

## APPLICATION FOR A PERMIT TO OPERATE A FOOD VENDOR VEHICLE

### Fees: Refer to Council's Fees & Charges Schedule

Please return completed form to:

In Person: Kangaroo Island Council, 43 Dauncey Street, Kingscote  
Penneshaw Community Business Centre, 99 Middle Terrace, Penneshaw  
By Post: PO Box 121, Kingscote SA 5223  
Fax: 08 8553 2885  
Email: kicouncil@kicouncil.sa.gov.au

If this is an application for a new permit, please contact the Council's Environmental Health Officer (EHO) to organise an appointment for your vehicle to be inspected. Once the vehicle is inspected and approved by Council's Environmental Health Officer, please return approved application, payment and a copy of your Public Liability insurance (minimum of \$20,000,000) to Council for issuing of permit. Inspections of vehicles subject of permit renewals will be conducted through the year at the discretion of the Environmental Health Officer. Note: Vehicle registration papers must always be carried should an authorised officer request to see them. A Mobile Food Vendor permit is valid for 12 months. A start up permit is available to **new** vendors who apply in January or after at 50% of the full fee. All permits expire on 30 June each year.

Please tick appropriate:  New Application  New Application (start up permit)  
 Amendment to Existing Permit  Transfer of Ownership  Renewal of Existing Permit

### Section A: Applicant Details

Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Section B: Business Details

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Australian Business Number: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Section B: Business Details (continued)**

Email Address: \_\_\_\_\_

Registration Number(s) of Food Vending Vehicle(s):

1. \_\_\_\_\_

2. \_\_\_\_\_

Proposed Hours of Operation    Monday to Friday    1. \_\_\_\_\_

   Saturday to Sunday    2. \_\_\_\_\_

Proposed location(s) of where food vending vehicle will be operating:    1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Section C: Declaration**

Should the permit be granted by Kangaroo Island Council, I hereby agree to abide by the conditions of the permit and Council's Guidelines for the Operation of Food Vending Vehicles:

Signature: \_\_\_\_\_

Date:    /    /

**Office Use Only**

Inspection Date:    /    /

Permit Approved:  Yes     No

Council approves/does not approve the food vending vehicle subject to the following conditions:

Authorised Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:    /    /

Receipt Number: \_\_\_\_\_

Date Paid:    /    /

Insurance Received:  Yes     No