PR-LZ	8(4)-PRIVATE PARKING AREAS ACT-LOADING ZONE	Per Offence	No	Infringement	\$56.00

## SFR Act

SRFA-29(5)	29 (5)-SRF ACT 1992-FAILURE TO COMPLY WITH A SRF LICENCE	Per Offence	No	Infringement	\$200.00
SRFA-31(5)	31 (5)-SRF ACT 1992-FAILURE TO COMPLY WITH CONDITIONS IMPOSED	Per Offence	No	Infringement	\$200.00
SRFA-34(2)	34 (2)-SRF ACT 1992-FAILURE TO PROPERLY MANAGE A FACILITY	Per Offence	No	Infringement	\$200.00
SRFA-36	36-SRF ACT 1992-FAILURE TO DISPLAY SRF LICENCE	Per Offence	No	Infringement	\$50.00
SRFA-48	48-SRF ACT 1992-FAILURE TO ENSURE PEACE COMFORT OR PRIVACY	Per Offence	No	Infringement	\$50.00

## SFR Regulations

SRFR-22(1)	22 (1)-SRF REGULATIONS 1994-FAILURE TO COMPLY WITH THE RESPONSIBILITIES OF A MANAGER	Per Offence	No	Infringement	\$50.00
SRFR-39(5)	39 (5)-SRF REGULATIONS 1994-FAILURE TO PROPERLY RESOLVE DISPUTES	Per Offence	No	Infringement	\$50.00
SRFR-43	43-SRF REGULATIONS 1994-FAILURE TO COMPLY WITH PART 3,4,5 OR 6 OF THE REGULATIONS	Per Offence	No	Infringement	\$50.00
SRFR-44	44-SRF REGULATIONS 1994-PROMOTION OF A SRF AS A NURSING HOME	Per Offence	No	Infringement	\$50.00

## Public & Environmental Health (Waste Control) Regulations

WCR-11	11-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO USE OF A WASTE CONTROL SYSTEM IN CONTRADICTION TO THE APPROVAL	Per Offence	No	Infringement	\$100.00
WCR-12(6)	12 (6)-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO MAKING FALSE OR MISLEADING STATEMENTS IN RELATION TO WASTE CONTROL APPLICATIONS	Per Offence	No	Infringement	\$100.00
WCR-13(7)	14 (7)-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO COMPLY WITH CONDITIONS OF APPROVAL	Per Offence	No	Infringement	\$100.00




**KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM**

WCR-17(2)	18 (2)-P & EH (WASTE CONTROL) REGULATIONS-FAILURE TO NOTIFY WHEN A MANDATORY NOTIFICATION STAGE IS REACHED	Per Offence	No	Infringement	\$100.00
WCR-17.2.A	17.2.A-WASTE CONTROL REGULATIONS 1995-FAILURE TO NOTIFY COUNCIL OF A MANDATORY STAGE BEING MET	Per Offence	No	Infringement	\$100.00
WCR-18(3)	18 (3)-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO HINDERING AN AUTHORISED OFFICER	Per Offence	No	Infringement	\$100.00
WCR-19(4)	19 (4)-P & EH (WASTE CONTROL) REGULATIONS-FAILURE TO COMPLY WITH A MAINTAINENCE ORDER	Per Offence	No	Infringement	\$100.00
WCR-23(1)	23 (1)-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO THE USE OF A WASTE CONTROL SYSTEM IN A MANNER THAT FAILS TO COMPLY WITH THE CODE	Per Offence	No	Infringement	\$100.00
WCR-23(2)	23 (2)-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO THE OWNER OF TEH PREMISES FAILING TO MAINTAIN THE SYSTEM IN GOOD ORDER AND CONDITION	Per Offence	No	Infringement	\$100.00
WCR-24(5)	24 (5)-P & EH (WASTE CONTROL) REGULATIONS-FAILURE TO COMPLY WITH A NOTICE TO CONNECT TO A SEWER OR STED SCHEME	Per Offence	No	Infringement	\$100.00
WCR-7	7-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO INSTALLATION OR ALTERATION WITHOUT APPROVAL	Per Offence	No	Infringement	\$100.00
WRC-8	8-P & EH (WASTE CONTROL) REGULATIONS-OFFENCE IN RELATION TO DISPOSAL OR REUSE OF WASTE FROM A WASTE CONTROL SYSTEM	Per Offence	No	Infringement	\$100.00



## Appendix C

### Rating and Rebate Policy 2013 - 2014

	<h2><i><b>Rating and Rebate Policy</b></i></h2>
<b>File Number</b>	18.8.11
<b>Date Adopted:</b>	12 June 2013
<b>Minute Reference:</b>	11.3
<b>Next Review date:</b>	June 2014
<b>Responsible Manager or Department:</b>	Finance General Manager
<b>Related Policies / Codes:</b>	Code for Establishing and Applying Property Un its as a Factor of the Imposition of Annual Service Charges for Community Wastewater Management Systems – published by the Local Government Association of South Australia, April 2006  CWMS Policy  Waste Management Policy
<b>Related Procedure(s):</b>	Internal Review of Council Decisions

## 1. Purpose of this Policy

This document sets out the policy of the Kangaroo Island Council for setting and collecting rates from its community.

## 2. Power to make this Policy

This Policy is made pursuant to Chapter 10 of the Local Government Act 1999

## 3. Scope of this Policy

This Policy applies to all ratepayers who are liable to pay Council rates.

## 4. Definitions

‘CPI’ means Consumer Price Index

‘CWMS’ means Community Wastewater Management Scheme

‘DCSI’ means Department for Communities & Social Inclusion

‘DVA’ means Department of Veterans’ Affairs

‘EFTPOS’ means Electronic Funds Transfer at Point Of Sale

‘NRM Levy’ means Natural Resources Management Board Levy

‘SFE’ means Single Farm Enterprise

‘the Act’ means the Local Government Act 1999

## 5. Policy Statement

### 5.1 Introduction

This document sets out the policy of the Kangaroo Island Council for setting and collecting rates from its community.

### 5.2 Strategic Focus

In setting its rates for the 2013/2014 financial year Council has considered the following:

- Its Strategic Plan.
- Its Budget requirements.
- The current economic climate.
- The specific issues faced by our community.
- The impact of rates on the community.
- The impact of rates on businesses.
- The relationship between Council objectives and rating policy.
- Council's debt strategy.
- Required funding for future asset replacement.
- The impact of differential changes in property valuations across the Island.
- As may be relevant, issues of consistency and comparability across Council areas in the imposition of rates on sectors of the community.

Copies of Council's Strategic Plan and Budget will be available for inspection and purchase at the Kangaroo Island Council offices and at Council's website [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)

### 5.3 Method Used to Value Land

Councils may adopt one of three valuation methodologies to value the properties in their areas. They are:

- *Capital Value* – the value of the land and all the improvements on the land.
- *Site Value* – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but **excluding** the value of buildings and other improvements.
- *Annual Value* – a valuation of the rental potential of the property.

The Kangaroo Island Council has decided to continue to use Capital Value as the basis for valuing land within the Council area. Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers because property value is considered a reasonable indicator of income and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value.

### 5.4 Adoption of Valuations

A Council may employ or engage a valuer to value the land in the area or it may use the valuations provided by the Valuer-General, or it may use a combination of both subject to certain restrictions. The Valuer-General is a statutory officer appointed by the Governor.

The Kangaroo Island Council has adopted the most recent valuations made by the Valuer-General. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then the ratepayer may object to the Valuer-General in writing, within 60 days after the date of service of the notice of the valuation to which the objection relates, explaining the basis for the objection.

### 5.5 Objection to Valuation

A person may object to a valuation of the Valuer-General by notice in writing, setting out the reasons for the objections, and the Valuer General must consider the objection.

An objection to a valuation must be made within 60 days after the date of service of the notice of the valuation to which the objection relates. If the person then remains dissatisfied with the valuation, they have a right to a review.

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Applications must be made within 21 days of receipt of the notice of the decision (in relation to the objection) from the Valuer-General. A payment of the prescribed fee for the review to be undertaken, together with the review application must be lodged in the Office of the Valuer-General, who will then refer the matter to an independent Valuer. If the person remains dissatisfied with the valuation then they have a right of appeal to the Land and Valuation Court.

The address of the Office of the Valuer-General is:

Postal: State Valuation Office  
GPO Box 1354  
Adelaide SA 5001

Telephone: 1300 653 346

Email [lsgobjections@sa.gov.au](mailto:lsgobjections@sa.gov.au)

**Note:** Council has no role in the process of considering an objection to a valuation. It is also important to note that the lodgement of an objection does not change the due date for the payment of rates.

### 5.6 Notional Values

Certain properties may be eligible for a notional value under the Valuation of Land Act 1971. This relates to some primary production land or where there is State heritage recognition. Any owner that believes that they are entitled to a 'notional value' must apply in writing to the Office of the Valuer-General.

### 5.7 Business Impact Statement

Council has considered the impact of rates on businesses in the Council area, including primary production. In considering the impact, Council assessed the following matters:

- Those elements of Council's strategic management plans relating to business development.
- The current and forecast economic climate.
- Operating and capital projects for the coming year that will principally benefit industry and business development on the island.
- Movement in the Consumer Price Index (Adelaide Capital City index) and other relevant indices. The CPI represents the movement in prices associated with the goods and services consumed by the average metropolitan household and measured 2.1% as at December 2012.
- Valuation changes in commercial and industrial properties across the Island as compared with valuation changes in residential properties across the Island.

### 5.8 Council's Revenue Raising Powers

All land within a Council area, except for land specifically exempt (e.g. crown land, Council occupied land and other land prescribed in the Local Government Act – refer Section 147 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties, or through differential general rates, which apply to classes of properties.

In addition, Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services. Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available for inspection and purchase at the Kangaroo Island Council offices and free of charge from Council's website [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)

A Goods and Services Tax at a rate determined under the Goods and Services Act 1999 will be charged on those fees not given exemption under the Act.

### 5.9 Differential General Rates

Council set the differential general rates on the 12<sup>th</sup> June 2013 after consideration of capital value changes as advised by the Valuer-General, as well as issues of equity and fairness, simplicity, benefit to the community, impact of the differentials, as well as the capacity to pay.

Kangaroo Island Council uses differential rating as it believes it is the fairest method of allocating rates. Council's differential rating system is based on land use.

Using the residential rate in the dollar as the base rate, Council has determined that the commercial and industrial rating categories will be charged a rate in the dollar that is 6% higher than the residential rate.

The commercial/industrial rate is higher than the residential rate due to the ability of commercial enterprises to claim Council rates as a tax deduction.

The rate in the dollar for primary production properties is 15% below that of the residential sector, which is intended to encourage agriculture and the management of the environment on these properties.

The rate in the dollar for vacant land is 51% higher than the base rate, which reflects Council's objective of encouraging development of vacant properties, particularly in the townships on the Island.

The proposed differential general rates on the capital value of all rateable land in the area of the Council vary according to the use of the land for the financial year ending 30 June 2014 are as follows:

• Residential: (Land use 1)	\$0.2876 cents in the dollar
• Commercial – Shop: (Land use 2)	\$0.3049 cents in the dollar
• Commercial – Office: (Land use 3)	\$0.3049 cents in the dollar
• Commercial – Other: Land use 4)	\$0.3049 cents in the dollar
• Industry – Light: (Land use 5)	\$0.3049 cents in the dollar
• Industry – Other: (Land use 6)	\$0.3049 cents in the dollar
• Primary Production: (Land use 7)	\$0.2445 cents in the dollar
• Vacant Land: (Land use 8)	\$0.4343 cents in the dollar
• Other Rateable Land: (Land use 9)	\$0.3049 cents in the dollar

Council expects to raise the following amount of rates from each differential category:

• Residential: (Land use 1)	\$2,362,008
• Commercial – Shop: (Land use 2)	\$ 75,839
• Commercial – Office: (Land use 3)	\$ 13,866
• Commercial – Other: Land use 4)	\$ 181,200
• Industry – Light: (Land use 5)	\$ 13,016
• Industry – Other: (Land use 6)	\$ 24,828
• Primary Production: (Land use 7)	\$1,660,998
• Vacant Land: (Land use 8)	\$ 972,831
• Other Rateable Land: (Land use 9)	\$ 71,018

If a ratepayer believes that a particular property has been wrongly classified by Council as to its land use, then the ratepayer may object to that land use (to Council) within 60 days of being notified. The objection must set out the basis for the objection and details of the land use that, in the opinion of the ratepayer, should be attributed to that property. Council may then decide the objection as it sees fit and notify the ratepayer. A ratepayer also has the right to appeal against Council's decision to the Land and Valuation Court.

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A ratepayer may raise the matter with Council's Rates & Debtors Officer via email at [rates@kicouncil.sa.gov.au](mailto:rates@kicouncil.sa.gov.au) or by telephone on 08 8553 4502. On request Council will provide a copy of Section 156 of the Local Government Act 1999 which sets out the rights and obligations of ratepayers in respect of objections to a land use.

**Note:** Lodgement of an objection does not change the due date for the payment of rates.

### 5.10 Fixed Charge

A Council may impose a fixed charge on each assessed property. Where two or more adjoining properties have the same owner **and** are occupied by the same occupier, only one fixed charge is payable by the ratepayer.

Council will maintain a fixed charge of \$290 in 2013/14.

The reason for a fixed charge is to ensure that all residents contribute towards the provision of basic services at a reasonable level.

### 5.11 Service Charge – Community Wastewater Management Scheme (CWMS)

Council provides a community waste water management scheme to most properties within the townships of Kingscote, Brownlow, Parndana and American River, while also maintaining a service at Parndana East. Council must cover the full cost of operating and maintaining the service and this includes interest payments on loans raised to upgrade the CWMS schemes. Council must also allow for the future capital replacement of the system. Council has committed to sustainable charging for CWMS on Kangaroo Island which has been determined by the LGA and other external sources. Council will recover this cost through the imposition of a sustainable service charge per property unit as follows:

Areas of the townships of Kingscote, Brownlow, Parndana, Parndana East and American River:

Vacant land \$562 per property unit.

Occupied land \$562 per property unit.

Areas within the township of Penneshaw on a pro-rata basis from practical completion of construction:

Vacant land \$562 per property unit.

Occupied land \$562 per property unit.

Property unit is determined by the "Code for Establishing and Applying Property Units as a Factor of the Imposition of Annual Service Charges for Community Wastewater Management Systems" published by the Local Government Association of South Australia, April 2006.

### 5.12 Service Charges – Waste Management

Council is continuing to impose a Waste Management Service Charge in respect of the collection, treatment and disposal (including by recycling) of waste for the whole of Kangaroo Island. This charge is calculated and incurred in line with Council's Waste Management Policy and the amounts for 2013/14 have been determined to be:

- Waste Management – Treatment & Disposal \$216;
- AND
- Waste Management – Collection \$112.

Pursuant to Section 155 of the Local Government Act 1999 and Regulation 9B of the Local Government (General) Regulations 1999, Waste Collection charges are applied on properties who are required to take their waste a distance to be collected. The Waste Collection charges are then charged based on the following tiered rates:-

- Collection Charge Rate: Distance Less than 500 metres 100%;
- Collection Charge Rate: Distance Less than 2 kilometres 75%;
- Collection Charge Rate: Distance Less than 5 kilometres 50%;
- Collection Charge Rate: Distance Over 5 kilometres 0%.

Where more than one occupied building is located on land under a single assessment, Council reserves the right to impose additional charges in respect of these residential or commercial buildings. This proviso also applies to strata or other community title properties.

Council has determined that where land has been annexed specifically for the purpose of supporting telecommunications facilities, an application may be made by the land owner for a full rebate of the waste service charge based upon the merit of the application.

Details on what constitutes a service charge for each property unit and other information about the scheme, are available from Council's Rates & Debtors Officer via email at [rates@kicouncil.sa.gov.au](mailto:rates@kicouncil.sa.gov.au) or by telephone on 08 8553 4502.

#### **5.13 Tenanted property**

Council has determined that tenants of premises where there are multiple occupants in occupation of what would otherwise be considered to be contiguous properties, or a single property having multiple occupants who lease the property from a common owner, will be charged rates in accordance with the Valuer-General's land use determination and will be levied the relevant waste management charge as determined under Council's Waste Management Policy. In addition, where CWMS (formerly STEDS) is available, a separate CWMS charge will be levied on each assessment.

#### **5.14 Single Farm Enterprise (SFE)**

Council has determined that where an application has been made in 2012/2013 or preceeding financial years for the relief of the fixed charge or service charges in respect of a SFE and the applicant still complies in 2013/2014 with Council's requirements as to the operation of the enterprise as a single entity, then only one fixed charge, only one waste management service charge (per occupied property) and only one NRM Levy will be levied.

Existing SFE's that have applied to Council in the 2012/2013 or preceding financial years will not need to reapply, however new SFE applications will need to be applied by 30<sup>th</sup> September 2013. Council however reserves the right to impose additional service charges on SFEs if the properties have additional occupied housing contained within the properties.

#### **5.15 Natural Resources Management Board Levy**

Council is obliged to include on its rates notices and to collect a levy in respect of the operations of the Natural Resources Management Board. The levy is determined by the Board and has been set at \$137,711 during the 2013/2014 financial year. This charge will be distributed evenly throughout the Council area by the imposition of an amount on each separate assessment of rateable land in the Council area.

#### **5.16 Pensioner Concessions**

If you are an eligible pensioner you may be entitled to a concession on your rates for your principal place of residence, if you do not currently receive a concession. Applications, which include information on the concessions, are available from the Department for Communities & Social Inclusion (DCSI) at <http://www.dcsi.sa.gov.au/pub/Default.aspx?tabid=209> . Application forms are also available upon request from Council's office at 43 Dauncey Street, Kingscote.

An eligible pensioner must hold a current Centrelink or Department of Veterans' Affairs (DVA) Pension Cards, DVA Gold Cards (TPI, EDA, WW) and State Concession Cards. They must also be responsible for the payment of rates on the property for which they are claiming a concession.

Applications are administered by the DCSI of the State Government. Payment of rates must not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund will be paid if Council is advised that a concession applies and the rates have already been paid.



All queries pertaining to a pensioners eligibility or the receiving of a concession amount are to be first directed to DCSI. Upon confirming with DCSI of the concession details, contact is then to be made with Council for confirmation of concession.

#### **5.17 Postponement of Rates**

A postponement of rates may be granted if Council is satisfied that the payment of rates would cause financial hardship. Council may on application and subject to the ratepayer substantiating the hardship, request additional information pertaining to the relevant property to consider granting a postponement of payment of rates in respect of an assessment, on the condition that the ratepayer agrees to pay interest on the amount affected by the postponement at the Cash Advance Debenture rate.

All successful applications will require the full outstanding rates to be paid upon the completion of the postponement period or at the transfer of ownership settlement date, whichever occurs the earliest.

#### **5.18 Postponement of Rates – Seniors**

Eligible senior ratepayers (i.e. persons eligible to hold a Seniors card) have the option to apply to Council for a postponement of the payment of the prescribed proportion of rates for the current or a future financial year. The postponement is only available in relation to the prescribed proportion of rates being any amount in excess of \$500 per rateable year and applies to the principal place of residence of the eligible senior ratepayer.

Additional information pertaining to the property may be requested by Council to help in the decision making of the application, for example, mortgage documents. Please contact the Rates & Debtors Officer on 08 8553 4502 for the application conditions.

If a postponement of the payment of rates occurs, interest will accrue at the rate specified in the Local Government Act 1999 on the amount affected by the postponement, until the amount is paid in full.

During the postponement period, Council may complete regular reviews of the outstanding balance. The reviews will be to ensure there is adequate property value available to repay the postponement amount, plus any interest held against the property upon the sale of the property. Council may request additional information be provided to complete the review.

#### **5.19 Concessions for Self-Funded Retirees**

The State Government has determined that self-funded retirees meeting certain conditions may also be entitled to a rebate on rates for their principal place of residence. If you hold a current State Seniors card and believe you may be entitled to this rebate, you will need to make application.

Applications are administered by RevenueSA for the State Government and can be applied by phoning 1300 366 150 or from <http://www.revenuesa.sa.gov.au/>.

Payment of rates must not be withheld pending assessment of an application by the State Government, as penalties apply to unpaid rates. A refund will be provided upon receipt of Council being advised that a concession applies and the rates have already been paid.

#### **5.20 Centrelink Recipients and Low Income Earners**

DCSI may assist Centrelink recipients and low income earners with the payment of Council rates for their principal place of residence. (Remissions are not available on vacant land or rental premises).

Please contact DCSI for details:

Telephone: 1800 307 758  
Email: [concessions@dcsl.sa.gov.au](mailto:concessions@dcsl.sa.gov.au)  
Postal Address: Reply Paid 292  
Adelaide SA 5001

### 5.21 Payment of Rates

As required by Section 181 of the Local Government Act 1999, Kangaroo Island Council offers ratepayers the opportunity to pay their rates in four equal or approximately equal instalments, due in the months of September, December, March and June each year.

In cases where the initial account requiring payment of rates is not sent at least 30 days prior to this date, or an amended account is required to be sent, the Chief Executive has the authority to fix the date by which rates must be paid for these assessments.

The Chief Executive also has the authority to enter into agreements with principal ratepayers relating to the payment of rates in any case where they consider it necessary or desirable to do so.

Rates may be paid by Bpay, cheque, money order, cash OR EFTPOS. Credit cards (with the exception Diners Card and American Express) can be utilised to a maximum of \$2,500.

The following payment options are available in relation to Council rates:

Internet: [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)  
B-Pay: Using the information contained on your rates notice.  
Credit card: [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)  
Mail: Addressed to PO Box 121, Kingscote, SA, 5223

Payments can also be made at the following Council Service Centres:

- Council Office, Dauncey Street, Kingscote
- Penneshaw Business Centre, Penneshaw

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact Council's Rates & Debtors Officer on 08 8553 4502, to discuss alternative payment arrangements. Such inquiries are treated confidentially by Council.

**Note:** Late payment fines and interest may still apply.

### 5.22 Late Payment of Rates / Debt Recovery

The Local Government Act provides that Councils may impose a penalty on any payment for rates, whether instalment or otherwise, that is received late. A payment that continues to be late is then charged an interest rate, set each year according to a formula in the Act, for each month it continues to be late.

The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost a Council may incur because it has not received the rates on time.

The Kangaroo Island Council imposes late payment penalties strictly in accordance with the Local Government Act. The ability to remit penalties in whole or part is a power vested in Council. At the Kangaroo Island Council, each case will be considered on its merits based on the information provided.

### 5.23 Debt Recovery

All ratepayers have until the date on which the instalment of rates is due. After that the following recovery procedure will come into effect:

1. Fines and interest as provided by the Act will be added.
2. An overdue notice will be forwarded within 28 days of the imposition of a late payment penalty.
3. The debt will be placed in the hands of a debt collector if payment or arrangement for payment is not made within the overdue notice pay by date (21 days from date on overdue notice) and a notice of intention to issue a claim will be forwarded by the debt collector.
4. Court proceedings will be instigated if the payment is still overdue after 21 days.

All fees and court costs will be recovered from the ratepayer.

When Council receives a payment in respect of overdue rates, Council applies the money received in the following order:

1. To satisfy any costs awarded in connection with court proceedings;
2. To satisfy any interest costs;
3. In payment of any fines imposed;
4. In payment of rates, in date order of their imposition (starting with the oldest account first).

### 5.24 Sale of Land for Non-Payment of Rates

Section 184 of the Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) with details of the outstanding amounts and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. The Kangaroo Island Council enforces the sale of land for non-payment of rates after 3 years or more in accordance with the provisions of the Act.

### 5.25 Overpayment of Rates

Council will not pay interest on any voluntary overpayment of rates, and will not refund any amount less than \$100 due to costs involved in processing refunds. Any credit balance will be applied against the next instalment of rates.

Council regularly reviews the balance of rates on each property and if rates have been overpaid by \$100 or more, a refund payment may be processed to the principal ratepayer. Council will require in writing if the ratepayer requests any rate refunds or overpaid rates to be paid towards future rate payments.

### 5.26 Rebate of Rates

#### **Policy Statement**

It is the policy of Kangaroo Island Council that a rebate of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Local Government Act 1999 and, where appropriate, the requirements of this Policy.

#### **Introduction**

The Local Government Act 1999 ("the Act") sets out at Chapter 10, Division 5 (Sections 159 to 166) those provisions applicable to the Council granting a rebate of rates to persons or bodies.

Council has decided to adopt a Policy to assist it in its decision making functions relative to the operation of the rate rebate provisions contained in the Act.

This Policy is intended to provide guidance to the community as to the grounds upon which a person or body is, or may be entitled to receive a rebate of rates and the matters that Council will take into account in deciding an application for a rebate.

In accordance with the rebate provisions contained in the Act, this Policy sets out the type of use in respect of land which Council must grant a rebate of rates and the amount that rebate must be, and those types of land use where Council has discretion to grant a rebate of rates.

### **Local Government Act 1999**

Section 159(3) of the Act provides that Council may grant a rebate of rates under the Act if it is satisfied that it is appropriate to do so.

The Act provides for a mandatory rebate of rates in specified cases and the amount of that mandatory rebate (see Mandatory Rebates Clause below).

The Act also provides that where Council must grant a rebate of rates under the Act, and the amount of that rebate is fixed by the Act at less than 100%, Council **may** increase the amount of the rebate.

The Act provides, at Section 166 for Council to provide a discretionary rebate of rates in the cases set out in that Section.

### **Mandatory Rebates**

Council must grant a rebate in the amount specified in respect of those land uses which the Act provides will be granted a rebate.

Rates on the following land will be rebated at **100%**:

- Health Services - Land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976;
- Religious Purposes - Land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes;
- Public Cemeteries - Land being used for the purposes of a public cemetery;
- Royal Zoological Society of SA - Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated.

Rates on the following land will be rebated at **75%**:

- Community Services - Land being predominantly used for service delivery and administration by a community services organisation. A “community services organisation” is defined in the Act as a body that –
  - is incorporated on a not for profit basis for the benefit of the public; and
  - provides community services without charge or for a charge that is below the cost to the body of providing the services; and
  - does not restrict its services to persons who are members of the body.

It is necessary for a community services organisation to satisfy all of the above criteria to be entitled to the mandatory 75% rebate.

The Act further provides that eligibility for a rebate by a community services organisation is subject to it providing one or more of the following community services –

- emergency accommodation
- food or clothing for disadvantaged persons (i.e., persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability);
- supported accommodation (i.e., residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life);
- essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;
- legal services for disadvantaged persons;
- drug or alcohol rehabilitation services; or

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- the conduct of research into, or the provision of community education about, diseases or illnesses, or the provision of palliative care to persons who suffer from diseases or illnesses.
- **Educational Purposes**
  - Land occupied by a government school under a lease or licence and being used for educational purposes; or
  - Land occupied by a non-government school registered under Part 5 of the Education Act 1972 and being used for educational purposes; or
  - Land being used by a University or University College to provide accommodation and other forms of support for students on a not for profit basis.
  - Where Council is satisfied from its own records or from other sources that a person or body meets the necessary criteria for a mandatory 100% or 75% rebate, Council will grant the rebate of its own initiative. Where Council is not so satisfied it will require the person or body to apply for the rebate in accordance with the Applications Clause of this Policy.
  - Where a person or body is entitled to a rebate of **75%** Council may, pursuant to Section 159(4) of the Act, increase the rebate up to a further **25%**. Council may grant the further **25%** rebate upon application or on its own initiative. In either case Council **will** take into account those matters set out within the Applications Clause of this Policy and **may** take into account any or all of those matters set out within that Clause.
  - Where an application is made to Council for a rebate of up to a further **25%** the application will be made in accordance with the Applications Clause of this Policy and Council will provide written notice to the applicant of its determination of that application.

### **Discretionary Rebates**

Council may in its absolute discretion grant a rebate of rates or service charges in any of the following cases pursuant to Section 166 of the Act:

- a. Where it is desirable for the purpose of securing the proper development of the area (or a part of the area);
- b. Where it is desirable for the purpose of assisting or supporting a business in its area;
- c. Where it will be conducive to the preservation of buildings or places of historic significance;
- d. Where the land is being used for educational purposes;
- e. Where the land is being used for agricultural, horticultural or floricultural exhibitions;
- f. Where the land is being used for a hospital or health centre;
- g. Where the land is being used to provide facilities or services for children or young persons;
- h. Where the land is being used to provide accommodation for the aged or disabled;
- i. Where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre;
- j. Where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community;
- k. Where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment; and
- l. Where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable due to a change in the basis of valuation used for the purposes of rating, rapid changes in valuations, or anomalies in valuations.
- m. Where the rebate is considered by the Council to be appropriate to provide relief in order to avoid what would otherwise constitute a liability to pay a rate or charge that is inconsistent with the liabilities anticipated by the Council in its annual business plan or a liability that is unfair or unreasonable.
- n. Where the rebate is to give effect to a review of a decision of the Council under the Local Government Act Chapter 13 Part 2.

## KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

- o. Where the rebate is contemplated under another provision of the Local Government Act.

Council may grant a rebate of rates up to and including 100% of the relevant rates or service charges. Council may grant a rebate for a period exceeding one year, but not exceeding 10 years in respect of (a), (b) or (k) and not exceeding 3 years in respect of (l).

Council has an absolute discretion:

- To grant a rebate of rates or service charges in the above cases; and
- To determine the amount of any such rebate.

Persons who or bodies, which seek a discretionary rebate, will be required to submit an application form to Council and provide to Council such information as stipulated on the application form and any other information that Council may reasonably require.

That Council provides a rebate of **100%** of the General Rates payable by the following organisation:

- Penneshaw Community Business Centre
- Finding Workable Solutions
- Stokes Bay Community Hall Inc.
- Council owned properties leased to a third party

That Council provides a rebate of **75%** of the General Rates payable by the following organisation(s):

- Kangaroo Island Community Housing Association Incorporation
- Southern Junction Community Services

That Council provides a rebate of **35%** of the General Rates payable by the following organisations:

- Scout Association of Australia
- SA Country Women's Association
- KI Cottage Homes Inc.
- KI Lions Club (Dauncey St. property)
- KI Lions Club Op Shop
- Do Drop in Centre
- St John Ambulance
- Island Care – opportunity shop and storage

### **Applications**

Council will inform the community of the provisions for rate rebate under the Local Government Act 1999 by the inclusion of suitable details in the Rating and Rebate Policy Summary distributed with the annual rate notice.

Persons or bodies who seek a rebate of rates (and/or service charges) either:

- Pursuant to Section 159(4) of the Act and Mandatory Clause of this Policy; or
- Pursuant to Section 166 of the Act and Discretionary Clause of this Policy,
- Must make written application to Council pursuant to Section 159(1) of the Act in the manner and form determined by Council and supplying such information as Council may reasonably require.

Application forms may be obtained from the Council office located at 43 Dauncey Street, Kingscote SA 5223.

Council will take into account, in accordance with Section 166(1a) of the Act in relation to (d)-(j) inclusive in the Discretionary Rebates Clause above, the following matters –

- the nature and extent of Council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in the Council's area;

## KANGAROO ISLAND COUNCIL FINANCE MANAGEMENT SYSTEM

- the community need that is being met by activities carried out on the land for which the rebate is sought; and
- the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons.

Council may take into account other matters considered relevant by the Council including, but not limited to, the following –

- why there is a need for financial assistance through a rebate;
- the level of rebate (percentage and dollar amount) being sought and why it is appropriate;
- the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
- whether the applicant has made/intends to make applications to another Council;
- whether, and if so to what extent, the applicant is or will be providing a service within the Council area;
- whether the applicant is a public sector body, a private not for profit body or a private or profit body;
- whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
- the desirability of granting a rebate for more than one year in those circumstances identified within Discretionary Clause of this policy;
- consideration of the full financial consequences of the rebate for Council;
- the time the application is received;
- the availability of any community grant to the person or body making the application;
- whether the applicant is in receipt of a community grant; and
- any other matters and policies of Council, which Council considers relevant.

All persons who or bodies which wish to apply to Council for a rebate of rates must do so on or before **30<sup>th</sup> September 2013**. Council reserves the right to refuse to consider applications received after that date. However, applicants which satisfy the criteria for a mandatory **100% or 75%** rebate will be granted the rebate at any time.

The Act provides that Council may grant a rebate of rates or charges on such conditions as Council thinks fit.

Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act. The maximum penalty for this offence is \$5,000.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform Council of that fact and (whether or not Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence. The maximum penalty for this offence is \$5,000.

Council will, in writing, advise an applicant for a rebate of its determination of that application within 40 business days of receiving the application or of receiving all information requested by Council. The advice will state –

- if the application has been granted, the amount of the rebate; or
- if the application has not been granted, the reasons why.

### **Delegation**

Council has delegated its power, pursuant to Section 44 of the Act, to grant applications for mandatory rebates, which meet the requirements of the Act.

All discretionary rebates shall be determined by Council with the exception of the Rate Cap, which shall be applied automatically to rate notices.

### **Review**

A person who or a body which is aggrieved by a determination of Council in respect of an application for a rebate may seek a review of that decision in accordance with Council's Internal Review of Council Decisions Policy within 30 days of the date of the notice of determination which is given pursuant to Applications Clause of this Policy.

### **Community Grants**

If an application for a rebate is unsuccessful, Council has an absolute discretion to then treat the application as one for a community grant and to determine it in accordance with Council's Community Financial Assistance Policy.

### **Rate Capping**

To provide ratepayers with relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to rapid changes in valuation, a rebate of general rates for the 2013/2014 financial year will be granted to the Principal Ratepayer of an Assessment under Section 166 (1) (l) of the Act, either by Council of its own initiative where Council is in possession of sufficient information to determine the entitlement to the rebate or otherwise on application to Council, where the amount of any increase in rates in respect of that Assessment in monetary terms between the amount of general rates imposed for the 2012/2013 financial year and the amount of general rates imposed for the 2013/2014 financial year, is greater than 20%.

The amount of the rebate will be the difference between the amount of general rates in monetary terms imposed for the 2013/2014 financial year and the amount of general rates imposed for the 2012/2013 financial year plus 20% of that amount.

The rebate is only applicable if:

- The property has the same owner in 2012/13 and 2013/14;
- The increase in capital improvement is <\$10,000; and
- The rate code in 2012/13 and 2013/14 are the same.

The rebate will be calculated collectively on adjoining properties under identical ownership and single farm enterprises and the rate rebate will be applied to the first assessment listed.

In providing the rates capping rebate to the applicable assessments, Council has deemed the rebate should provide relief of any substantial valuation change.

### **Common portion of Community titled land**

Where a community title exists over an individual portion of land then any common portion of land held under that community title will be considered to be non-rateable and will not be subject to the imposition of fixed charges or service charges.

## **5.27 Applications**

All applications for rebates, remissions or postponements must be in writing, addressed to the Chief Executive Officer, Kangaroo Island Council via email at [kicouncil@kicouncil.sa.gov.au](mailto:kicouncil@kicouncil.sa.gov.au) or post at PO Box 121, Kingscote, SA 5223 and include sufficient details to identify the relevant property and any supporting documentation in support of the application.

## **5.28 Changes to Assessment Records**

All changes to postal address of ratepayer/owner, changes of ownership of a property and changes to ratepayer/owner name must be notified promptly to Council in writing or via Council's website at [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au).



### 5.29 Disclaimer

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that Council has failed to properly apply this policy it should raise the matter with Council. In the first instance contact should be directed to the Rates & Debtors Officer at the Council Office by email at [rates@kicouncil.sa.gov.au](mailto:rates@kicouncil.sa.gov.au) or by telephone 08 8553 4502. If after this initial contact a ratepayer is still dissatisfied, they should then write to the Chief Executive Officer, Kangaroo Island Council via email at [kicouncil@kicouncil.sa.gov.au](mailto:kicouncil@kicouncil.sa.gov.au) or by post at PO Box 121, Kingscote SA 5223 explaining the nature of their concern.

**Application Form for Rate Rebate  
2013/14 Financial Year**

**(1) Details of Applicant**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

If the Applicant is not a natural person, please provide details of a contact person for the Applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

**(2) Details of Land**

Certificate of Title: \_\_\_\_\_

Assessment Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

Owner of Land (if not Applicant): \_\_\_\_\_

(3) **Categories of Rebate**

Please tick ☒ the category of rebate under which you are seeking a rebate –

**3.1 Mandatory Rebates**

- ☐ Health Services 100% Rebate – Land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976;
- ☐ Religious Purposes 100% Rebate – Land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes;
- ☐ Public Cemeteries 100% Rebate – Land being used for the purposes of a public cemetery;
- ☐ Royal Zoological Society of SA 100% Rebate – Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated.
- ☐ Community Services 75% Rebate – Land being predominantly used for service delivery and administration by a community services organisation.

Does your organisation satisfy the following?

A community services organisation is a body that:-

- ☐ is incorporated on a not for profit basis for the benefit of the public; and
- ☐ provides community services without charge or for a charge that is below the cost to the body of providing the services; and
- ☐ does not restrict its services to persons who are members of the body.

If you have ticked all three of the above criteria's, which of the following services does your organisation provide –

- ☐ emergency accommodation;
- ☐ food or clothing for disadvantaged persons (i.e., persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability);
- ☐ supported accommodation (i.e., residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life);
- ☐ essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;
- ☐ legal services for disadvantaged persons;
- ☐ drug or alcohol rehabilitation services; and/or
- ☐ research into, or community education about, diseases or illnesses, or palliative care to persons who suffer from diseases or illnesses.
- ☐ Other – please specify .....

Educational Purposes 75% Rebate – which of the following criteria apply –

- ☐ land occupied by a government school under a lease or licence and being used for educational purposes; or
- ☐ land occupied by a non-government school registered under Part 5 of the Education Act 1972 and being used for educational purposes; or
- ☐ land being used by a University or University College to provide accommodation and other forms of support for students on a not for profit basis.

### 3.2 Discretionary Rebates

The Council may in its discretion grant a rebate of rates or service charges in any of the following cases. Please indicate which of the following is applicable to your application–

- ☐ the rebate is desirable for the purpose of securing the proper development of the area (or a part of the area);
- ☐ the rebate is desirable for the purpose of assisting or supporting a business in its area;
- ☐ the rebate will be conducive to the preservation of buildings or places of historic significance;
- ☐ the land is being used for educational purposes;
- ☐ the land is being used for agricultural, horticultural or floricultural exhibitions;
- ☐ the land is being used for a hospital or health centre;
- ☐ the land is being used to provide facilities or services for children or young persons;
- ☐ the land is being used to provide accommodation for the aged or disabled;
- ☐ the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre;
- ☐ the land is being used by an organisation which provides a benefit or service to the local community;
- ☐ the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment;
- ☐ the rebate is appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a rate payer due to a change in the basis of valuation used for the purposes of rating, rapid changes in valuations, or anomalies in valuations;
- ☐ the rebate is considered by the Council to be appropriate to provide relief in order to avoid what would otherwise constitute a liability to pay a rate or charge that is inconsistent with the liabilities anticipated by the Council in its annual business plan or a liability that is unfair or unreasonable;
- ☐ the rebate is to give effect to a review of a decision of the Council under the Local Government Act Chapter 13 Part 2;
- ☐ the rebate is contemplated under another provision of the Local Government Act.

**(4) Amount of Rebate**

If you are seeking a mandatory rebate under Clause 3.1 of this Application, for which you are entitled to a 75% rebate, are you also applying to the Council to increase that rebate?

☐ YES, please specify the amount of rebate that you are applying for –

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☐ NO

If you are applying for a discretionary rebate under Clause 3.2 of this Application, please specify the rebate amount you are applying for.

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Please specify why you (or your organisation) need financial assistance through a rebate and why the amount of rebate you have applied for is appropriate.

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**(5) Additional Information Required**

The Council requires you to attach the following additional information to this Application–

5.1 Where you are seeking a rebate under Clause 3.1 of this Application – Community Services –

- 5.1.1 evidence that the land is being used for service delivery and/or administration;
- 5.1.2 a copy of the organisation's Constitution and/or other documentation establishing that it is incorporated on a not-for-profit basis;
- 5.1.3 a copy of the organisation's latest Annual Report;
- 5.1.4 evidence that the organisation provides services free of charge or below cost;
- 5.1.5 evidence that the organisation provides services to persons other than members.

5.2 Where you are seeking a rebate in any other case –

- 5.2.1 evidence that the land is being used for the purpose for which the rebate is being sought;
- 5.2.2 information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area;
- 5.2.3 whether you have made or intend to make an application to another council;
- 5.2.4 the extent of financial assistance (if any) being provided by Commonwealth or State agencies;
- 5.2.5 whether you are in receipt of a community grant;
- 5.2.6 any other information that you believe is relevant in support of this Application.

**(6)**

Application forms and all additional information must be submitted to the Council on or before 30 September each year.

A failure to submit application forms or to provide the additional information required by the Council to assess the application by the due date may result in the Council refusing to consider the application.

(7)

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act. The maximum penalty for this offence is \$5,000.00, (Section 159 (2) of the Local Government Act 1999).

The Council may grant a rebate of rates or charges on such conditions as the Council thinks fit.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to notify the Council that person or body is guilty of an offence and liable to a maximum penalty of \$5,000.00, (Section 159 (7) and (8) of the Local Government Act 1999).

The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

I declare that the information I have provided on and attached to this application form is true.

**DATED** the      day of      20.....

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

## 5. Legislation

- Aged Care Act 1987 (Commonwealth)
- Community Titles Act 1996
- Education Act 1972
- Goods and Services Act 1999
- Local Government Act 1999
- Local Government (General) Regulations 1999
- South Australia Health Commission Act 1976
- Valuation of Land Act 1971

## 6. Measure

- All new rates administration officers provided with a copy of this Policy

## 7. Review

This Policy shall be reviewed and updated by the Kangaroo Island Council annually

SIGNED: .....

Acting Chief Executive Officer

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## 8. Availability

This policy is available for inspection at the Council office at 43 Dauncey Street, Kingscote during ordinary business hours.

It is also available for inspection, download or printing, free of charge, from Council's website [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Chief Executive Officer, Kangaroo Island Council, PO Box 121, Kingscote SA 5223

### History:

Date Reviewed:	Version:	Reason for Amendment:
8 August 2008	Rev 01	Final Policy
27 April 2009	Rev 02	Draft Policy Adoption 2009/10
2 July 2010	Rev 03	Draft Policy Adoption 2010/11
30 June 2011	Rev 04	Draft Policy Adoption 2011/12
13 June 2012	Rev 05	Policy Adoption for 2012/13
12 June 2013	Rev 06	Policy Reviewed and Adopted for 2013/14