

# Notification of Death

Please return completed application form to:

In Person: Kangaroo Island Council, 43 Dauncey Street, Kingscote  
Penneshaw Community Business Centre, 99 Middle Terrace Penneshaw  
By Post: PO Box 121, Kingscote SA 5223  
Fax: 08 8553 2885  
Email: [kicouncil@kicouncil.sa.gov.au](mailto:kicouncil@kicouncil.sa.gov.au)  
Website: [www.kangarooisland.sa.gov.au](http://www.kangarooisland.sa.gov.au)

All interments must be in accordance with the *Burial and Cremation Act 2013* and Kangaroo Island Council Cemetery Policy. For further information please contact Customer Service on 08 8553 4500.

## Details of Deceased

Given Names:

Surname:

(please use block letters)

Last Place of Residence:

Date of Birth:

Age at Death:

Date of Death:

## Next of Kin

Full Name:

Address:

Phone:

Mobile:

## Funeral Director Details

Company Name:

Contact Name:

Phone:

Fax:

Email:

Postal Address:

### Proposed Funeral Schedule

Funeral Date:  /  Time:

Funeral Type: ☐ Graveside ☐ Church ☐ Other

Location:

The funeral director must supply all lowering devices and equipment needed for the burial. Council approval is required before any heavy mobile equipment is used, and a Safe Work Method Statement must be provided.

Funeral Directors Signature:  Date:  /

### Burial/Cremation Details

Cemetery: ☐ Kingscote ☐ Penneshaw ☐ American River

Plot Depth: ☐ Re-opening ☐ Single Depth ☐ Double Depth

Type: ☐ Burial ☐ Cremation ☐ Memorial

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### Office Use Only

Section:  Row:

Plot:  Interment Right:

|                 |    |
|-----------------|----|
| Interment Right | \$ |
| Administration  | \$ |
| Columbarium     | \$ |
| Grave Digger    | \$ |
| Inter Ashes     | \$ |
| Other Fees      | \$ |
| <b>TOTAL</b>    | \$ |

Debtor Number:  Requisition Number:

Customer Service Request:

☐ Details within Cemetery Map ☐ Entered within Synergy as Burial ☐ Notice Community Window